

WEST FELTON PARISH COUNCIL

Chairman: Cllr Marian Hesketh

Clerk to the Parish Council: Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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4 December 2019

NOTICE IS HEREBY GIVEN that a **MEETING** of **West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 10 DECEMBER 2019** at West Felton Methodist Church Hall and Members are hereby summoned to attend for the purpose of transacting the following business.

R. A. Wood

Rosemary Wood

Clerk to the Parish Council

AGENDA

114.19	TO RECEIVE APOLOGIES FOR ABSENCE
115.19	DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. b) To consider any applications for dispensation. c) Declaration of any other interests in the agenda items.
116.19	TO RESOLVE THAT THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 12 NOVEMBER 2019 ARE A CORRECT RECORD
117.19	PUBLIC PARTICIPATION SESSION - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
118.19	TO RECEIVE AND NOTE REPORTS a) Police b) Shropshire Council elected councillor c) Clerk d) Other Reports - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council.
119.19	FINANCE a) Bank Reconciliation as at 25 November 2019 - to approve b) Income received - to note: (i) David Davies & Sons, Paul A Griffiths deceased: Burial Plot (£160), interment fee (£55) (total £215) (ii) David Davies & Sons, Denis C Edwards deceased: interment fee (£165) c) Outstanding Payments - to approve: (i) Rosemary Wood, Clerk's net pay November 2019 (£583.44) (ii) Highline Electrical Ltd, installation and connection of streetlight columns & lanterns at Queens Head (x2 LEDs) (£6,588.14) (incl VAT £1,098.02) (iii) Scottish Power, electricity 31/3/2018 to 31/7/2018 (£347.76) (incl VAT £16.56) (iv) Scottish Power, electricity 31/7/2018 to 31/3/2019 (£784.98) (incl VAT £37.38) d) Other income/invoices received after agenda sent out
120.19	PLANNING MATTERS a) To consider the following Planning Applications notified by Shropshire Council: (i) Ref: 19/04830/FUL (validated 31 October 2019) (consultation period extended until 13 December 2019) Address: <u>Little Sutton, Rednal</u> , West Felton, Oswestry Shropshire SY11 4HX

	<p>Proposal: Extension to agricultural building used for the housing of stock and agricultural storage</p> <p>(ii) Ref: 19/04897/COU (validated 27 November 2019) Address: <u>The Court Nursing Home</u>, Threadneedle Street, West Felton SY11 4LE Proposal: Change of use from nursing and residential care home (C2) to bed and breakfast (C1) a House in Multiple Occupation (HMO) to provide 14 units (sui generis use) and residential living accommodation for personal use (C3)</p> <p>(iii) Ref: 19/05181/FUL (validated 26 November 2019) Address: <u>Adlant</u>, West Felton, Oswestry, Shropshire SY11 4EH Proposal: Removal of existing roof and formation of first floor accommodation to make fully two storey and erection of double detached garage</p> <p>b) To note Planning Decisions: Ref: 19/03398/FUL (validated: 19/08/2019) Address: <u>Cupids Ramble</u>, West Felton, Oswestry, Shropshire, SY11 4LA Proposal: Part conversion of existing building into holiday let Decision: Refuse</p> <p>c) To note any planning correspondence or decisions received after agenda sent out</p>
121.19	<p>HIGHWAYS – to note (as reported at previous Council meetings): Road Closure: <u>Cefn-y-Wern junction to Haughton Farm, West Felton</u> Start Date: 11 December 2019; End Date: 13 December 2019 Purpose: Road Closure - Med 4.6-6.5m Full Ex 25mm MDPE New Clean Water Connection Lay 2 x service pipe from 3" AC main located in nearside c/way to connection point in nearside verge Length of excavation approx. C/Way 2.5m, verge 3m, total 5.5m Job in Carriageway (10mm Bitmac Tarmac)) Works Promoter: Severn Trent Water Enforcement Pattern: 24 hrs Diversion route: https://one.network/?tm=1150-03962</p>
122.19	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds Maintenance – to note any report b) Play equipment – to consider and note six month inspection report c) Queens Head solar light – to consider options for retaining or replacing current light d) War Memorial – to consider whether to seek professional advice regarding possible repairs to the War Memorial and whether to consider accepting an offer to fund the cleaning of the War Memorial (item 105.19).</p>
123.19	<p>POLICIES & PROCEDURES</p> <p>a) Complaints Policy – to review b) Publication Scheme – to consider adopting c) Burial fees – to agree a fee for the transfer of the Exclusive Right of Burial by means of a Deed of Assignment/Deed of Assent d) Play equipment – to review inspection procedures</p>
124.19	<p>NEXT MEETING</p> <p>To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 14 January 2020 at 7:30pm in West Felton Methodist Church Hall.</p>
125.19	<p>EXCLUSION OF PRESS AND PUBLIC</p> <p>To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information.</p> <p>Clerk's Annual Appraisal – to receive a report of any recommendations</p>