

# WEST FELTON PARISH COUNCIL

**Chairman:** Cllr David Walker

**Clerk to the Parish Council:** Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

Tel: 01939 262881 [westfeltonpc@gmail.com](mailto:westfeltonpc@gmail.com)

3 November 2021

To: All Members of West Felton Parish Council

Dear Sir/Madam

**NOTICE IS HEREBY GIVEN** that a **Meeting of West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 9 NOVEMBER 2021** at West Felton Methodist Church Hall and Members are hereby summoned to attend for the purpose of transacting the following business.

*R. A. Wood*

Rosemary Wood

*Clerk to the Parish Council*

## AGENDA

|       |   |
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| 84.21 | <b>TO RECEIVE APOLOGIES FOR ABSENCE</b>   |
| 85.21 | <b>DECLARATION OF ACCEPTANCE OF OFFICE</b><br>Clerk to confirm that new member Kerry Howells, co-opted at the council's October meeting, has signed her Declaration of Acceptance of Office.  |
| 86.21 | <b>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS</b><br>a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests<br>b) To consider any applications for dispensation<br>c) Declaration of any other interests in the agenda items   |
| 87.21 | <b>MINUTES OF PARISH COUNCIL OCTOBER 2021 MEETING</b><br>To resolve that the minutes of the meeting of the parish council held on 12 October 2021 are a correct record.   |
| 88.21 | <b>PUBLIC PARTICIPATION SESSION</b> - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).   |
| 89.21 | <b>TO RECEIVE AND NOTE REPORTS</b><br>a) <b>Police</b><br>b) <b>Shropshire Council elected councillor</b><br>c) <b>Clerk</b><br>d) <b>Other Reports</b> - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council  |
| 90.21 | <b>FINANCE</b><br>a) <b>Income received</b> - to note (none at time of issuing agenda)<br>b) <b>Outstanding Payments</b> - to approve:<br>(i) Rosemary Wood, Clerk's net pay October 2021 (£636.48)<br>(ii) SJF Design and Print, x500 A5 flyers for Conservation exhibition (£32)<br>(iii) Highline Electrical Ltd, Queens Head mains LED 50% (excluding SP Energy connection) (£3,012.05) (incl VAT £502.01)<br>(iv) Shropshire verti-drain & turf services, decompaction of playing field (£360) (incl VAT £60)<br>(v) Kathryn Tamsin Jacson (JN Richards), additional rent following rent review (6/1/2021 – 24/3/2022) (£121.37)<br>c) <b>Other income/invoices received after agenda sent out</b> |

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|              | <p><b>d) Banking</b> – to review arrangements for current and savings accounts and consider opening new accounts.</p>   |
| <b>91.21</b> | <p><b>PLANNING MATTERS</b></p> <p><b>a) Planning Applications</b> – to consider the following applications notified by Shropshire Council:</p> <p><b>(i) Ref:</b> 21/04875/FUL (validated 13 October 2021)<br/> <b>Address:</b> <u>8 Willows Crescent</u>, West Felton SY11 4JY<br/> <b>Proposal:</b> Erection of single storey front and rear extensions</p> <p><b>(ii) Ref:</b> 21/04623/FUL (validated 27 September 2021)<br/> <b>Address:</b> <u>Land at Woolston Road</u>, West Felton<br/> <b>Proposal:</b> Erection of a single dwelling</p> <p><b>(iii) Ref:</b> 21/05047/FUL (validated 1 November 2021)<br/> <b>Address:</b> <u>Manor House Farm</u>, Old Rectory Gardens, West Felton SY11 4LE<br/> <b>Proposal:</b> Conversion of historic gate house building to form an ancillary annex to the main dwelling</p> <p><b>b) Planning Decisions</b> – to note the following decision notified by Shropshire Council:<br/> <b>Ref:</b> 21/247/FUL (validated 25 August 2021)<br/> <b>Address:</b> <u>West Felton Stores</u>, The Cross, West Felton, Oswestry SY11 4EH<br/> <b>Proposal:</b> Erection of two storey extension to rear elevation (extension to shop floor at ground floor and extension to residential use at first floor)<br/> <b>Decision:</b> Grant Permission</p> <p><b>c) Planning correspondence or decisions received after agenda sent out</b> – to note</p> |
| <b>92.21</b> | <p><b>HIGHWAYS</b></p> <p>To note the following road closure:<br/> <u>Gamester’s Lane, West Felton</u>; Start Date: 6 Dec 2021; End Date: 12 Dec 2021; Purpose: Site 335 surface dressing prep works to include patching, type-1, road marks; Works Promoter: Kier on behalf of Shropshire Council; Enforcement Pattern: closure Mon to Sun 9:30 – 16:00; Diversion route: <a href="https://one.network/?tm=123710202">https://one.network/?tm=123710202</a></p>  |
| <b>93.21</b> | <p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p><b>a) Grounds Maintenance and safety reports</b> – to consider and note</p> <p><b>b) Printer Scanner</b> – to consider purchase of a new printer scanner</p>   |
| <b>94.21</b> | <p><b>PARISH PROJECTS</b></p> <p><b>a) Conservation Area</b> – to consider questionnaire responses from residents to a possible Conservation Area for West Felton and in light of that to consider whether to progress the project by submitting an application for Conservation Area status to Shropshire Council.</p> <p><b>b) School competition prizes</b> – to consider purchasing book token prizes to present to children at West Felton CE Primary who won the drawing competition displayed at the Conservation Area exhibition.</p>   |
| <b>95.21</b> | <p><b>NEXT MEETING</b></p> <p>To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 14 December 2021 at 7:30pm in West Felton Methodist Church Hall.</p>  |