

# WEST FELTON PARISH COUNCIL

**Chairman:** Cllr Marian Hesketh

**Clerk to the Parish Council:** Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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5 June 2019

To: All Members of West Felton Parish Council

Dear Sir/Madam

**NOTICE IS HEREBY GIVEN** that a **MEETING** of **West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 11 JUNE 2019** at West Felton Methodist Church Hall and Members are hereby summoned to attend for the purpose of transacting the following business.

*R. A. Wood*

Rosemary Wood

*Clerk to the Parish Council*

## AGENDA

34.19	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
35.19	<b>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS</b> a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. b) To consider any applications for dispensation. c) Declaration of any other interests in the agenda items.
36.19	<b>TO RESOLVE THAT THE MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 14 MAY 2019 ARE A CORRECT RECORD</b>
37.19	<b>PUBLIC PARTICIPATION SESSION</b> - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
38.19	<b>TO RECEIVE REPORTS</b> a) <b>Police</b> b) <b>Shropshire Council elected councillor</b> c) <b>Other Reports</b> - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council.
39.19	<b>FINANCE</b> a) <b>Bank Reconciliation as at 24 May 2019</b> - to approve b) <b>Income received</b> - to note: Shropshire Council Precept 2019/20 (£19,227) c) <b>Outstanding Payments</b> - to approve: (i) Rosemary Wood, Clerk's net pay May 2019 (£583.44) (ii) Graham Taylor, grounds maintenance 13 Feb 2019 to 12 May 2019 (£1,065) (incl VAT £177.50) d) <b>Other income/invoices received after agenda sent out</b>
40.19	<b>PLANNING MATTERS</b> a) <b>To consider the following Planning Applications notified by Shropshire Council:</b> (i) <b>Ref:</b> 19/02249/TPO (validated 20 May 2019) <b>Address:</b> <u>Church of St Michael</u> , Woolston Road, West Felton <b>Proposal:</b> To remove 1 branch overhanging garage on property at The Byre of 1No Lyme Tree protected by Shropshire Council (Land at and around Church of St Michael, Woolston Road, West Felton) TPO 2012 (ii) <b>Ref:</b> 19/02227/VAR (validated 17 May 2019) <b>Address:</b> <u>West Felton C of E School</u> , Grimpo Road, West Felton SY11 4JR

	<p><b>Proposal:</b> Variation of Condition No 1 attached to planning permission 09/70159/FUL dated 18 May 2009 to allow for the retention of the demountable accommodation for a further temporary period of ten years.</p> <p><b>(iii) Ref:</b> 19/01834/OUT (validated 30 May 2019)</p> <p><b>Address:</b> <u>Land Rear of Felton Farmhouse, The Avenue, West Felton SY11 4LE</u></p> <p><b>Proposal:</b> Outline application for the erection of 10No bungalows including 1No affordable to include access and layout.</p> <p><b>b) To note Planning Decisions:</b>  <b>Ref:</b> 19/01116/TPO  <b>Address:</b> <u>Wellingtonia, 6 Dovaston Court, West Felton</u>  <b>Proposed Tree Work:</b> Maintenance work (see Schedule) and reduction of stressed limbs by 15% of 1no Wellingtonia and 4no Yews protected by the Shropshire Council (Land at 5 to 7 Dovaston Court, West Felton) TPO 2012 (Ref SC/00086/12)  <b>Decision:</b> Grant Permission</p> <p><b>c) To note Planning Enforcement case</b> (received: 30 May 2019)  <b>Ref:</b> 19/06595/ENF  <b>Address:</b> <u>Land South of Moorside Cottages, Woolston, West Felton SY10 8HX</u>  <b>Issue:</b> Alleged breach of Planning Control in relation to change of use of land including siting of a residential caravan.</p> <p><b>d) To consider any Planning Correspondence</b> - none at time of issuing the agenda.</p>
41.19	<p><b>HIGHWAYS - To consider and note road closures</b></p> <p><b>a) Road:</b> <u>Rednal Junction to Haughton Farm</u>  <b>Start Date:</b> 17 June 2019; <b>End Date:</b> 21 June 2019  <b>Purpose:</b> For installation of ducting for Fibre delivery  <b>Works Promoter:</b> BT  <b>Enforcement Pattern:</b> All the time  <b>Diversion Route:</b> <a href="https://roadworks.org?tm=113777469">https://roadworks.org?tm=113777469</a></p> <p><b>b) Road:</b> <u>Junction to Tedsmore, West Felton</u>  <b>Start Date:</b> 29 July 2019; <b>End Date:</b> 29 July 2019  <b>Purpose:</b> Defect CLO – Remedial Rein by CLO Job in Carriageway (Hot Rolled Asphalt-55/10)  <b>Works Promoter:</b> Severn Trent Water  <b>Enforcement Pattern:</b> 24 hrs  <b>Diversion Route:</b> <a href="https://roadworks.org?tm=113815040">https://roadworks.org?tm=113815040</a></p>
42.19	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p><b>a) Burial Ground Maintenance</b> – to receive any report  <b>b) Playing Field Maintenance</b> – to receive any report  <b>c) Grounds Maintenance Contract</b> – to consider renewal of contract  <b>d) Queens Head Streetlighting</b> – to receive any report  <b>e) Bench at Grimpo Common</b> – to consider installing  <b>f) Bus Shelter seating</b> – to consider installing</p>
43.19	<p><b>PARISH MATTERS</b></p> <p><b>a) Housing Needs Survey/Parish Plan</b> – to receive any update report  <b>b) VE Day Celebrations</b> – to consider possible initiatives</p>
44.19	<p><b>POLICIES &amp; PROCEDURES</b></p> <p>To review the following policies:</p> <p><b>a) Privacy Notices (basic &amp; detailed)</b>  <b>b) Privacy Policy</b>  <b>c) Personal Data Management Policy &amp; Log</b></p>
45.19	<p><b>CLERK'S REPORT AND COMMUNICATIONS</b></p> <p><b>a) SALC Training</b> – to consider and approve any requests to attend training:  <b>(i) Neighbourhood Planning</b>, 10am to 3pm on Wednesday 26 June at the Lord Hill Hotel, Shrewsbury  <b>(ii) Fundamentals for Councillors</b>, 5pm to 7:30pm on Tuesday 2 July at Shirehall  <b>(iii) Chairmanship Skills</b>, 11am to 5pm on Wednesday 3 July at Dawley Town Hall</p> <p><b>b) Police &amp; Crime Commissioner's Town and Parish Council Survey</b> – to complete</p>

	<b>c) Other</b> - To receive any other report and communications from the Clerk.
<b>46.19</b>	<b>NEXT MEETING</b> To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 9 July 2019 at 7:30pm in West Felton Methodist Church Hall.