

WEST FELTON PARISH COUNCIL

Chairman: Cllr John Thornhill

Clerk to the Parish Council: Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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2 July 2025

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that the a **Meeting of West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 8 JULY 2025** at West Felton CE Primary School and Members are hereby summoned to attend for the purpose of transacting the following business.

R. A. Wood

Rosemary Wood

Clerk to the Parish Council

AGENDA

44.25	TO RECEIVE APOLOGIES FOR ABSENCE
45.25	INTERESTS IN AGENDA ITEMS <ul style="list-style-type: none">a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests).b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting.c) To consider any applications for dispensation delivered to the Clerk prior to the meeting.
46.25	MINUTES OF PARISH COUNCIL MEETING <p>To resolve that the minutes of a meeting of the parish council held on 10 June 2025 are a correct record.</p>
47.25	PUBLIC PARTICIPATION SESSION - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
48.25	TO RECEIVE AND NOTE REPORTS <ul style="list-style-type: none">a) Policeb) Shropshire Council elected councillorc) Clerkd) Other Reports - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
49.25	FINANCE <ul style="list-style-type: none">a) Income received - to note:<ul style="list-style-type: none">(i) Nationwide, interest 1-30 June 2025 (£)(ii) WE Price, resident interment fee plot CG4 (£30)b) Outstanding Payments - to approve:<ul style="list-style-type: none">(i) Rosemary Wood, Clerk's pay for June 2025 (net of June income tax and March to June employee pension contributions) (£798.05)(ii) HMRC: income tax (£2.80), employer NICs (£65.50)(total: £68.30)(iii) Rosemary Wood, Clerk's quarterly payment/reimbursement Apr to June 2025: Mileage (£50.52), office consumables (£7.49), IT (£84.99), Home Working Allowance (£41.04), Other (£21.60)(total £205.64)(incl VAT £14.16)(iv) Graham Taylor Grounds Maintenance, contract Apr to June 2025 (£1,065)(incl VAT £177.50)(v) Marian Hesketh, reimburse tea bags/biscuits/milk for Annual Parish Meeting 2025 (£3.98)c) Other payments - to note other debits from Unity Trust account:<ul style="list-style-type: none">(i) Unity Bank, service charge June 2025 (£6)

	<p>(ii) NEST, pension contribution direct debits 1-30 June: employer (£10.01), employee (£13.35)</p> <p>(iii) Carnival Committee, carnival stall fee (£15)</p> <p>d) Other income/invoices received after agenda sent out</p> <p>e) Quarterly finance reports (as at 30 June 2025) – to consider and approve the following:</p> <p>(i) Receipts & Payments</p> <p>(ii) Bank reconciliation</p> <p>(iii) Budget report</p> <p>(iv) Reserves statement</p>
50.25	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council – to consider the following:</p> <p>(i) Ref: 25/01935/FUL (validated 27 May 2025) Address: <u>Goose Cottage</u> Sandford, West Felton, Oswestry SY11 4EX Proposal: Demolish the existing utility room and replace with new structure of same size and scale</p> <p>(ii) Ref: 25/01936/LBC (validated 27 May 2025) Address: <u>Goose Cottage</u> Sandford, West Felton, Oswestry SY11 4EX Proposal: Demolish the existing utility room and replace with new structure of same size and scale</p> <p>(iii) Ref: 25/01838/FUL (validated 16 June 2025) Address: <u>Tedsmore Hall</u>, Tedsmore, West Felton, Oswestry SY11 4HD Proposal: Proposed use of property for occasional weddings</p> <p>(iv) Ref: 25/01839/LBC (validated 16 June 2025) Address: <u>Tedsmore Hall</u>, Tedsmore, West Felton, Oswestry SY11 4HD Proposal: Proposed use of property for occasional weddings</p> <p>b) Tree Preservation Order – to consider notice of Shropshire Council (Land East of West Felton) TPO 2025 (Order no. SC/00538/25)</p> <p>c) Planning Decisions notified by Shropshire Council – none at time of issuing agenda</p> <p>d) Planning correspondence or decisions received after agenda sent out – to note</p>
51.25	<p>NEIGHBOURHOOD PLAN</p> <p>a) Application to designate a Neighbourhood Area - to consider and approve an Application to designate a Neighbourhood Area for submission to Shropshire Council.</p> <p>b) Future funding of Neighbourhood Plans – to consider the following draft motion and resolution calling on the government to provide dedicated funding for Neighbourhood Plans: <i>West Felton Parish Council acknowledges that:</i></p> <ul style="list-style-type: none"> • <i>Neighbourhood planning empowers local communities to shape the development and growth of their areas through the creation of Neighbourhood Plans.</i> • <i>The preparation of Neighbourhood Plans requires significant time, expertise, and financial resources, often placing a burden on parish and town councils.</i> • <i>Neighbourhood Plans contribute to more democratic, locally informed planning decisions and support the delivery of sustainable development aligned with community needs and aspirations.</i> <p><i>Therefore, it is Resolved to:</i></p> <ol style="list-style-type: none"> 1. <i>Call upon His Majesty's Government to provide increased and sustained funding to support the development, review, implementation and maintenance of Neighbourhood Plans.</i> 2. <i>Request that the Government ensures funding is accessible to all communities, to promote inclusivity and fairness in the planning process.</i> 3. <i>Write to Helen Morgan MP and the Secretary of State for Housing, Communities, and Local Government to communicate this resolution and advocate for enhanced support for neighbourhood planning.</i>
52.25	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds maintenance and safety reports – to consider and note</p> <p>b) Tree safety survey – to consider whether to have a tree safety survey carried out</p>
53.25	<p>PARISH PROJECTS/ISSUES</p> <p>a) Traffic Management programme – to consider how to move forward following the site visit with Shropshire Council.</p> <p>b) Neighbourhood Fund Annual Monitoring Form 2024/25 – to approve</p>

	c) West Felton CE Primary School, Summer Slide – to consider request for financial support
54.25	POLICIES, PROCEDURES & SURVEYS a) Police priorities – to review parish police priorities b) Shropshire Council Call for Information survey – to consider and agree any response c) SALC Post Election survey – to consider and agree any response
55.25	NEXT MEETING To note the date, time and location of the next meeting of the Parish Council, to be held on Tuesday 9 September 2025 at 7:30pm in West Felton CE Primary School.
56.25	EXCLUSION OF PRESS AND PUBLIC To resolve that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information: Planning Enforcement Case - to note