

# WEST FELTON PARISH COUNCIL

**Chairman:** Cllr Marian Hesketh

**Clerk to the Parish Council:** Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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6 November 2019

To: All Members of West Felton Parish Council

Dear Sir/Madam

**NOTICE IS HEREBY GIVEN** that a **MEETING of West Felton Parish Council** will be held at **7:30pm on TUESDAY 12 NOVEMBER 2019** at West Felton Methodist Church Hall and Members are hereby summoned to attend for the purpose of transacting the following business.

*R. A. Wood*

Rosemary Wood

*Clerk to the Parish Council*

## AGENDA

102.19	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
103.19	<b>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS</b> a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. b) To consider any applications for dispensation. c) Declaration of any other interests in the agenda items.
104.19	<b>TO RESOLVE THAT THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 8 OCTOBER 2019 ARE A CORRECT RECORD</b>
105.19	<b>PUBLIC PARTICIPATION SESSION</b> - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
106.19	<b>TO RECEIVE REPORTS</b> a) <b>Police</b> b) <b>Shropshire Council elected councillor</b> c) <b>Other Reports</b> - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council.
107.19	<b>FINANCE</b> a) <b>Bank Reconciliation as at 25 October 2019</b> - to approve b) <b>Income received</b> - to note (none at time of issuing agenda) c) <b>Outstanding Payments</b> - to approve: (i) Rosemary Wood, Clerk's net pay October 2019 (£583.44) (ii) Graham Taylor Grounds Maintenance, contract 13 Aug to 12 Nov 2019 (£1,065) (incl VAT £177.50) (iii) Graham Taylor Grounds Maintenance, supply & install seat at bus shelter outside Punch Bowl (£415.20) (incl VAT £69.20) (iv) Graham Taylor Grounds Maintenance, replace rotten gatepost at playing field (£143 plus VAT); cut back shrubs at war memorial (£48 plus VAT); repair kissing gate at playing field (£20 plus VAT) (total: £253.20) (incl VAT £42.20) (v) Jones and Hughes Limited, supply six granite burial plot markers (£432) (incl VAT £72) (vi) SALC, CiLCA Session 1 training invoice (£50.50) (vii) West Felton Methodist Chapel, hall hire for parish plan meeting 9 Sept (£5.50) (viii) PKF Littlejohn LLP, limited assurance review of Annual Governance & Accountability Return 2018/19 (£360) (incl VAT £60)

