

# WEST FELTON PARISH COUNCIL

**Chairman:** Cllr Marian Hesketh

**Clerk to the Parish Council:** Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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5 November 2020

To: All Members of West Felton Parish Council

Dear Sir/Madam

**NOTICE IS HEREBY GIVEN** that a **REMOTE MEETING** of **West Felton Parish Council** will be held at **8pm** on **TUESDAY 10 NOVEMBER 2020** via the 'Zoom' link below and Members are hereby summoned to attend for the purpose of transacting the following business.

*R. A. Wood*

Rosemary Wood

*Clerk to the Parish Council*

Zoom link: <https://us02web.zoom.us/j/81351457376?pwd=bWliR3VhYXk0Z3R6dWpxOGhwaXZzdz09>

Zoom ID: 813 5145 7376

Password: 423751

## AGENDA

62.20	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
63.20	<b>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS</b> a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests b) To consider any applications for dispensation c) Declaration of any other interests in the agenda items
64.20	<b>TO RESOLVE THAT THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 13 OCTOBER 2020 ARE A CORRECT RECORD</b>
65.20	<b>PUBLIC PARTICIPATION SESSION</b> - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
66.20	<b>TO RECEIVE AND NOTE REPORTS</b> a) Police b) Shropshire Council elected councillor c) Clerk d) <b>Other Reports</b> - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
67.20	<b>FINANCE</b> a) <b>Income received</b> – to note: HMRC, VAT repayment 2019-20 (£2,411.16) (received 8 Oct) b) <b>Outstanding Payments</b> - to approve: (i) Rosemary Wood, Clerk's net pay October 2020 (£611.52) (ii) Graham Taylor grounds maintenance 13 August 2020 to 12 November 2020 (£1,065) (incl VAT £177.50) (iii) Shropshire Council, ROSPA annual inspection (£80) c) <b>Other income/invoices received after agenda sent out</b>
68.20	<b>PLANNING MATTERS</b> a) To note comments submitted using Clerk's delegated power regarding the following Planning Application notified by Shropshire Council:

	<p><b>Ref:</b> 20/03319/FUL (validated 6 October 2020)  <b>Address:</b> <u>Tedsmore Lakes</u>, Tedsmore, West Felton, Oswestry SY11 4HD  <b>Proposal:</b> Formation of fishing pool (retrospective); siting of 2 lodges and 3 glamping pods for holiday let; erection of toilet/shower block; amendments to two vehicular accesses with formation of on-site vehicular tracks (part retrospective); installation of package treatment plant and the installation of solar panels (partly retrospective)</p> <p><b>b) To consider the following Planning Applications notified by Shropshire Council:</b></p> <p><b>(i) Ref:</b> 20/04249/TPO (validated 23 October 2020)  <b>Address:</b> <u>Tudor Cottage</u>, Oak Farm Lane, West Felton SY11 4JR  <b>Proposal:</b> To fell 1no Norway Spruce protected by Shropshire Council (Land between Oak Farm Lane and Holyhead Road, West Felton) TPO 2012</p> <p><b>(ii) Ref:</b> 20/04519/TPO (validated 2 November 2020)  <b>Address:</b> <u>Jaron</u>, The Cross, West Felton, Oswestry  <b>Proposal:</b> Removal of a Sycamore Tree protected by Shropshire Council (Land between Oak Farm Lane and Holyhead Road, West Felton) TPO 2012</p> <p><b>(iii) Ref:</b> 20/04416/COU (validated 27 October 2020)  <b>Address:</b> The Court Nursing Home, Threadneedle Street, West Felton, Oswestry SY11 4LE  <b>Proposal:</b> Change of use and internal alterations from nursing home (Class C2) to single dwelling house with self-contained 'granny annexe' (Class C3)</p> <p><b>c) To note the following Planning Decisions:</b></p> <p><b>(i) Ref:</b> 20/02215/FUL (validated 9 June 2020)  <b>Address:</b> <u>Rectory Coach House</u>, Threadneedle Street, West Felton SY11 4LE  <b>Proposal:</b> Proposed rear first floor extension and erection of freestanding timber carport  <b>Decision:</b> Grant Permission</p> <p><b>(ii) Ref:</b> 20/01396/FUL (validated 6 April 2020)  <b>Address:</b> <u>Manor House Farm</u>, Old Rectory Gardens, West Felton SY11 4LE  <b>Proposal:</b> Formation of field access  <b>Decision:</b> Grant permission</p> <p><b>d) To note any planning correspondence or decisions received after agenda sent out</b></p>
69.20	<p><b>HIGHWAYS</b>  <b>Road Closures</b> to note (as previously noted):  Shropshire Council are to carry out resurfacing works from 11 to 13 November 2020 (09:30-16:00) on the Wootton to Queens Head A5 Urban Section, with a road closure and diversion route.</p>
70.20	<p><b>POLICIES &amp; PROCEDURES</b></p> <p>a) <b>Action Plan</b> – to agree  b) <b>Publication Scheme</b> – to review  c) <b>Clerk’s annual appraisal</b> – to agree arrangements</p>
71.20	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p>a) <b>Grounds Maintenance reports</b> – to consider and note monthly grounds maintenance and playing field inspection reports  b) <b>Repairs to play equipment, hedge/fences</b> – to consider recommendations from grounds maintenance contractor and quotes for repairs at burial ground and playing field  c) <b>ROSPA annual inspection report</b> – to consider  d) <b>Bus shelter cleaning</b> – to consider quote  e) <b>Dog fouling</b> – to agree initial steps to assess appropriate action</p>
72.20	<p><b>NEXT MEETING</b>  To note the date, time and location of the next Parish Council Meeting, to be held remotely on Tuesday 12 January 2021 at 8pm.</p>