

# WEST FELTON PARISH COUNCIL

**Chairman:** Cllr David Walker

**Clerk to the Parish Council:** Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

Tel: 01939 262881 [westfeltonpc@gmail.com](mailto:westfeltonpc@gmail.com)

3 June 2021

To: All Members of West Felton Parish Council

Dear Sir/Madam

**NOTICE IS HEREBY GIVEN** that a **Meeting of West Felton Parish Council** will be held at **8pm** on **TUESDAY 8 JUNE 2021** at West Felton Methodist Church Hall and Members are hereby summoned to attend for the purpose of transacting the following business.

*R. A. Wood*

Rosemary Wood

*Clerk to the Parish Council*

## AGENDA

<b>32.21</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b>
<b>33.21</b>	<b>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS</b> a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests b) To consider any applications for dispensation c) Declaration of any other interests in the agenda items
<b>34.21</b>	<b>CO-OPTION</b> To consider applications for co-option for four vacancies following the May 2021 election and co-opted new members to sign Declaration of Acceptance of Office.
<b>35.21</b>	<b>DECLARATION OF ACCEPTANCE OF OFFICE</b> To note Declaration of Acceptance of Office signed by new co-opted councillors and Cllr Jones and if necessary to consider permitting any councillor a delay in signing of their Declaration of Acceptance of Office until a later meeting fixed by the council.
<b>36.21</b>	<b>MINUTES OF PARISH COUNCIL MAY 2021 MEETING</b> To resolve that the minutes of the meeting of the parish council held on 18 May 2021 are a correct record.
<b>37.21</b>	<b>PUBLIC PARTICIPATION SESSION</b> - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
<b>38.21</b>	<b>TO RECEIVE AND NOTE REPORTS</b> a) Police b) Shropshire Council elected councillor c) Clerk d) <b>Other Reports</b> - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
<b>39.21</b>	<b>FINANCE</b> a) <b>Income received</b> - to note – none at time of issuing agenda b) <b>Outstanding Payments</b> - to approve: (i) Rosemary Wood, Clerk's net pay May 2021 (£636.48) (ii) SALC, ALC affiliation fees (£604.30)

	<p>(iii) David Woodhouse, arboricultural safety inspection of trees at playing field and burial ground (£300)</p> <p>c) <b>Other income/invoices received after agenda sent out</b></p> <p>d) <b>CIL Monitoring report 2020/21</b> – to approve</p>
40.21	<p><b>PLANNING MATTERS</b></p> <p>a) <b>To consider Planning Applications notified by Shropshire Council</b> – none at time of issuing agenda</p> <p>b) <b>To note Planning Decisions notified by Shropshire Council:</b>  <b>Ref:</b> 21/01278/FUL (validated 12 April 2021)  <b>Address:</b> <u>Tedsmore Lakes</u>, Tedsmore, West Felton, Oswestry SY11 4HD  <b>Proposal:</b> Application under Section 73A of the Town and Country Planning Act 1980 for the regularisation of fishing pond, associated pegs/decking, storage shed, stone ornament, parking area and access track (retrospective)  <b>Decision:</b> Refuse</p> <p>c) <b>Planning Applications considered at parish council’s May 2021 meeting (items 26.21(a)(ii) and 26.21(a)(iii)) – to note the following:</b>  Reference to the comments of SC Conservation (Historic Environment) as minuted in the parish council’s submission were omitted as the comments of SC Conservation (Historic Environment) had been superseded and were no longer available for view on the Shropshire Council planning portal when the Clerk submitted the parish council’s comments.</p> <p>d) <b>To note any planning correspondence or decisions received after agenda sent out</b></p>
41.21	<p><b>HIGHWAYS</b></p> <p>To note the following planned road closures (as already considered at the council’s May meeting):</p> <p>a) <u>Heath Houses Junction to Harp Farm Junction, Sutton</u>: Start Date: 24 June; End Date: 25 June; Purpose: Road Closure, boundary box install and tap main for logger; Works Promoter: Severn Trent Water; Enforcement Pattern: all the time; Diversion route: <a href="https://one.network/?tm=121779986">https://one.network/?tm=121779986</a></p> <p>b) <u>Threadneedle Street, West Felton</u>: Start Date: 7 June; End Date: 11 June; Purpose: road closure – excavate joint bay in grass verge 5m road crossing lay cable; Works Promoter: SP Energy Networks; Pattern: 24hrs; Diversion route: <a href="https://one.network/?tm=122000935">https://one.network/?tm=122000935</a></p>
42.21	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p>a) <b>Grounds Maintenance and safety reports</b> – to consider and note</p> <p>b) <b>Arboricultural safety inspection report</b> – to consider report and authorise Clerk to submit to landlord of playing field as required under the tenant’s covenants in the lease.</p> <p>c) <b>Litter Picking equipment</b> – to consider purchase of litter picking equipment to give to the WI for community use.</p>
43.21	<p><b>POLICIES AND PROCEDURES</b></p> <p><b>Action Plan</b> – to review</p>
44.21	<p><b>NEXT MEETING</b></p> <p>To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 13 July 2021 in West Felton Methodist Church Hall.</p>