

WEST FELTON PARISH COUNCIL

Chairman: Cllr John Thornhill

Clerk to the Parish Council: Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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4 March 2026

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that the a **Meeting of West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 10 MARCH 2026** at West Felton CE Primary School and Members are hereby summoned to attend for the purpose of transacting the following business.

R. A. Wood

Rosemary Wood

Clerk to the Parish Council

AGENDA

130.25	TO RECEIVE APOLOGIES FOR ABSENCE
131.25	INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. c) To consider any applications for dispensation delivered to the Clerk prior to the meeting.
132.25	MINUTES OF PARISH COUNCIL MEETING To resolve that the minutes of a meeting of the parish council held on 10 February 2026 are a correct record.
133.25	PUBLIC PARTICIPATION SESSION - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
134.25	TO RECEIVE AND NOTE REPORTS a) Police b) Shropshire Council elected councillor c) Clerk d) Other Reports - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
135.25	FINANCE a) Income received - to note: (i) Nationwide, interest 1-28 February 2026 (£73.62) (ii) WE Price, grant and interment fee for single plot CG39 (£120) b) Outstanding Payments - to approve: (i) Rosemary Wood, Clerk's net pay February 2026 (£858.36) (ii) HMRC: income tax (£8.20), employer NICs (£69.60)(total: £77.80) (iii) Shropshire Council, joint energy streetlights Q4 2025/26 (£398.96)(incl VAT £66.49) (iv) H2O Clear, bus shelters power wash x3 & window clean x3 (£195) (v) West Felton Village Hall, hire of back room 4 & 26 Feb 2026 (£28) c) Other payments - to note other debits from Unity Trust account: (i) Unity Bank, service charge January 2026 (£6) (ii) NEST, pension contribution direct debit 1-28 February, employer (£10.83), employee (£14.44)(total £25.27) d) Other income/invoices received after agenda sent out

136.25	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council - to consider the following:</p> <p>(i) Ref: 26/00574/FUL (validated 13 Feb 2026) Address: <u>2 Clifton Villas</u>, Queens Head, Oswestry SY11 4EF Proposal: Erection of two storey outbuilding with self contained annex and gym to replace existing</p> <p>(ii) Ref: 25/01250/FUL (amendment) Address: <u>Rednal Airfield</u>, West Felton Proposal: Construction and installation of a Battery Energy Storage System (BESS), with access, associated infrastructure, landscape and ecological enhancements</p> <p>(iii) Ref: 26/00630/FUL (validated 18 Feb 2026) Address: <u>Apple Tree Cottage, 5 Grimpo</u>, West Felton, Oswestry SY11 4HG Proposal: Proposed two storey side extension and first floor extension over existing single storey</p> <p>b) Planning Decisions notified by Shropshire Council – none at time of issuing agenda</p> <p>c) Planning correspondence or decisions received after agenda sent out – to note</p>
137.25	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds maintenance and safety reports – to consider and note</p> <p>b) Playing field lease:</p> <p>(i) To approve the lease.</p> <p>(ii) To authorise two members of the Parish Council to sign the lease.</p> <p>(iii) To note receipt of a warning notice from the landlord advising that the lease is being offered without security of tenure.</p> <p>(iv) To authorise the Parish Council Chairman to confirm receipt and acceptance of the warning notice by the swearing of a statutory declaration.</p> <p>c) Parish Council insurance – to consider a pre-renewal questionnaire</p>
138.25	<p>PARISH PROJECTS & ISSUES</p> <p>a) Neighbourhood Plan – to receive a report following the meeting with interested residents on 26 February 2026.</p> <p>b) West Mercia Parish Contact Contract – to consider renewal of contract with police</p> <p>c) Grant application – to consider an out of time grant application from All 4 Foundation for £500 for the running of a youth club.</p>
139.25	<p>POLICIES & PROCEDURES</p> <p>a) To consider adopting the following:</p> <p>(i) IT Policy</p> <p>(ii) Accessibility Statement (to adopt for launch of new website)</p> <p>b) To review the following:</p> <p>(i) Register of Assets</p> <p>(ii) Risk Management Policy</p> <p>(iii) Risk Management Scheme</p> <p>(iv) Standing Orders</p> <p>(v) Financial Regulations</p>
140.25	<p>NEXT MEETING</p> <p>To note the date, time and location of the next meeting of the Parish Council, to be held on Tuesday 14 April 2026 at 7:30pm in West Felton CE Primary School.</p>