

WEST FELTON PARISH COUNCIL

Chairman: Cllr Marian Hesketh

Clerk to the Parish Council: Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

Tel: 01939 262881 westfeltonpc@gmail.com

7 April 2021

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that a **REMOTE MEETING** of **West Felton Parish Council** will be held at **8pm** on **TUESDAY 13 APRIL 2021** via the 'Zoom' link below and Members are hereby summoned to attend for the purpose of transacting the following business.

R. A. Wood

Rosemary Wood

Clerk to the Parish Council

Zoom link: <https://us02web.zoom.us/j/85036776786?pwd=RVFBS3EzWDlXZ3FsZjQ5Rnl2aVBidz09>

Zoom ID: 850 3677 6786

Password: 830316

AGENDA

1.21	TO RECEIVE APOLOGIES FOR ABSENCE
2.21	DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests b) To consider any applications for dispensation c) Declaration of any other interests in the agenda items
3.21	TO RESOLVE THAT THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 9 MARCH 2021 ARE A CORRECT RECORD
4.21	PUBLIC PARTICIPATION SESSION - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
5.21	TO RECEIVE AND NOTE REPORTS a) Police b) Shropshire Council elected councillor c) Clerk d) Other Reports - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
6.21	FINANCE a) Income received - to note: Jones & Hughes Ltd, resident memorial stone fee (plot 38) (£40) (received 15 March 2021) b) Outstanding Payments - to approve: (i) Rosemary Wood, Clerk's net pay March 2021 (£611.52) (ii) Rosemary Wood, quarterly payment January-March 2021 (mileage £30.65, office consumables £12.35, IT £43.17, home working allowance £57) (total £143.17) (incl VAT £7.20) (iii) DM Payroll Services Ltd, payroll administration 2021/22 (£120) (iv) SLCC, Clerk's membership fee 2021/22 (pro rata) (£104) (v) Hope House Children's Hospice, grant award (£250) (vi) Marian Hesketh, mileage expenses (£6.30) c) Other income/invoices received after agenda sent out
7.21	PLANNING MATTERS

	<p>a) To consider the following Planning Applications notified by Shropshire Council:</p> <p>(i) Ref: 21/01311/VAR (validated 24 March 2021) Address: <u>Proposed Barn Conversion at Bank Farm, Tedsmore</u>, West Felton Proposal: Variation of conditions no.2 (approved plans), no.17 (access and parking) and removal of condition no.16 (visibility splays) pursuant of 19/02744/FUL to allow for reduction in overall scheme, elevation and fenestration changes, installation of dormer windows and removal of new vehicular access from proposal</p> <p>(ii) Ref: 21/01399/FUL (validated 31 March 2021) Address: <u>Rednal Racing Ltd</u>, Kart Track, Rednal Airfield, Rednal, West Felton Proposal: Erection of a workshop</p> <p>b) To note Planning Decisions notified by Shropshire Council:</p> <p>(i) Ref: 19/01834/OUT (validated 30 May 2019) Address: <u>Proposed Residential Land South of, The Avenue</u>, West Felton Proposal: Outline application for the erection of 10no bungalows including 1no affordable to include access and layout Decision: Refuse</p> <p>(ii) Ref: 20/05392/FUL (validated 4 January 2021) Address: <u>Land at Abbotsmoor Farm</u>, Haughton, West Felton Proposal: Erection of agricultural building to be used as a grain store and all associated works Decision: Grant Permission</p> <p>c) To note any planning correspondence or decisions received after agenda sent out</p>
8.21	<p>HIGHWAYS</p> <p>To consider and note the following planned road closure: <u>Heath Houses Junction to Harp Farm Junction, Sutton</u>: Start Date: 24 June; End Date: 25 June; Purpose: Road Closure, boundary box install and tap main for logger; Works Promoter: Severn Trent Water; Enforcement Pattern: all the time; Diversion route: https://one.network/?tm=121779986</p>
9.21	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds Maintenance and safety reports – to consider and note.</p> <p>b) Safety matting - to consider quote to level ground and install safety matting at foot of slide and ramp in playing field.</p> <p>c) Tree Survey – to consider quotes for carrying out a tree survey at the burial ground and playing field.</p> <p>d) Street light column support – to consider authorising Severn Trent to carry out necessary support of the column outside Landwell House, Threadneedle Street, West Felton in order to replace two boundary boxes in the verge, planned for 23 June 2021.</p> <p>e) Bin on layby – to consider making request to Shropshire Council for installation and emptying of a bin at the layby between West Felton and Queens Head.</p>
10.21	<p>POLICIES AND PROCEDURES</p> <p>To agree and adopt a Risk Assessment for resumption of face to face meetings from May 2021 during the Covid 19 pandemic.</p>
11.21	<p>ANNUAL MEETING OF THE PARISH COUNCIL 2021</p> <p>To agree the date, time and location of the Annual Parish Council Meeting 2021.</p>
12.21	<p>ORDINARY MEETINGS OF THE PARISH COUNCIL 2021/22</p> <p>To agree dates to hold meetings for the period June 2021 to April 2022.</p>
13.21	<p>EXCLUSION OF PRESS AND PUBLIC</p> <p>To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information.</p> <p>Clerk's Annual Leave – to authorise Clerk to carry forward one week's unused annual leave/time in lieu into 2021/22.</p>