	<p>(ix) Highline Electrical Ltd, installation and connection of streetlight columns &amp; lanterns at Queens Head (x2 LEDs, x1 solar) (£7,186.64) (incl VAT £1,197.77)</p> <p>d) <b>Other income/invoices received after agenda sent out</b></p> <p>e) <b>Budget Monitoring report at 30 September 2019</b> – to consider</p> <p>f) <b>Statement of Reserves at 30 September 2019</b> – to consider</p> <p>g) <b>External Auditor’s report and certificate 2018/19</b> – to consider</p> <p>h) <b>Neighbourhood Fund: Annual Monitoring Form 2018/19</b> – to approve</p>
108.19	<p><b>PLANNING MATTERS</b></p> <p>a) <b>To consider the following Planning Applications notified by Shropshire Council:</b></p> <p>(i) <b>Ref:</b> 19/04629/OHL (validated 17 October 2019)  <b>Address:</b> <u>Street Record, Rednal</u>, West Felton  <b>Proposal:</b> Existing HV overhead service line requiring retrospective planning for a second supply which will be underground</p> <p>(ii) <b>Ref:</b> 19/04853/TPO (validated 1 November 2019)  <b>Address:</b> <u>Rectory Coach House</u>, Threadneedle Street, West Felton, Oswestry SY11 4LE  <b>Proposal:</b> Lift crown to 5m above ground level and reduce crown to create clearance from buildings of 2no Yew (T6 &amp; T8) and lift crown to 4m above ground level of 1no Yew (T7) protected by the Shropshire Council (Land North and South of Woolston Road, West Felton) TPO 2012 (Ref: SC/00089/12)</p> <p>(iii) <b>Ref:</b> 19/04842/FUL (validated 5 November 2019)  <b>Address:</b> <u>New House Farm, Woolston Road</u>, West Felton SY10 8HZ  <b>Proposal:</b> Change of use from residential dwelling to registered children’s home</p> <p>b) <b>To note the following Planning Applications notified by Shropshire Council FOR INFORMATION ONLY (not formal consultations):</b></p> <p>(i) <b>Ref:</b> 19/04531/AGR  <b>Address:</b> <u>Land at Rednal Industrial Estate</u>, Site A, Rednal, West Felton  <b>Proposal:</b> A new agricultural storage building</p> <p>(ii) <b>Ref:</b> 19/04525/CPL  <b>Address:</b> <u>New House Farm, Woolston Road</u>, West Felton SY10 8HZ  <b>Proposal:</b> Application for Lawful Development Certificate for the proposed use of a residential dwelling as registered children’s home</p> <p>(iii) <b>Ref:</b> 19/04830/FUL  <b>Address:</b> <u>Little Sutton</u>, Heath Houses junction to Harp Farm junction, Rednal, West Felton  <b>Proposal:</b> Extension to agricultural building used for the housing of stock and agricultural storage</p> <p>c) <b>To note Planning Decisions:</b></p> <p>(i) <b>Ref:</b> 19/04132/FUL (validated 17 September 2019)  <b>Address:</b> <u>Building 199, Rednal Industrial Estate</u>, Site B, Rednal, West Felton SY11 4HS  <b>Proposal:</b> Change of use of Unit 199 from Classes B1, B2 and B8 to Sui Generis – Dog Day Care. Erection of 6ft wooden fence around the grassed area to the front of the building to use as a safe &amp; secure outdoor exercise area for the dogs.  <b>Decision:</b> Grant Permission</p> <p>(ii) <b>Ref:</b> 19/02744/FUL (validated 24 July 2019)  <b>Address:</b> <u>Barn at Bank Farm, Tedsmore</u>, West Felton, Shropshire  <b>Proposal:</b> Conversion to traditional barn to a single dwelling, installation of septic tank and formation of new access.  <b>Decision:</b> Grant Permission</p> <p>d) <b>To note any planning correspondence or decisions received after agenda sent out</b></p>
109.19	<p><b>HIGHWAYS</b> – to note (as reported at October Council meeting):</p> <p><b>Road Closure:</b> <u>Cefn-y-Wern junction to Haughton Farm, West Felton</u></p> <p><b>Start Date:</b> 11 December 2019; <b>End Date:</b> 13 December 2019</p> <p><b>Purpose:</b> Road Closure - Med 4.6-6.5m Full Ex 25mm MDPE New Clean Water Connection Lay 2 x service pipe from 3” AC main located in nearside c/way to connection point in nearside verge Length of excavation approx. C/Way 2.5m, verge 3m, total 5.5m Job in Carriageway (10mm Bitmac Tarmac))</p> <p><b>Works Promoter:</b> Severn Trent Water</p> <p><b>Enforcement Pattern:</b> 24 hrs</p> <p><b>Diversion route:</b> <a href="https://one.network/?tm=1150-03962">https://one.network/?tm=1150-03962</a></p>

<b>110.19</b>	<b>PARISH GROUNDS &amp; ASSETS</b> a) <b>Grounds Maintenance</b> – to consider monthly report b) <b>Moles</b> – to consider mole problem at playing field and burial ground
<b>111.19</b>	<b>PARISH MATTERS</b> <b>Parish Plan</b> – to receive an update and consider next steps
<b>112.19</b>	<b>STAFF APPRAISAL</b> To appoint three Members to deliver appraisal of Clerk.
<b>113.19</b>	<b>NEXT MEETING</b> To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 10 December 2019 at 7:30pm in West Felton Methodist Church Hall.