

WEST FELTON PARISH COUNCIL

Chairman: Cllr Marian Hesketh

Clerk to the Parish Council: Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

Tel: 01939 262881 westfeltonpc@gmail.com

3 July 2019

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that a **MEETING of West Felton Parish Council** will be held at **7:30pm on TUESDAY 9 JULY 2019** at West Felton Methodist Church Hall and Members are hereby summoned to attend for the purpose of transacting the following business.

R. A. Wood

Rosemary Wood

Clerk to the Parish Council

AGENDA

47.19	TO RECEIVE APOLOGIES FOR ABSENCE
48.19	DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. b) To consider any applications for dispensation. c) Declaration of any other interests in the agenda items.
49.19	TO RESOLVE THAT THE MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 11 JUNE 2019 ARE A CORRECT RECORD
50.19	PUBLIC PARTICIPATION SESSION - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
51.19	TO RECEIVE REPORTS a) Police b) Shropshire Council elected councillor c) Other Reports - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council.
52.19	FINANCE a) Bank Reconciliation as at 25 June 2019 - to approve b) Income received - to note (None at time of issuing agenda) c) Outstanding Payments - to approve: (i) Rosemary Wood, Clerk's net pay June 2019 (£583.44) (ii) Rosemary Wood, Quarterly payment to Clerk (Q1) (Mileage £62.24, Office Consumables £59.13, IT £59.99, Home Working Allowance £34.56)(Total £215.92)(incl VAT £16.60) (iii) Marian Hesketh, mileage return to Shirehall (Planning & CIL training, 7 June 2019) (32 miles at £0.45 per mile) (£14.40) d) Other income/invoices received after agenda sent out
53.19	PLANNING MATTERS a) To consider any Planning Applications notified by Shropshire Council – None at time of issuing agenda b) To note any Planning Decisions – None at time of issuing agenda c) To consider any Planning Correspondence - none at time of issuing agenda

54.19	<p>HIGHWAYS</p> <p>a) To consider and note road closures: Road: <u>Junction to Tedsmore, West Felton</u> (as reported at June 2019 Council meeting) Start Date: 29 July 2019; End Date: 29 July 2019 Purpose: Defect CLO – Remedial Rein by CLO Job in Carriageway (Hot Rolled Asphalt-55/10) Works Promoter: Severn Trent Water Enforcement Pattern: 24 hrs Diversion Route: https://roadworks.org?tm=113815040</p> <p>b) To consider and note any other highway issues</p>
55.19	<p>PARISH GROUNDS & ASSETS</p> <p>a) Burial Ground Maintenance – to receive any report and to consider installing permanent markers for pre purchased plots</p> <p>b) Playing Field Maintenance – to receive any report</p> <p>c) Grounds Maintenance Contract – to receive an update regarding renewal of the contract</p> <p>d) Queens Head Streetlighting – to receive any update report</p> <p>e) Bench at Grimpo Common – to receive a progress report</p> <p>f) Bus Shelter seating – to consider quotes to supply and install seating</p>
56.19	<p>PARISH MATTERS</p> <p>a) Parish Plan update – to receive and consider a report from the Parish Plan Working Group</p> <p>b) VE Day Celebrations – to consider any response from the community</p>
57.19	<p>POLICIES & PROCEDURES</p> <p>To review the following:</p> <p>a) Grant Awarding Policy</p> <p>b) Subject Access Policy</p> <p>c) Security Incident Response Policy</p> <p>d) Burial Ground – pre purchase of plots and burial fees</p>
58.19	<p>CONSULTATIONS</p> <p>To consider a response to the following Shropshire Council Consultations:</p> <p>a) 2019 Review of Polling Districts and Polling Places</p> <p>b) Review of A-Boards Policy and Process</p> <p>c) Shropshire Local Plan Review – ‘Strategic Sites’ Consultation</p>
59.19	<p>CLERK’S REPORT AND COMMUNICATIONS</p> <p>a) SALC Training – to consider and approve any requests to attend training:</p> <p>(i) Code of Conduct, 2-4pm on 18 July at Dawley House, Telford</p> <p>(ii) Website Regulations, New Web Accessibility Guidelines (WCAG 2.1), 2-4pm on 30 October at Shirehall</p> <p>b) Other - To receive any other report and communications from the Clerk.</p>
60.19	<p>NEXT MEETING</p> <p>To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 13 August 2019 at 7:30pm in West Felton Methodist Church Hall.</p>