

WEST FELTON PARISH COUNCIL

Chairman: Cllr David Walker

Clerk to the Parish Council: Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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2 March 2022

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that a **Meeting of West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 8 MARCH 2022** at West Felton Methodist Church Hall and Members are hereby summoned to attend for the purpose of transacting the following business.

R. A. Wood

Rosemary Wood

Clerk to the Parish Council

AGENDA

131.21	TO RECEIVE APOLOGIES FOR ABSENCE
132.21	DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests b) To consider any applications for dispensation c) Declaration of any other interests in the agenda items
133.21	MINUTES OF PARISH COUNCIL FEBRUARY 2022 MEETING To resolve that the minutes of the meeting of the parish council held on 8 February 2022 are a correct record.
134.21	PUBLIC PARTICIPATION SESSION - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
135.21	TO RECEIVE AND NOTE REPORTS a) Police b) Shropshire Council elected councillor c) Clerk d) Other Reports - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
136.21	FINANCE a) Income received - to note (none at time of issuing agenda) b) Outstanding Payments - to approve: (i) Rosemary Wood, Clerk's net pay February 2022 (£636.48) (ii) Rosemary Wood, reimburse HM Land Registry fees for registered title/filed plans Alma Close (£21) plus registered title playing field for community asset application (£3) (total £24) (iii) Kathryn Tamsin Jacson (JN Richards), playing field rent 25/3/22 to 28/9/22 (£100) (iv) SJF Design & Print, x17 colour A1 prints for Conservation exhibition (£209.10) (incl VAT £34.85) (v) Information Solutions, community hub hosting 2022/23 (£228) (incl VAT £38) c) Other income/invoices received after agenda sent out
137.21	PLANNING MATTERS a) Planning Applications – to consider the following applications notified by Shropshire Council: Ref: 22/00457/FUL Address: <u>Lady Hill Barns</u> , West Felton, Oswestry SY11 4JZ

	<p>Proposal: Conversion of a range of traditional outbuildings into 3No. residential units to include associated hardstanding, curtilage, access connection to required services to include a foul system, soakaway and oil tank</p> <p>b) Planning Decisions – to note the following decisions notified by Shropshire Council:</p> <p>(i) Ref: 21/05933/OUT (validated 22 December 2021) Address: Proposed Residential Development <u>land south of The Avenue</u>, West Felton Proposal: Outline application for proposed residential development of 10 no. dwellings (1 no. affordable) to include access Decision: Refuse</p> <p>(ii) Ref: 21/04519/TPO (validated 2 November 2020) Address: <u>Jaron, The Cross</u>, West Felton, Oswestry SY11 4EH Proposal: Removal of a Sycamore tree protected by Shropshire Council (Land between Oak Farm Lane and Holyhead Road, West Felton) TPO 2012 Decision: Refuse</p> <p>c) Planning correspondence or decisions received after agenda sent out – to note</p>
138.21	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds Maintenance reports – to consider and note</p> <p>b) Grounds Maintenance contract – to note receipt of a signed renewal of contract from Graham Taylor for the period 1 April 2022 to 31 March 2025 on the same terms and conditions.</p>
139.21	<p>POLICIES AND PROCEDURES</p> <p>To review the following:</p> <p>a) Register of Assets</p> <p>b) Document Retention policy</p>
140.21	<p>PARISH COUNCIL VACANCY</p> <p>To note receipt of notice from Shropshire Council that no request has been received to hold an election following the death of Cllr Sarah Bayliss and that the parish council is now requested to fill the vacancy as soon as practicable by the co-option of an eligible person.</p>
141.21	<p>COMMUNITY GOVERNANCE REVIEW</p> <p>To consider initial response to review.</p>
142.21	<p>NEXT MEETING</p> <p>To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 12 April 2022 at 7:30pm in West Felton Methodist Church Hall.</p>