

# WEST FELTON PARISH COUNCIL

**Chairman:** Cllr David Walker

**Clerk to the Parish Council:** Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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6 September 2023

To: All Members of West Felton Parish Council

Dear Sir/Madam

**NOTICE IS HEREBY GIVEN** that a **meeting of West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 12 SEPTEMBER 2023** at West Felton Methodist Church Hall and Members are hereby summoned to attend for the purpose of transacting the following business.

*R. A. Wood*

Rosemary Wood

*Clerk to the Parish Council*

## AGENDA

<b>55.23</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
<b>56.23</b>	<b>INTERESTS IN AGENDA ITEMS</b> a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). b) To consider any applications for dispensation delivered to the Clerk prior to the meeting. c) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting.
<b>57.23</b>	<b>MINUTES OF PARISH COUNCIL JULY 2023 MEETING</b> a) To note that Cllr Ozcan Ozagir had given his apologies (due to work commitments) to the Clerk prior to the meeting of the parish council held on 11 July but the Clerk had forgotten to report the apologies. b) To resolve that the minutes of the meeting held on 11 July 2023 are a correct record subject to amending item 43.23 to include Cllr Ozagir in the list of apologies received and deleting him from the list of members absent.
<b>58.23</b>	<b>PUBLIC PARTICIPATION SESSION</b> - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
<b>59.23</b>	<b>TO RECEIVE AND NOTE REPORTS</b> a) <b>Police</b> b) <b>Shropshire Council elected councillor</b> c) <b>Clerk</b> d) <b>Other Reports</b> - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
<b>60.23</b>	<b>FINANCE</b> a) <b>Income received</b> - to note: Nationwide interest, 1-31 July (£194.92) & 1-30 Sept (£196.54) b) <b>Outstanding Payments</b> - to approve: (i) Rosemary Wood, Clerk's net pay July 2023 (£738.92) and Aug 2023 (£738.92) (ii) Mr A Dawson, mole control at burial ground (£80) (iii) West Felton Methodist Chapel, room hire Apr 2023 to Mar 2024 (£181.50) (iv) Graham Taylor Grounds Maintenance, replace gate post at playing field (£357.60) (incl VAT £59.60) (v) Graham Taylor Grounds Maintenance, measuring out and remarking football pitch (£144) (incl VAT £24)

	<p>(vi) PKF Littlejohn LLP, limited assurance review of AGAR for year to 31 March 2023 (£252) (incl VAT £42)</p> <p>(vii) David Woodhouse, tree survey (£225)</p> <p>c) <b>Other income/invoices received after agenda sent out</b></p> <p>d) <b>Nationwide 35 day Saver interest rate</b> – to note that from 30 August 2023 the interest rate increased from 2.70% to 3.05%</p> <p>e) <b>The Pensions Regulator</b> – to note completion of re-declaration of compliance with The Pensions Regulator</p>
61.23	<p><b>YEAR END ACCOUNTS &amp; AUDIT</b></p> <p>To note the following:</p> <p>a) <b>Exercise of rights relating to the annual accounts</b> – to note that the accounting records and all documents relating to those records for the financial year ending on 31 March 2023 were made available for inspection by any person interested during the period commencing on 3 July 2023 and ending on 11 August 2023.</p> <p>b) <b>Completion of limited assurance review</b> – to note that the external auditor has advised that the limited assurance review for the year ended 31 March 2023 has been completed and has certified that there are no matters giving cause for concern and no other matters to be drawn to the attention of the council.</p> <p>c) <b>Notice of conclusion of audit</b> – to note that a Notice of Conclusion of Audit together with the completed AGAR has been published, including on the council’s website.</p>
62.23	<p><b>PLANNING MATTERS</b></p> <p>a) <b>Planning Applications notified by Shropshire Council</b> – to consider the following:  <b>Ref:</b> 23/03790/TPO (validated 16 Aug 2023)  <b>Address:</b> <u>2 Old Rectory Gardens</u>, West Felton SY11 4QE  <b>Proposal:</b> Prune back branches away from house by 1.5-2m, away from BT pole by 1-1.5m and crown raise over garden by 4-5m of 1no Beech protected by the Shropshire Council (Land North and South of Woolston Road, West Felton) TPO 2012 (Ref: SC/00089/12)</p> <p>b) <b>Planning Decisions notified by Shropshire Council</b> – to note the following:  (i) <b>Ref:</b> 23/02300/VAR (validated 12 June 2023)  <b>Address:</b> <u>Felton Farmhouse</u>, The Avenue, West Felton  <b>Proposal:</b> Variation of condition 2 attached to planning permission 20/02092/FUL dated 5 January 2021  <b>Decision:</b> Grant Permission  (ii) <b>Ref:</b> 23/02342/LBC (validated 1 June 2023)  <b>Address:</b> <u>South of Lodge Farm</u>, West Felton  <b>Proposal:</b> Conversion of traditional rural building to holiday accommodation and all associated works  <b>Decision:</b> Grant Permission  (iii) <b>Ref:</b> 23/02614/FUL (validated 19 June 2023)  <b>Address:</b> <u>West Felton C of E School</u>, Grimpo Road, West Felton  <b>Proposal:</b> New extension to main entrance way and fence line alterations  <b>Decision:</b> Grant Permission</p> <p>c) <b>Planning correspondence or decisions received after agenda sent out</b> – to note</p>
63.23	<p><b>HIGHWAYS</b></p> <p>To note the following road closures:</p> <p>a) <u>The Avenue, West Felton</u>: Start Date: 13 Sept 2023; End Date: 15 Sept 2023; Purpose: Road Closure – New Water Connection; Promoter: Severn Trent Water; Enforcement Pattern: All the time; Diversion route: <a href="https://one.network/?tm=135216445">https://one.network/?tm=135216445</a></p> <p>b) <u>Queens Head to Rednal</u>: Start Date: 2 Oct 2023; End Date: 6 Oct 2023; Purpose: Carriageway repairs; Promoter: Shropshire Council; Enforcement Pattern: Mon-Fri 09:30 – 16:00; Diversion route: <a href="https://one.network/?tm=135338504">https://one.network/?tm=135338504</a></p>
64.23	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p>a) <b>Grounds safety and maintenance reports</b> – to consider and note</p> <p>b) <b>Tree survey</b> – to consider survey and recommendations (including the felling of an ash tree and oak tree)</p> <p>c) <b>Inclusive play equipment (with access) and picnic bench</b> – to consider quotes</p>

	<b>d) Grimpo defibrillator</b> – to consider quotes for electrical connection
<b>65.23</b>	<b>PARISH PROJECTS</b> <b>Neighbourhood Plan</b> – to consider whether to arrange a presentation by David Ward to learn what would be involved with setting up a Neighbourhood Plan.
<b>66.23</b>	<b>NEXT MEETING</b> To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 10 October 2023 at 7:30pm in West Felton Methodist Church Hall.