

# WEST FELTON PARISH COUNCIL

**Chairman:** Cllr David Walker

**Clerk to the Parish Council:** Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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7 October 2021

To: All Members of West Felton Parish Council

Dear Sir/Madam

**NOTICE IS HEREBY GIVEN** that a **Meeting of West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 12 OCTOBER 2021** at West Felton Methodist Church Hall and Members are hereby summoned to attend for the purpose of transacting the following business.

*R. A. Wood*

Rosemary Wood

*Clerk to the Parish Council*

## AGENDA

<b>70.21</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
<b>71.21</b>	<b>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS</b> a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests b) To consider any applications for dispensation c) Declaration of any other interests in the agenda items
<b>72.21</b>	<b>CO-OPTION</b> a) <b>Applications</b> - to consider applications for co-option for the remaining two vacancies following the May 2021 election b) <b>Declaration of Acceptance of Office</b> - co-opted new members to sign Declaration of Acceptance of Office c) <b>Interests in agenda items</b> – co-opted new members to declare any interests (including disclosable pecuniary interests) in agenda items and to make any applications for dispensation to then be considered
<b>73.21</b>	<b>MINUTES OF PARISH COUNCIL SEPTEMBER 2021 MEETING</b> To resolve that the minutes of the meeting of the parish council held on 14 September 2021 are a correct record.
<b>74.21</b>	<b>PUBLIC PARTICIPATION SESSION</b> - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
<b>75.21</b>	<b>TO RECEIVE AND NOTE REPORTS</b> a) <b>Police</b> b) <b>Shropshire Council elected councillor</b> c) <b>Clerk</b> d) <b>Other Reports</b> - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
<b>76.21</b>	<b>FINANCE</b> a) <b>Income received</b> - to note (none at time of issuing agenda) b) <b>Outstanding Payments</b> - to approve: (i) Rosemary Wood, Clerk's net pay September 2021 (£636.48) (ii) Rosemary Wood, Clerk's quarterly payment July to Sept 2021 (mileage £23.22, office consumables £7.92, home work allowance £57) (total £88.44)

	<p>c) <b>Other income/invoices received after agenda sent out</b></p> <p>d) <b>Quarterly finances</b> (as at 30 September 2021) – to consider and approve the following:</p> <p>(i) Receipts and Payments</p> <p>(ii) Budget Report</p> <p>(iii) Bank Reconciliation</p> <p>(iv) Reserves Statement</p> <p>e) <b>Savings account</b> – To consider opening a new savings account.</p>
77.21	<p><b>PLANNING MATTERS</b></p> <p>a) <b>Planning Applications</b> – to consider the following applications notified by Shropshire Council:  <b>Ref:</b> 21/04406/FUL (validated 10 September 2021)  <b>Address:</b> <u>Top Farm, Henbarns</u>, Haughton, West Felton SY11 4HE  <b>Proposal:</b> Erection of a replacement dwelling with detached double garage following demolition of the existing farmhouse</p> <p>b) <b>Planning Decisions</b> – to note the following decisions notified by Shropshire Council:  <b>Ref:</b> 21/00702/VAR (validated 22 February 2021)  <b>Address:</b> <u>Racing Stables at Tedsmore Hall</u>, Tedsmore, West Felton, Oswestry SY11 4HD  <b>Proposal:</b> Variation of condition 2 attached to planning permission 17/06153/FUL dated 28/11/2018  <b>Decision:</b> Grant Permission</p> <p>c) <b>Planning correspondence or decisions received after agenda sent out</b> – to note</p>
78.21	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p>a) <b>Grounds Maintenance and safety reports</b> – to consider and note</p> <p>b) <b>Nomination of Playing Field as Asset of Community Value</b> – To note that the council’s nomination of the West Felton Playing Field as an Asset of Community Value is approved, that the facility will be listed accordingly, and that subject to any appeal the property will remain listed for five years.</p> <p>c) <b>Annual ROSPA inspection</b> – to consider quote for inspection of playing field from The Play Inspection Company</p>
79.21	<p><b>PARISH PROJECTS - Conservation Area</b></p> <p>To consider and approve the following:</p> <p>a) <b>Questionnaire</b> for residents to complete as part of consultation</p> <p>b) <b>Costs for consultation event:</b>  Village Hall hire for 23 October £90 (no charge for 22 October)  Printing costs: A5 flyers (x500) at £32, Display posters (up to x20) at maximum £300 incl VAT</p>
80.21	<p><b>POLICIES &amp; PROCEDURES</b></p> <p><b>Grant Awarding Policy</b> – to review</p>
81.21	<p><b>CONSULTATIONS AND SURVEYS</b></p> <p>a) <b>Shropshire Council Review of Planning Committees</b> – to consider a response to questions from Shropshire Council Place Overview Committee regarding the decision in 2019 to reduce the number of planning committees from three to two, removing the central planning committee.</p> <p>b) <b>West Midlands Ambulance Service, Oswestry ambulance base</b> – to consider possible closure of Oswestry ambulance base and any response from parish council.</p>
82.21	<p><b>NEXT MEETING</b></p> <p>To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 9 November 2021 at 7:30pm in West Felton Methodist Church Hall.</p>
83.21	<p><b>EXCLUSION OF PRESS AND PUBLIC</b></p> <p>To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information.</p> <p><b>Shropshire Council Disposal Protocol</b> – to consider response to Shropshire Council’s proposal to dispose of property in the parish</p>