

WEST FELTON PARISH COUNCIL

Chairman: Cllr David Walker

Clerk to the Parish Council: Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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6 March 2024

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that a **meeting of West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 12 MARCH 2024** at West Felton Methodist Church Hall and Members are hereby summoned to attend for the purpose of transacting the following business.

R. A. Wood

Rosemary Wood

Clerk to the Parish Council

AGENDA

132.23	TO RECEIVE APOLOGIES FOR ABSENCE
133.23	INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. c) To consider any applications for dispensation delivered to the Clerk prior to the meeting.
134.23	MINUTES OF PARISH COUNCIL FEBRUARY 2024 MEETING To resolve that the minutes of a meeting of the parish council held on 13 February 2024 are a correct record.
135.23	PUBLIC PARTICIPATION SESSION - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
136.23	TO RECEIVE AND NOTE REPORTS a) Police b) Shropshire Council elected councillor c) Clerk d) Other Reports - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
137.23	FINANCE a) Income received - to note: Nationwide, interest 1-29 Feb (£183.53) b) Outstanding Payments - to approve: (i) Rosemary Wood, Clerk's net pay February 2024 (£790.32) (ii) HMRC, income tax (£0.60), employer NICs (£4.54) (total: £5.14) (iii) Information Solutions, community hub hosting 2024/25 (£228) (incl VAT £38) c) Other income/invoices received after agenda sent out
138.23	PLANNING MATTERS a) Planning Applications notified by Shropshire Council – to consider the following: Ref: 24/00632/FUL (validated 16 February 2024) Address: 13 The Willows, West Felton, Oswestry SY11 4JX Proposal: Proposed new roof and conversion of existing attached outhouse and re-landscaping of the existing front garden

	<p>b) Planning Applications notified by Shropshire Council for information only – to note the following: Ref: 24/00616/SCO (validated 12 February 2024) Address: <u>Vyrnwy Frankton Project</u> Proposal: Environmental Impact Assessment Scoping Opinion</p> <p>c) Planning Decisions notified by Shropshire Council – none at time of issuing agenda</p> <p>d) Planning correspondence or decisions received after agenda sent out – to note</p>
139.23	<p>CONSULTATIONS Shropshire Council Dog Warden Consultation – to consider a response to the consultation.</p>
140.23	<p>HIGHWAYS To note the following road closure: School Road, West Felton Start Date: 26 May 2024; End Date: 29 May 2024; Purpose: Hydrant rebuild chamber; Works Promoter: Severn Trent Water; Enforcement pattern: 24 hrs; Closure and diversion route: https://one.network/?tm=137727752</p>
141.23	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds safety and maintenance reports – to consider and note</p> <p>b) Insurance pre-renewal questionnaire – to approve questionnaire responses for 2024/25 insurance quote.</p>
142.23	<p>PARISH PROJECTS</p> <p>a) Accessible path surface type – to agree which surface type to use for the accessible path at the playing field.</p> <p>b) Tree Preservation Orders proposal – to consider comments and advice from David Woodhouse about possible application by the parish council for TPOs, and to agree how to proceed.</p>
143.23	<p>POLICIES & PROCEDURES To review the following:</p> <p>a) Register of Assets</p> <p>b) Risk Management Scheme</p> <p>c) Clerk/Councillor Relations Protocol</p>
144.23	<p>ANNUAL PARISH MEETING 2024 To note that the Annual Parish Meeting 2024 is to be held at West Felton CE Primary School on Thursday 18 April at 7:30pm, with guest speaker Helen Morgan MP.</p>
145.23	<p>NEXT MEETING To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 9 April 2024 at 7:30pm in West Felton CE Primary School.</p>
146.23	<p>EXCLUSION OF PRESS AND PUBLIC To resolve that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information.</p> <p>Clerk’s Annual Appraisal – to receive a report of any recommendations.</p>