

# WEST FELTON PARISH COUNCIL

**Chairman:** Cllr John Thornhill

**Clerk to the Parish Council:** Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

Tel: 01939 262881 clerk@westfelton-pc.gov.uk

9 April 2026

To: All Members of West Felton Parish Council

Dear Sir/Madam

**NOTICE IS HEREBY GIVEN** that the a **Meeting of West Felton Parish Council** will be held at **7:30pm on TUESDAY 14 APRIL 2026** at West Felton CE Primary School and Members are hereby summoned to attend for the purpose of transacting the following business.

*R. A. Wood*

Rosemary Wood

*Clerk to the Parish Council*

## 1.26 APOLOGIES FOR ABSENCE

## 2.26 INTERESTS IN AGENDA ITEMS

- a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests).
- b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting.
- c) To consider any applications for dispensation delivered to the Clerk prior to the meeting.

## 3.26 MINUTES OF MARCH PARISH COUNCIL MEETING

To resolve that the minutes of a meeting of the parish council held on 10 March 2026 are a correct record.

## 4.26 PUBLIC PARTICIPATION SESSION

A period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).

## 5.26 TO RECEIVE AND NOTE REPORTS

- a) **Police**
- b) **Shropshire Council elected councillor**
- c) **Clerk**
- d) **Other Reports** - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council

## 6.26 FINANCE

- a) **Income received** - to note:
  - (i) Nationwide, interest 1-28 February 2026 (£81.54)
  - (ii) WE Price , resident pre payment plot CG39 (£80)(credited 11/3/26)
  - (iii)Buckley Memorials Ltd, memorial registration fee plot CG38 (£40) (credited 17/3/26)
  - (iv)Hordley Parish Council, use of scanner/ink/paper 2025/26 (£20) (credited 24/3/26)
- b) **Outstanding Payments** - to approve:
  - (i) Rosemary Wood, Clerk's net pay March 2026 (£858.36)
  - (ii) HMRC: income tax (£8.20), employer NICs (£69.60)(total: £77.80)
  - (iii)Rosemary Wood, Clerk's quarterly payment Jan-Mar 2026 (mileage £54.64, office consumables £7.04, home working allowance £41.04) (total £102.72)

- (iv)Graham Taylor, grounds maintenance contract Jan to March 2026 (£1,065)(incl VAT £177.50)
- (v) Graham Taylor, play equipment inspection reports 2025/26 (£216) (incl VAT £36)
- c) **Other payments** - to note other debits from Unity Trust account:
  - (i) Unity Bank, service charge February 2026 (£7)
  - (ii) NEST, pension contribution direct debit 1-31 March, employer (£10.83), employee (£14.44)(total £25.27)
- d) **Other income/invoices received after agenda sent out**
- e) **Year End accounts (as at 31 March 2026) – to consider and approve the following:**
  - (i) Receipts and Payments
  - (ii) Budget Report
  - (iii)Bank Reconciliation
  - (iv)Reserves Statement

## 7.26 PLANNING MATTERS

- a) **Planning Applications notified by Shropshire Council** - to consider the following:
  - Ref: 26/01035/FUL (validated 18 Mar 2026)
  - Address: Grange Cottage, The Avenue, West Felton SY11 4LG
  - Proposal: Demolition of existing living room bay window and reconstruction of a new bay window and enclosed porch
- b) **Planning application comments submitted to Shropshire Council under delegated power** – to note the following comment submitted under delegated power:
  - Ref: 26/00770/FUL (validated 26 Feb 2026)
  - Address: Tidwell, West Felton, Oswestry SY11 4EW
  - Proposal: Formation of a new vehicular access
  - Comment: The Parish Council has no objection to the application
- c) **Planning Decisions notified by Shropshire Council** – to note the following:
  - (i) Ref: 26/00010/FUL (validated: 20/01/2026)
    - Address: 1 Aston Moors, West Felton, Oswestry SY11 4LA
    - Proposal: Demolition of existing rear extension, and some incidental structures, replacement with two storey and single storey extension plus relocation of solar panels to ground level
    - Decision: Grant Permission
  - (ii) Ref: 26/00574/FUL (validated: 13/02/2026)
    - Address: 2 Clifton Villas, Queens Head, Oswestry, Shropshire, SY11 4EF
    - Proposal: Erection of two storey outbuilding with self contained annex and gym to replace existing
    - Decision: Grant Permission
  - (iii)Ref: 26/00630/FUL (validated: 18/02/2026)
    - Address: Apple Tree Cottage, 5 Grimpo, West Felton SY11 4HG
    - Proposal: Proposed two storey side extension and first floor extension over existing single storey
    - Decision: Grant Permission
- d) **Planning correspondence or decisions received after agenda sent out** – to note

## 8.26 PARISH GROUNDS & ASSETS

- a) **Grounds maintenance and safety reports** – to consider and note
- b) **Playing field lease** – to note that the lease was completed on 25 March 2026.
- c) **Shropshire Council Joint Energy Agreement 2026-27** – to note communication from Shropshire Council regarding streetlight energy for 2026/27, including annual costs of £1,377.09 & VAT.

## 9.26 POLICIES & PROCEDURES

**Defibrillator Records & Logs** – to review completed records and logs for 2025/26.

## **10.26 NEXT MEETING**

To note the date, time and location of the Annual meeting of the Parish Council, to be held on Tuesday 12 May 2026 at 7:30pm in West Felton CE Primary School.