

WEST FELTON PARISH COUNCIL

Chairman: Cllr David Walker

Clerk to the Parish Council: Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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8 February 2023

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that a **Meeting of West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 14 FEBRUARY 2023** at West Felton Methodist Church Hall and Members are hereby summoned to attend for the purpose of transacting the following business.

R. A. Wood

Rosemary Wood

Clerk to the Parish Council

AGENDA

99.22	TO RECEIVE APOLOGIES FOR ABSENCE
100.22	INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). b) To consider any applications for dispensation delivered to the Clerk prior to the meeting. c) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting.
101.22	MINUTES OF PARISH COUNCIL JANUARY 2023 MEETING To resolve that the minutes of the meeting of the parish council held on 10 January 2023 are a correct record.
102.22	PUBLIC PARTICIPATION SESSION - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
103.22	TO RECEIVE AND NOTE REPORTS a) Police b) Shropshire Council elected councillor c) Clerk d) Other Reports - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
104.22	FINANCE a) Income received - to note (none at time of issuing agenda) b) Outstanding Payments - to approve: (i) Rosemary Wood, Clerk's net pay January 2023 (£712.40) (ii) H2O Clear, exterior clean x3 (£150) plus window clean x3 (£45) (total £195) (iii) Astutum, domain renewal. 8/3/23 – 7/3/24 (£9.59) (incl VAT £1.60) c) Other income/invoices received after agenda sent out
105.22	PLANNING MATTERS a) Comments submitted under delegated power – to note the following comment submitted to Shropshire Council under Clerk's delegated power: Ref: 23/00182/TPO (validated 11 January 2023) Address: <u>Beech House, 5 Dovaston Court, West Felton, Oswestry SY11 4EQ</u> Proposal: Works to 2no. Yew (T1 and T5) and 1no. Oak (T7) protected by the Shropshire Council (Land at 5 to 7 Dovaston Court, West Felton) TPO2012 (Ref.SC/00086/12)

	<p>Comment: The parish council has no objection to the application.</p> <p>b) Planning Applications notified by Shropshire Council – to consider the following:</p> <p>(i) Ref: 23/00023/FUL (validated 5 January 2023) Address: <u>West Felton C of E School</u>, Grimpo Road, West Felton, Oswestry SY11 4JR Proposal: Erection of a new hall facility, modifications to the entrance and create new fence lines</p> <p>(ii) Ref: 22/05620/FUL (validated 14 December 2022) Address: <u>Lady Hill Farm</u>, West Felton, Oswestry SY11 4JZ Proposal: Conversion of a range of traditional outbuildings into 2No. residential units to include associated hardstanding, curtilage, access connection to required services to include a foul system, soakaway and oil tank</p> <p>c) Planning Decisions notified by Shropshire Council – to note the following: Ref: 22/05528/FUL (validated 9 December 2022) Address: <u>1 Bishops Close</u>, West Felton, Oswestry SY11 4LY Proposal: Erection of first floor extension above existing garage/utility Decision: Grant Permission</p> <p>d) Planning correspondence or decisions received after agenda sent out – to note</p>
106.22	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds safety report – to consider and note</p> <p>b) ROSPA annual inspection – to consider report and quote from Graham Taylor for works to the activity trail, and to agree any work to be carried out</p> <p>c) Burial ground – to consider a quote from Graham Taylor for works to improve drainage at the burial ground</p>
107.22	<p>POLICIES & PROCEDURES</p> <p>a) Health & Safety policy – to review</p> <p>b) Defibrillator correspondence with West Felton Village Hall – to consider and note correspondence with village hall committee concerning the parish council taking on responsibility for the defibrillator</p> <p>c) Defibrillator policy – to consider adopting</p> <p>d) Defibrillator checklists – to approve</p> <p>e) Defib Volunteers – to appoint Cllrs Nicholas and Grove as Defib Volunteers to carry out and log monthly maintenance checks</p>
108.22	<p>NEXT MEETING</p> <p>To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 14 March 2023 at 7:30pm in West Felton Methodist Church Hall.</p>
109.22	<p>EXCLUSION OF PRESS AND PUBLIC</p> <p>To resolve that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information: Complaint against Balfours – to consider how to proceed</p>