

WEST FELTON PARISH COUNCIL

Chairman: Cllr John Thornhill

Clerk to the Parish Council: Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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3 December 2025

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that the a **Meeting of West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 9 DECEMBER 2025** at West Felton CE Primary School and Members are hereby summoned to attend for the purpose of transacting the following business.

R. A. Wood

Rosemary Wood

Clerk to the Parish Council

AGENDA

93.25	TO RECEIVE APOLOGIES FOR ABSENCE
94.25	INTERESTS IN AGENDA ITEMS <ul style="list-style-type: none">a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests).b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting.c) To consider any applications for dispensation delivered to the Clerk prior to the meeting.
95.25	MINUTES OF PARISH COUNCIL MEETING <p>To resolve that the minutes of a meeting of the parish council held on 11 November 2025 are a correct record.</p>
96.25	PUBLIC PARTICIPATION SESSION - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
97.25	TO RECEIVE AND NOTE REPORTS <ul style="list-style-type: none">a) Policeb) Shropshire Council elected councillorc) Clerkd) Other Reports - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
98.25	FINANCE <ul style="list-style-type: none">a) Income received - to note: Nationwide, interest 1-30 November 2025 (£83.84)b) Outstanding Payments - to approve:<ul style="list-style-type: none">(i) Rosemary Wood, Clerk's net pay November 2025 (£858.36)(ii) HMRC: income tax (£8.20), employer NICs (£69.60)(total: £77.80)c) Other payments - to note other debits from Unity Trust account:<ul style="list-style-type: none">(i) Unity Bank, service charge November 2025 (£6)(ii) NEST, pension contribution direct debit 1-30 Nov : employer (£10.83), employee (£14.44)(total £25.27)(iii) ICO, data protection fee (£47)d) Other income/invoices received after agenda sent oute) Unity Bank monthly account fee increase – to note that the monthly account fee will increase from £6 to £7 to take effect on 1 February 2026.

99.25	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council – to consider the following: Ref: 25/04521/TPO Address: 19 The Willows, West Felton, Oswestry SY11 4JX Proposal: Crown reduce by up to 2.5m and provide minimum height clearance of 4m of 1no Oak protected by the Shropshire Council (Land North of Tedsmore Road and South of Fox Lane, West Felton) TPO 2012 (Ref: SC/00090/12)</p> <p>b) Planning Decisions notified by Shropshire Council – none at the time of issuing the agenda</p> <p>c) The Shropshire Council (Land East of West Felton) TPO 2025 (Ref: SC/00538/25) – to note that the order was confirmed on 27 November 2025.</p> <p>d) Planning correspondence or decisions received after agenda sent out – to note</p>
100.25	<p>HIGHWAYS</p> <p>To note the following road closure: Grimpo Road, West Felton Start Date: 2 March 2026; End Date: 2 March 2026; Purpose: Road closure – pole test; Works Promoter: Openreach; Enforcement pattern: 09:30 – 15:30hrs</p>
101.25	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds maintenance and safety reports – to consider and note</p> <p>b) Playing field lease – to consider expiry of lease on 5 January 2026</p> <p>c) Parish Council website – to consider changing the website provider</p>
102.25	<p>PARISH PROJECTS/ISSUES</p> <p>Neighbourhood Plan public meeting – to note that the Parish Council will be holding a public meeting to engage residents with the West Felton Neighbourhood Plan, to take place from 2-4pm on Saturday 17 January 2026 in West Felton Village Hall.</p>
103.25	<p>POLICIES & PROCEDURES</p> <p>To review the following:</p> <p>a) Action Plan</p> <p>b) Publication Scheme</p>
104.25	<p>NEXT MEETING</p> <p>To note the date, time and location of the next meeting of the Parish Council, to be held on Tuesday 13 January 2026 at 7:30pm in West Felton CE Primary School.</p>