

# WEST FELTON PARISH COUNCIL

Chairman: Cllr Edward Nicholas

Clerk to the Parish Council

Claire Ball 32 Longueville Drive, Oswestry, Shropshire, SY11 2YN

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6<sup>th</sup> September 2017

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that a MEETING of the West Felton Parish Council will be held on TUESDAY 12<sup>th</sup> SEPTEMBER 2017 at West Felton Methodist Church Hall at 7.30p.m. and Members are hereby summoned to attend for the purpose of transacting the following business.



Claire Ball

Clerk to the Parish Council

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## A G E N D A

### **59.17 PUBLIC PARTICIPATION SESSION**

A period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman).

### **60.17 TO RECEIVE APOLOGIES FOR ABSENCE**

### **61.17 DISCLOSABLE PECUNIARY INTERESTS**

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

### **62.17 FORGE PROPERTY CONSULTANTS LIMITED**

Representatives from Forge Property Consultants Ltd are due to attend to answer queries with regard to the following Planning Application:

Reference: 17/02865/FUL (validated: 21/07/2017)

Address: Racing Stables At, Tedsmore Hall, Tedsmore, West Felton, Oswestry, Shropshire, SY11 4HD

Proposal: Alterations in connection with conversion of existing stables and menage building into 13 residential dwellings Applicant: Tedsmore Hall Ltd (Tedsmore Hall, Tedsmore, WEST FELTON, SY11 4HD)

### **63.17 TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 08.08.17.**

### **64.17 REPORTS**

Police, Shropshire Council, Other reports from councillors attending meetings or training courses on the council's behalf.

### **65.17 FINANCE**

- a) **Bank Reconciliation as at 11/08/17** – To be agreed by Council.
- b) **Income**
  - i) Shropshire Council Environmental Maintenance Grant 2017 (£2,262.96)
- c) **Accounts for payment**
  - i) Greenfingers Groundforce Ltd. (Payment for August) (£212.90) (VAT £35.48)
  - ii) Clerk's salary for August (£384.33)
  - iii) Clerk's Salary Tax Payment for August (£96.00)
  - iv) Balfours Commercial Rent for period 29/09/17 to 24/03/18 (£34.00)
- d) **To consider other income and invoices received after the agenda has been sent out.**

### **66.17 LONG TERM FINANCIAL PLANNING**

Further discussion regarding financial planning focused on ensuring our duties and obligations can be fulfilled in the long term.

#### **67.17 POLICIES AND PROCEDURES**

To consider and agree the following policies and procedures for adoption:

- a) Financial Regulations
- b) Training Policy

#### **68.17 PLANNING MATTERS**

**a) *To consider any Planning Applications notified by Shropshire Council***

- i) Reference: 17/03861/TPO (validated: 04/08/2017)  
Address: Oakdene, Oak Farm Lane, West Felton, Oswestry, Shropshire, SY11 4JR  
Proposal: Trim off all lower small branches of 1No Oak Tree protected by Shropshire Council (Land between Oak Farm Lane and Holyhead Road, West Felton) TPO 2012  
Applicant: Mr Raymond Griffiths

**b) *Notification of Planning Decisions made by Shropshire Council***

None at the time of issuing the agenda.

**c) *Planning Correspondence***

- i) To consider Shropshire Council's response (Email from the Area Planning Manager and Letter from the Head of Infrastructure and Communities) to our correspondence regarding the matter of: Amendments to 16/05336/REM Approval of reserved matters (access, appearance, landscaping, layout, scale) pursuant to 14/00133/OUT for residential development of 25 houses (inclusive of 2 affordable) Location: Proposed Residential Development Land at The Cross, West Felton.

#### **69.17 HIGHWAYS**

- a) Community Speed Watch – Clerk to report any progress.
- b) To note ROAD CLOSURE: Opposite Windmill Cottage on Grimpo Road end of the railway bridge north of Grimpo Grid Ref: 336045,327064 Date: 18 October 2017 Times: 7 days (24 hours)  
Purpose: Build 1 precast chamber in 915mm x 445mm x 965mm deep in footway. Install 7m of 4 poly ducts in verge. Provide 1 cabinet and base (NGA cabinets) Applicant: G and J Civils

#### **70.17 PARISH MATTERS**

- a) Greenfingers Contract – to raise any further concerns.
- b) Burial Ground Maintenance.
- c) Playing Field Maintenance and necessary repairs to Playground equipment – Any update on meeting with Martin Mee from Shropshire Council.
- d) Goalposts for playing field – Clerk to update.
- e) Parking Strategy Consultation Event - 11<sup>th</sup> September 2017.
- f) 'We Don't Buy Crime Protected by Smartwater' – Clerk to update on progress.
- g) SP Energy Networks - Partnership Opportunities.

#### **71.17 CLERK'S UPDATE REPORT AND COMMUNICATIONS**

- a) Hearing Aid Solutions for Parish Meetings – Clerk to report further information gathered regarding the JTS Conference System.
- b) Clerk's Training – Council to agree Clerk's attendance on the following:
  - i) 'What to do and when – the Clerk's Year' Training Course on 20<sup>th</sup> October 2017.
  - ii) CiLCA session 1 on Friday 3rd November 2017.
- c) Other possible Training sessions for Councillors:
  - i) Neighbourhood and Other Plans Training - 28th September 2017.
  - ii) Briefing on Key Changes under General Data Protection Regulations - 8th November 2017.

#### **72.17 NEXT MEETING**

To note the date of the next meeting be held on Tuesday 10<sup>th</sup> October 2017 in West Felton Methodist Church Hall at 7.30p.m.

#### **73.17 EXCLUSION OF PRESS AND PUBLIC**

To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

- a) Staff Issue.