

# WEST FELTON PARISH COUNCIL

**Chairman:** Cllr David Walker

**Clerk to the Parish Council:** Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

Tel: 01939 262881 [westfeltonpc@gmail.com](mailto:westfeltonpc@gmail.com)

5 July 2023

To: All Members of West Felton Parish Council

Dear Sir/Madam

**NOTICE IS HEREBY GIVEN** that a **meeting of West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 11 JULY 2023** at West Felton Methodist Church Hall and Members are hereby summoned to attend for the purpose of transacting the following business.

*R. A. Wood*

Rosemary Wood

*Clerk to the Parish Council*

## AGENDA

43.23	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
44.23	<b>INTERESTS IN AGENDA ITEMS</b> a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). b) To consider any applications for dispensation delivered to the Clerk prior to the meeting. c) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting.
45.23	<b>MINUTES OF PARISH COUNCIL JUNE 2023 MEETING</b> To resolve that the minutes of the annual meeting of the parish council held on 13 June 2023 are a correct record.
46.23	<b>PUBLIC PARTICIPATION SESSION</b> - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
47.23	<b>CIL TASK &amp; FINISH GROUP</b> To nominate members
48.23	<b>TO RECEIVE AND NOTE REPORTS</b> a) <b>Police</b> b) <b>Shropshire Council elected councillor</b> c) <b>Clerk</b> d) <b>Other Reports</b> - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
49.23	<b>FINANCE</b> a) <b>Income received</b> - to note: Shropshire Council, Alma Close s106 monies (£10,050) b) <b>Outstanding Payments</b> - to approve: (i) Rosemary Wood, Clerk's net pay June 2023 (£738.92) (ii) Rosemary Wood, Clerk's quarterly payment April -June 2023, mileage £51.84, IT £59.99, Home Work Allowance £41.04 (total £152.87) (incl VAT £10) (iii) H2O Clear, bus shelter exterior clean x3 (£150) and window cleaning x3 (£45) (total £195) (iv) Balfours Client Call A/c Miss KT Jacson, playing field rent 25/3/2023 – 28/9/2023 (£100) (v) Wel Medical Ltd, SP1 Semi-Auto AED defibrillator and external lockable cabinet (£1,482) (incl VAT £247), to be paid from CIL Neighbourhood Fund monies

	<p>c) <b>West Felton CE Primary School building project</b> – to approve release of £50,000 CIL Neighbourhood Fund monies to Shropshire Council as previously agreed in principle (minute ref 82.20(b))</p> <p>d) <b>Bank fees</b> – to note: Unity Trust Bank, service charge 5/3/23 – 3/6/23 (£18)</p> <p>e) <b>Other income/invoices received after agenda sent out</b></p> <p>f) <b>Quarterly finances</b> (at 30 June 2023) – to consider and approve the following: (i) Receipts and Payments (ii) Budget Report (iii) Bank Reconciliation (iv) Reserves Statement</p>
50.23	<p><b>PLANNING MATTERS</b></p> <p>a) <b>Planning Applications notified by Shropshire Council</b> – to consider the following: (i) <b>Ref:</b> 23/02300/VAR (validated 12 June 2023) <b>Address:</b> <u>Felton Farmhouse</u>, The Avenue, West Felton <b>Proposal:</b> Variation of condition 2 attached to planning permission 20/02092/FUL dated 5 January 2021 (ii) <b>Ref:</b> 23/02342/LBC (validated 1 June 2023) <b>Address:</b> <u>South of Lodge Farm</u>, West Felton <b>Proposal:</b> Conversion of traditional rural building to holiday accommodation and all associated works (iii) <b>Ref:</b> 23/02614/FUL (validated 19 June 2023) <b>Address:</b> <u>West Felton C of E School</u>, Grimpo Road, West Felton <b>Proposal:</b> New extension to main entrance way and fence line alterations</p> <p>b) <b>Planning Decisions notified by Shropshire Council</b> – none at time of issuing agenda</p> <p>c) <b>Planning correspondence or decisions received after agenda sent out</b> – to note</p>
51.23	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p>a) <b>Grounds safety and maintenance reports</b> – to consider and note</p> <p>b) <b>Tree survey</b> – to consider</p> <p>c) <b>Inclusive play equipment and picnic bench</b> – to consider quotes</p>
52.23	<p><b>PARISH PROJECTS</b></p> <p>a) <b>Traffic management</b> – to consider recommendations of CIL Task &amp; Finish Group</p> <p>b) <b>Street lighting</b> – to consider installation of additional street lighting</p>
53.23	<p><b>GRANT</b></p> <p><b>West Felton CE Primary School Summer Learning and Play Initiative</b> – to consider awarding a grant</p>
54.23	<p><b>NEXT MEETING</b></p> <p>To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 12 September 2023 at 7:30pm in West Felton Methodist Church Hall.</p>