

# WEST FELTON PARISH COUNCIL

*Clerk to the Parish Council*

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3<sup>rd</sup> May 2017

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that the WEST FELTON ANNUAL PARISH COUNCIL MEETING will be held on TUESDAY 9<sup>TH</sup> MAY 2017 at West Felton Methodist Church Hall at 7.30pm and Members are hereby summoned to attend for the purpose of transacting the following business.



Claire Ball

Clerk to the Parish Council

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## AGENDA

### 1.17 ELECTION OF CHAIR PERSON

### 2.17 ELECTION OF VICE-CHAIR

### 3.17 DECLARATION OF OFFICE

All signed declarations to be collected by Clerk.

### 4.17 PUBLIC PARTICIPATION SESSION

A period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman).

### 5.17 TO RECEIVE APOLOGIES FOR ABSENCE

### 6.17 DISCLOSABLE PECUNIARY INTERESTS

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

### 7.17 APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES

Council to nominate the following:

- a) Primary School representatives
- b) Shropshire Council LJC representative
- c) SALC Area Committee representatives for Oswestry
- d) Village Hall representative(s)
- e) Other

### 8.17 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 11.04.17.

### 9.17 REPORTS

Police, Shropshire Council, Other reports from councillors attending meetings or training courses on the council's behalf.

### 10.17 FINANCE

- a) **Annual Arrangements**
  - a) Council to consider renewal of annual subscriptions, contracts and grant payments.
  - b) Council to confirm its banking arrangements and cheque signatories.
- b) **Bank Reconciliation (to follow before meeting)**

- c) **Income – None Received**
- d) **Accounts for payment**
  - i) Greenfingers Groundforce Ltd. (£206.80) (VAT £34.47)
  - ii) Clerk's salary for April (£384.33)
  - iii) Clerk's Salary Tax Payment for April (£96.00)
  - iv) Scottish Power (£865.49) (VAT £41.21)
- e) **To consider other income and invoices received after the agenda has been sent out.**

#### **11.17 PLANNING MATTERS**

- a) **To consider any Planning Applications notified by Shropshire Council**  
None at the time of issuing the agenda.
- b) **Notification of Planning Decisions made by Shropshire Council**
  - i) Reference: 17/00248/FUL and 17/00249/LBC (validated: 27/01/2017)  
Address: Agricultural Building North Of Henbarns Farm, Haughton, West Felton  
Proposal: Conversion of agricultural building to one dwelling and installation of package treatment plant affecting a Grade II Listed Building  
Decision: Grant Permission
- c) **Planning Correspondence**  
None at the time of issuing the agenda.

#### **12.17 GRASS CUTTING CONTRACT**

Council to consider all quotes received before making a decision which company to appoint.

#### **13.17 HIGHWAYS**

- a) Council to note email correspondence (copy attached) from PC Mark Moth regarding the Speeding Issues through Queens Head and discuss possibility of 'Community Speed Watch'.
- b) Vehicle Activated Sign at Queens Head – Shropshire Council funding.
- c) Council to note that damaged road surface at West Felton/Queens Head has been reported to Shropshire Council Highways Department.

#### **14.17 PARISH MATTERS**

- a) Goalposts for Playing Field – Clerk to report quote from Greenfingers to install the goalposts on West Felton Playing Field. Council to consider quotes received for Goalposts and make a decision on which ones to purchase.
- b) To discuss 'We Don't Buy Crime protected by SmartWater' (email with details attached).

#### **15.17 CLERK'S UPDATE REPORT AND COMMUNICATIONS**

Clerk to distribute a Councillor pack to all newly appointed Councillors.

#### **16.17 NEXT MEETING AND UPCOMING MEETINGS FOR THE FOLLOWING YEAR**

- a) To note the date of the next meeting be held on Tuesday 13<sup>th</sup> June 2017 in West Felton Methodist Church Hall at 7.30p.m.
- b) Council to agree the following meeting dates for the following year:
  - Tuesday 11<sup>th</sup> July 2017
  - Tuesday 8<sup>th</sup> August 2017
  - Tuesday 12<sup>th</sup> September 2017
  - Tuesday 10<sup>th</sup> October 2017
  - Tuesday 14<sup>th</sup> November 2017
  - Tuesday 12<sup>th</sup> December 2017
  - Tuesday 9<sup>th</sup> January 2018
  - Tuesday 13<sup>th</sup> February 2018
  - Tuesday 13<sup>th</sup> March 2018
  - Tuesday 10<sup>th</sup> April 2018