

# WEST FELTON PARISH COUNCIL

Chairman: Cllr Edward Nicholas

*Clerk to the Parish Council*

Claire Ball

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10<sup>th</sup> January 2017

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that a MEETING of the West Felton Parish Council will be held on TUESDAY 17<sup>TH</sup> JANUARY 2017 at West Felton Methodist Church Hall at 7.30p.m. and Members are hereby summoned to attend for the purpose of transacting the following business.



Claire Ball  
Clerk to the Parish Council

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## AGENDA

**1. TO ACCEPT APOLOGIES FOR ABSENCE**

**2. DISCLOSABLE PECUNIARY INTERESTS**

a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

b) To consider any applications for dispensation.

**3. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 11.10.16 and 17.12.16.**

**4. PUBLIC PARTICIPATION SESSION**

A period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman).

## 5. REPORTS

Police, Shropshire Council, Other reports from councillors attending meetings or training courses on the council's behalf.

## 6. FINANCE

- a) **Income**  
To note any income received.
- b) **Accounts for payment**
  - i) Greenfingers Groundforce Ltd. (Invoice No. 1647 - £206.80)
  - ii) Web Orchard (Invoice No. 5217 - £144.00)
  - iii) Penny O'Hagan
- c) **To consider other invoices received after the agenda has been sent out.**
- d) **Budget 2017/18**  
To set a budget for the year 2017/18.  
(Copies to be presented at Meeting)
- e) **Precept 2017/18**  
To set a precept for the year 2017/18.

## 7. PLANNING MATTERS

- a) **Planning Items for Information**  
None at time of printing agenda.
- b) **Planning matters for discussion**
  - i) 16/05830/FUL (validated: 22/12/2016) Proposal: Erection of a two storey extension at 6 Grimpo, West Felton, Oswestry, Shropshire, SY11 4HG
  - ii) Withdrawal of appeal relating to 15/03171/OUT Land by Dovaston Court (12 new house and new access)
  - iii) To discuss the large pine tree (The Cross Planning Application) which will be undermined by the construction of the new footpath on Holyhead road.
- c) **Planning Correspondence**  
  
To note The Principal Planning Officer's email response in relation to 16/05336/REM Proposed Residential Development Land At, The Cross, West Felton

## 8. POLICIES AND PROCEDURES

To consider the templates for the following policies and procedures for adoption:

- a) Vexatious Policy/Procedure
- b) Grievance & Disciplinary Procedures

- c) Health & Safety
- d) Equal Opportunities

**8. PARISH MATTERS**

- a) Transparency Grant application – for approval of application form to be submitted to SALC.
- b) Councillor Vacancy – to consider applications received for co-option onto the Parish Council.
- c) Grant Application for Clerk’s laptop and printer.
- d) To consider the Parish Clerk attending ‘Clerks the knowledge’, part 1 training session.
- e) Queens Head Straight – Safer Roads Partnership.

**9. CORRESPONDENCE**

- a) Notification of Oswestry Area Committee meeting date change to 7th February 2017 at 7.00 pm in the Guildhall.
- b) Shropshire Bus Strategy 2017-2021 - Public Consultation – for consideration.
- c) Correspondence regarding Streetlights on Holyhead Road.

**10. NEXT MEETING**

To note the date of the next meeting be held on Tuesday 14<sup>th</sup> February 2017 in West Felton Methodist Church Hall at 7.30p.m.

**11. EXCLUSION OF PRESS AND PUBLIC**

To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

- a) Parish Clerk’s Contract of Employment – To approve.