

WEST FELTON PARISH COUNCIL

Chairman: Cllr Edward Nicholas

Clerk to the Parish Council: Claire Ball 32 Longueville Drive, Oswestry, Shropshire, SY11 2YN

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7th February 2018

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that a MEETING of the West Felton Parish Council will be held on TUESDAY 13TH FEBRUARY 2018 at West Felton Methodist Church Hall at 7.30p.m. and Members are hereby summoned to attend for the purpose of transacting the following business.



Claire Ball

Clerk to the Parish Council

A G E N D A

21.18 PUBLIC PARTICIPATION SESSION

A period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman).

22.18 TO RECEIVE APOLOGIES FOR ABSENCE

23.18 DISCLOSABLE PECUNIARY INTERESTS

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

24.18 TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 09.01.18 AND THE EXTRAORDINARY MEETING HELD ON 25.01.18.

25.18 REPORTS

Police, Shropshire Council, reports of councillors attending meetings or training courses on the council's behalf.

26.18 FINANCE

- a) **Bank Reconciliation as at 12/01/18** – To be agreed by Council.
- b) **Income**
 - i) Burial Payment for Double Plot (No. 37) (£375.00)
 - ii) Payment for Headstone (Plot No. 36) (£40.00)
- c) **Additional Hours carried out by the Clerk (6 Hours for Smartwater roll-out and 1.5 hours for Extraordinary Meeting – total 7.5 hours)** – For approval.
- d) **Accounts for payment**
 - i) Greenfingers Groundforce Ltd. (Payment for January) (£212.90) (VAT £35.48)
 - ii) Clerk's salary for January (£384.33)
 - iii) Clerk's Salary Tax Payments for November/December/January (Cheques 1471 and 1476 cancelled due to HMRC payments not being accepted by The Post Office) (£297.40)
 - iv) West Felton Methodist Church Hall – Payment for Smartwater Roll-out Sessions and Extraordinary Meeting (7.5 hours) (£37.50)
- e) **To consider other income and invoices received after the agenda has been sent out.**

27.18 FINANCIAL PLANNING/HOUSING NEEDS SURVEY/PARISH PLAN

Progress regarding a Working Group being set up to meet with Corrie Davies, Enablement Officer to gather advice and recommendations regarding these matters.

28.18 PLANNING MATTERS

- a) **To consider any Planning Applications notified by Shropshire Council**
 - i) Reference: 17/06047/FUL (validated: 02/01/2018) Address: Proposed Residential Development South Of Clifton Villas, Queens Head, Shropshire Proposal: Erection of 6no dwellings (1 affordable) Applicant: Sydney Betty and Peter Lawrence (Treprenel Farm, Crickheath, Oswestry, SY10 8BS) (Consultation Expiry Date: 30/01/18 – Extension Granted)

- ii) Reconsultation due to Amendment on application 17/05148/REM - Proposed Residential Development South Of Clifton Villas Proposal: Approval of reserved matters (access, appearance, landscaping, layout and scale) pursuant to permission 14/03953/OUT (allowed on appeal) for the erection of 4No. dwellings
- iii) Reference: 17/06115/FUL (validated: 15/01/2018) Address: The Mount, Queens Head, Oswestry, Shropshire, SY11 4ED Proposal: Erection of agricultural storage building Applicant: Mr J Evans (Consultation Expiry Date: 16/02/18)
- iv) Reference: 18/00438/HRM (validated: 25/01/2018) Address: Land At Tedsmore Farm, Haughton, West Felton, Oswestry, Shropshire, SY11 4HF Proposal: To remove six sections of hedge totalling 1215m on land at Tedsmore Farm, Haughton and Grimpo to improve workability of fields. Applicant: Mrs Caroline Beasley (Hopton Farm, Nesscliffe, Shrewsbury, Shropshire, SY4 1DJ)
- v) Reference: 17/06153/FUL (validated: 29/01/2018) Address: Racing Stables At, Tedsmore Hall, Tedsmore, West Felton, Oswestry, SY11 4HD Proposal: Removal of steel framed building and conversion of modern former stableyard/manege and equine pool into holiday lets and associated leisure building Applicant: Tedsmore Hall Ltd (Tedsmore Hall, Tedsmore, West Felton , SY11 4HD (Consultation Expiry Date: 19/02/18)
- vi) Reference: 17/06151/FUL (validated: 30/01/2018) Address: Racing Stables At, Tedsmore Hall, Tedsmore, West Felton, Oswestry, SY11 4HD Proposal: Conversion of disused Old Stable Block into four two storey residential units Applicant: Tedsmore Hall Ltd (Tedsmore Hall, Tedsmore, West Felton, SY11 4HD) (Consultation Expiry Date: 21/02/18)
- vii) Reference: 18/00225/FUL (validated: 07/02/2018) Address: The Rowan House , Tedsmore Road, West Felton, SY11 4EN Proposal: Change of use of domestic garage to Hair and Beauty Salon to include replacing garage door with a window Applicant: Mrs H Burke
- b) *Notification of Planning Decisions made by Shropshire Council***
 - i) Reference: 17/05711/TPO (validated: 27/11/2017)
Address: The Arboretum , 1 Dovaston Court, West Felton, SY11 4EQ
Proposal: Works to trees protected by Shropshire Council (Land at 1 and 2 Doverston Court, West Felton) TPO 2012 **Decision: Permission granted**
- c) *Planning Correspondence*** - None at the time of issuing the agenda.

29.18 PROPOSED RESIDENTIAL DEVELOPMENT LAND AT THE CROSS, WEST FELTON

To discuss Environmental Issues.

30.18 BRITISH IRONWORK CENTRE

The Council to discuss their response to the Feedback Engagement Form.

31.18 ANNUAL REVIEW OF POLICIES

To review the following policies:

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| a) Vexatious Procedure | b) Grievance & Disciplinary Procedures | c) Health & Safety |
| d) Equal Opportunities | e) Code of Conduct | f) Risk Assessment |

32.18 HIGHWAYS

- a) VAS Sign at Queens Head – Clerk to give an update.
- b) Community Speed Watch – Clerk to report any progress.

33.18 PARISH MATTERS

Monthly update on the following:

- a) Burial Ground Maintenance
- b) Playing Field Maintenance – Clerk to report any quotes received for the works required including the installation of the Playing Field Bench (which has been reserved with Morgans).
- c) Streetlighting.
- d) Smartwater.
- e) Land Availability for Allotments and Bowling Green.

34.18 RESIGNATION OF PARISH CLERK

To appoint a 3 person panel with delegated powers to advertise, interview and appoint a new Clerk.

35.18 CLERK'S UPDATE REPORT AND COMMUNICATIONS

To discuss problems with Clerk's Computer.

36.18 NEXT MEETING

To note the date of the next meeting be held on Tuesday 13th March 2018 in West Felton Methodist Church Hall at 7.30p.m.