

WEST FELTON PARISH COUNCIL

Chairman: Cllr John Thornhill

Clerk to the Parish Council: Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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4 February 2026

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that the a **Meeting of West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 10 FEBRUARY 2026** at West Felton CE Primary School and Members are hereby summoned to attend for the purpose of transacting the following business.

R. A. Wood

Rosemary Wood

Clerk to the Parish Council

AGENDA

118.25	TO RECEIVE APOLOGIES FOR ABSENCE
119.25	INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. c) To consider any applications for dispensation delivered to the Clerk prior to the meeting.
120.25	MINUTES OF PARISH COUNCIL MEETING To resolve that the minutes of a meeting of the parish council held on 13 January 2026 are a correct record.
121.25	PUBLIC PARTICIPATION SESSION - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
122.25	TO RECEIVE AND NOTE REPORTS a) Police b) Shropshire Council elected councillor c) Clerk d) Other Reports - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
123.25	FINANCE a) Income received - to note: (i) Nationwide, interest 1-31 December 2025 (£85.15) (ii) Aubrey Kirkham, grant and interment fee for resident double plot CG38 (£190) (iii) ME & A Hughes, memorial registration fee resident plot CG39 (£40) b) Outstanding Payments - to approve: (i) Rosemary Wood, Clerk's net pay January 2026 (£858.36) (ii) HMRC: income tax (£8.20), employer NICs (£69.60)(total: £77.80) (iii) Rosemary Wood, reimburse Stinkyink cartridges (£23.46) (incl VAT £3.91) (iv) Graham Taylor Grounds Maintenance, removal and replacement of cross timber on junior double cradle swing (£518.40) (incl VAT £86.40) (of which labour £180 & VAT) (v) Shropshire Council, emptying of bins x3 2024/25 & 2025/26 (£1,161.41) (incl VAT £193.57) (vi) Shropshire Council, uncontested election fee May 2025 (£125) (vii) Aubergine, website set up including new gov.uk domain (£598.80) (incl VAT £99.80) (viii) Aubergine, annual email package (£72) (incl VAT £12)

	<p>(ix) West Felton Village Hall, hire of hall for Neighbourhood Plan meeting on 17 January (£36)</p> <p>c) Other payments - to note other debits from Unity Trust account:</p> <p>(i) Unity Bank, service charge December 2025 (£6)</p> <p>(ii) NEST, pension contribution direct debit 1-31 January, employer (£10.83), employee (£14.44)(total £25.27)</p> <p>d) Other income/invoices received after agenda sent out</p>
124.25	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council - to consider the following:</p> <p>(i) Ref: 26/00099/OUT (validated 13 January 2026) Address: Proposed residential development <u>land west of Alma Close</u> Proposal: Residential development (outline) with access to be considered</p> <p>(ii) Ref: 25/02295/OUT (reconsultation) Address: <u>Land Between Twyford Lane and Holyhead Road</u> West Felton SY11 4EQ Proposal: Outline application for the erection of up to 32 dwellings and all associated works (with all matters reserved)</p> <p>(iii) Ref: 26/00010/FUL (validated 20 January 2026) Address: <u>1 Aston Moors</u>, West Felton, Oswestry SY11 4LA Proposal: Demolition of existing rear extension, and some incidental structures, replacement with two storey and single storey extension plus relocation of solar panels to ground level</p> <p>b) Planning application notified by Shropshire Council, comments submitted under delegated power – to note the following: Ref: 25/03651/FUL (reconsultation) Address: Proposed Residential Development <u>Land North of Old Rectory Gardens</u>, West Felton Proposal: Proposed residential development of 10 dwellings Comment: The application has been reconsidered by the Parish Council. Whilst the details have changed slightly, the Council's previous comments remain valid. The Council objects even more strongly given that the proposed housing estate will encroach even more significantly on the Conservation Area than it would have done in the original proposal.</p> <p>c) Planning Decisions notified by Shropshire Council – to note the following: Ref: 25/04521/TPO Address: <u>19 The Willows</u>, West Felton, Oswestry SY11 4JX Proposal: Crown reduce by up to 2.5m and provide minimum height clearance of 4m of 1no Oak protected by the Shropshire Council (Land North of Tedsmore Road and South of Fox Lane, West Felton) TPO 2012 (Ref: SC/00090/12) Decision: Grant Permission</p> <p>d) Planning correspondence or decisions received after agenda sent out – to note</p>
125.25	<p>CONSULTATIONS</p> <p>Green Gen Vyrnwy Frankton Connection statutory consultation – to consider</p>
126.25	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds maintenance safety report – to consider and note</p> <p>b) 1 Bay 2 Seat Swing – to note that the cross timber on the junior double cradle swing has been replaced and the swing has been reopened for use.</p> <p>c) Playing field lease – to consider draft lease and whether to instruct solicitors to act for the council in negotiating the new lease.</p> <p>d) Parish Council website – to receive and consider an update on progress to set up a new website with Aubergine.</p>
127.25	<p>PARISH PROJECTS & ISSUES</p> <p>a) Neighbourhood Plan – to consider next steps following the public meeting in January.</p> <p>b) Annual Parish Meeting – to consider holding the Annual Parish Meeting 2026 and to agree date and arrangements.</p>
128.25	<p>POLICIES & PROCEDURES</p> <p>To consider adopting the following:</p> <p>a) IT Policy</p> <p>b) Accessibility Statement (to adopt for launch of new website)</p>

129.25

NEXT MEETING

To note the date, time and location of the next meeting of the Parish Council, to be held on Tuesday 10 March 2026 at 7:30pm in West Felton CE Primary School.