

# WEST FELTON PARISH COUNCIL

**Chairman:** Cllr David Walker

**Clerk to the Parish Council:** Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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8 December 2021

To: All Members of West Felton Parish Council

Dear Sir/Madam

**NOTICE IS HEREBY GIVEN** that a **Meeting of West Felton Parish Council** will be held at **7:30pm** on **TUESDAY 14 DECEMBER 2021** at West Felton Methodist Church Hall and Members are hereby summoned to attend for the purpose of transacting the following business.

*R. A. Wood*

Rosemary Wood

*Clerk to the Parish Council*

## AGENDA

96.21	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
97.21	<b>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS</b> a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests b) To consider any applications for dispensation c) Declaration of any other interests in the agenda items
98.21	<b>MINUTES OF PARISH COUNCIL NOVEMBER 2021 MEETING</b> To resolve that the minutes of the meeting of the parish council held on 9 November 2021 are a correct record.
99.21	<b>PUBLIC PARTICIPATION SESSION</b> - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
100.21	<b>TO RECEIVE AND NOTE REPORTS</b> a) <b>Police</b> b) <b>Shropshire Council elected councillor</b> c) <b>Clerk</b> d) <b>Other Reports</b> - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
101.21	<b>FINANCE</b> a) <b>Income received</b> - to note (none at time of issuing agenda) b) <b>Outstanding Payments</b> - to approve: (i) Rosemary Wood, Clerk's net pay November 2021 (£636.48) (ii) Rosemary Wood, reimburse purchase Brother colour inkjet printer (£172.80) (incl VAT £28.80) (iii) The Play Inspection Company Ltd, ROSPA annual inspection (£300) (incl VAT £50) (iv) Highline Electrical Ltd, Queens Head mains LED 50% (£3,012.05) (incl VAT £502.01) (v) David Curtis, reimburse purchase of book token prizes for school (ref item 94.21(a)) (£30) c) <b>Other income/invoices received after agenda sent out</b> d) <b>Overpayment to Clerk</b> – to note overpayment of £0.30 to Clerk for quarterly expenses arising from miscalculation of total owed (ref item 76.21(b)(ii)) and to further note that Clerk has transferred £0.30 from her personal bank account into the council's NatWest current account. e) <b>Internal transfers</b> – to approve the following internal transfers from earmarked reserves (CIL Neighbourhood Fund): (i) <u>Queens Head LED</u> £5,020.08 (ref items 90.21(b)(iii) and 101.21(b)(iv))

	(ii) <u>Dog fouling project</u> (bins/posters) £965 (ref item 90.21(c) (iii)&(iv))
102.21	<p><b>PLANNING MATTERS</b></p> <p>a) <b>Planning Applications</b> – to consider the following applications notified by Shropshire Council:</p> <p>(i) <b>Ref:</b> 21/05199/FUL (validated 8 November 2021)  <b>Address:</b> <u>Breidden</u>, 46 Woolston Road, West Felton, Oswestry SY11 4LB  <b>Proposal:</b> Erection of two storey extension with single storey element following partial demolition of garage and associated internal alterations</p> <p>(ii) <b>Ref:</b> 21/05427/OUT (validated 18 November 2021)  <b>Address:</b> <u>6 and 7 Woolston Road</u>, West Felton SY11 4LB  <b>Proposal:</b> Outline application for the erection of 1 No dwelling following demolition of existing dwellings (to include access)</p> <p>(iii) <b>Ref:</b> 21/05465/FUL (validated 1 December 2021)  <b>Address:</b> <u>Land at The Fords</u>, Twyford Lane, Queens Head, West Felton SY11 4JL  <b>Proposal:</b> Application under Section 73A of the Town and Country Planning Act 1990 for the change of use of part of field from agricultural to glamping, erection of deck and toilet/shower cubicles and installation of above ground effluent tank</p> <p>(iv) <b>Ref:</b> 21/05048/LBC (validated 1 December 2021)  <b>Address:</b> <u>Manor House Farm</u>, Old Rectory Gardens, West Felton SY11 4LE  <b>Proposal:</b> Conversion of historic gate house building to form an ancillary annex to the main dwelling affecting a Grade II Listed Building</p> <p>b) <b>Planning Decisions</b> – to note the following decisions notified by Shropshire Council:</p> <p>(i) <b>Ref:</b> 21/04623/FUL (validated 27 September 2021)  <b>Address:</b> <u>Land at Woolston Road</u>, West Felton  <b>Proposal:</b> Erection of a single dwelling  <b>Decision:</b> Refuse</p> <p>(ii) <b>Ref:</b> 21/03308/FUL (validated 5 July 2021)  <b>Address:</b> <u>Tedsmore Lakes</u>, Tedsmore, West Felton, Oswestry SY11 4HD  <b>Proposal:</b> Application under Section 73A of the Town and Country Planning Act 1990 for the formation of fishing pond for personal use, associated pegs/decking and access track (re-submission)  <b>Decision:</b> Grant Permission</p> <p>(iii) <b>Ref:</b> 21/04875/FUL (validated 13 October 2021)  <b>Address:</b> <u>8 Willows Crescent</u>, West Felton SY11 4JY  <b>Proposal:</b> Erection of single storey front and rear extensions  <b>Decision:</b> Grant Permission</p> <p>(iv) <b>Ref:</b> 21/03719/FUL (validated 29 July 2021)  <b>Address:</b> <u>Tedsmore Lodge Farm</u>, West Felton, Oswestry SY11 4JS  <b>Proposal:</b> Erection of two-storey side and rear extension and internal alterations  <b>Decision:</b> Grant Permission</p> <p>c) <b>Planning correspondence or decisions received after agenda sent out</b> – to note</p>
103.21	<p><b>HIGHWAYS</b></p> <p>To note the following road closure:  <u>Grimpo Road end to railway bridge, West Felton</u>; Start Date: 20 Jan 2022; End Date: 21 Jan 2022;  Purpose: road closure - boundary box install and tap main for logg; Works Promoter: Severn Trent Water; Enforcement Pattern: all the time; Diversion route: <a href="https://one.network/?tm=124277331">https://one.network/?tm=124277331</a></p>
104.21	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p>a) <b>Grounds Maintenance and safety reports</b> – to consider and note</p> <p>b) <b>Grounds Maintenance contract</b> – to consider arrangements for a new contract to commence 1 April 2022</p> <p>c) <b>ROSPA annual inspection</b> – to consider report and agree any work to be carried out</p>
105.21	<p><b>POLICIES AND PROCEDURES</b></p> <p>a) <b>Action Plan</b> – to review</p> <p>b) <b>Clerk’s Appraisal</b> – to agree arrangements</p>
106.21	<b>NEXT MEETING</b>

	To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 11 January 2022 at 7:30pm in West Felton Methodist Church Hall.
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