

WEST FELTON PARISH COUNCIL

Chairman: Cllr Edward Nicholas

Clerk to the Parish Council

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8th February 2017

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that a MEETING of the West Felton Parish Council will be held on TUESDAY 14TH FEBRUARY 2017 at West Felton Methodist Church Hall at 7.30p.m. and Members are hereby summoned to attend for the purpose of transacting the following business.



Claire Ball

Clerk to the Parish Council

AGENDA

1. PUBLIC PARTICIPATION SESSION

A period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman).

2. TO RECEIVE APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

4. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 17.01.17.

5. REPORTS

Police, Shropshire Council, Other reports from councillors attending meetings or training courses on the council's behalf.

6. FINANCE

a) *Income*

To note any income received.

b) *Accounts for payment*

- i) Greenfingers Groundforce Ltd. (£206.80)
- ii) SALC – Clerk's the Knowledge Part 1 (£22.00)
- iii) Clerk's salary for January (£379.44)
- iv) SDH Accounting (Mentor Clerk Fees) (£447.50)

c) *To consider other invoices received after the agenda has been sent out.*

7. PLANNING MATTERS

a) *To consider any Planning Applications notified by Shropshire Council*

- i) 17/00248/FUL and 17/00249/LBC Agricultural Building North Of Henbarns Farm, Haughton, West Felton. Conversion of agricultural building to one dwelling and installation of package treatment plant affecting a Grade II Listed Building.

b) *Notification of Planning Decisions made by Shropshire Council*

- i) 16/04798/FUL and 16/04799/LBC Old Plough Cottage, The Cross, West Felton, Oswestry, Shropshire, SY11 4EJ Erection of a single storey rear (garden room)

and side (garage) extensions and detached storage building affecting a Grade II listed building. **Decision: Grant Permission**

c) Planning Correspondence

- i) To note correspondence from Shropshire Council Planning Department in response to Parish Council's query regarding the withdrawal of appeal relating to 15/03171/OUT Land by Dovaston Court (copy of correspondence attached).
- ii) 16/05336/REM Proposed Residential Development Land At, The Cross, West Felton – to consider any correspondence from Shropshire Council's Planning Department in response to the Parish Council's submissions.
- iii) S106 Monies - To discuss having something in writing from Shropshire Council regarding any Section 106 or similar monies arising from the Dennis Edwards development.

8. POLICIES AND PROCEDURES

To consider the templates for the following policies and procedures for adoption:

- a) Code of Conduct (copy attached)
- b) Risk Assessment Policy (to be circulated at meeting)

9. MANAGEMENT OF ENVIRONMENTAL AREAS (GRASS CUTTING CONTRACT)

To discuss our current grass cutting contract and establish which areas Shropshire Council are currently responsible for.

10. HIGHWAYS

- a) Queens Head Straight – Safer Roads Partnership – Update.
- b) Minister of State at the Department for Transport to visit North Shropshire on 2nd March.

11. PARISH MATTERS

- a) Dog Fouling – to discuss possible solutions.
- b) Damage to Goal Posts on Playing Field – To consider possible signage with a phone number to be placed on the railings, so that any accidental damage could be reported to a specific person. Also to consider sturdier types of goal posts more suitable for a play area in order to prevent this sort of damage occurring in future.
- c) Whispering Oaks Parking Area – At the end of the development nearest the school, the area and adjacent kerb is thick with leaves and needs attention. Shropshire Council to deal with the other end of this area.
- d) Oswestry Area Committee - 7th February 2017 – Chairman to report.
- e) The Local Plan Review – Issues and strategic options consultation.

12. CLERK'S UPDATE REPORT AND COMMUNICATIONS

- a) Annual Meeting of the Council and Annual Parish Meeting – possible dates.
- b) Elections – Shropshire 2017.
- c) To note that Cllr Coles has passed on PC and Printer to Chairman and is no longer storing them.
- d) BT Kiosk Consultation.

13. NEXT MEETING

To note the date of the next meeting be held on Tuesday 14th March 2017 in West Felton Methodist Church Hall at 7.30p.m.

14. EXCLUSION OF PRESS AND PUBLIC

To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

- a) Parish Clerk's Contract of Employment – To approve.