

WEST FELTON PARISH COUNCIL

Chairman: Cllr Marian Hesketh

Clerk to the Parish Council: Rosemary Wood of 5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

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3 October 2018

To: All Members of West Felton Parish Council

Dear Sir/Madam

NOTICE IS HEREBY GIVEN that a **MEETING** of the West Felton Parish Council will be held at 7:30pm on **TUESDAY 9 OCTOBER 2018** at West Felton Methodist Church Hall and Members are hereby summoned to attend for the purpose of transacting the following business.

R. A. Wood

Rosemary Wood

Clerk to the Parish Council

AGENDA

146.18	TO RECEIVE APOLOGIES FOR ABSENCE
147.18	DISCLOSABLE PECUNIARY INTERESTS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. b) To consider any applications for dispensation.
148.18	TO RESOLVE THAT THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 SEPTEMBER 2018 ARE A CORRECT RECORD
149.18	PUBLIC PARTICIPATION SESSION - a period of 15 minutes will be set aside for the public to speak on items on the agenda (this may be extended at the discretion of the Chairman).
150.18	HOUSING NEEDS SURVEY/PARISH PLAN To receive information and advice from Shropshire Council representatives concerning the carrying out of a Housing Needs Survey and updating of the Parish Plan.
151.18	TO RECEIVE REPORTS a) Police b) Shropshire Council elected councillor c) Other Reports - from councillors attending meetings, training sessions and site visits on behalf of the Parish Council
152.18	FINANCE a) Bank Reconciliation as at 12 September 2018 - to approve b) Income received - to note: Jones & Hughes Ltd, Headstone monument fee (Phyllis Una Morris deceased), £40 c) Outstanding Payments - to approve: (i) Rosemary Wood, Clerk's net pay September 2018 (£525.57) (ii) Rosemary Wood, Clerk's quarterly expenses (£90.70) d) Other income/invoices received after agenda sent out – to note/approve e) Reserves Policy - to review and approve
153.18	WEST FELTON CE PRIMARY SCHOOL EXPANSION PROJECT To receive and consider update report
154.18	PLANNING MATTERS a) To consider any Planning Applications notified by Shropshire Council

	<p>Ref: 18/04437/TPO (validated: 26/9/2018) Address: Tudor Cottage, Oak Farm Lane, West Felton, Oswestry SY11 4JR Proposal: Fell 1 No Scots Pine protected by Shropshire Council (Land between Oak Farm Lane and Holyhead Road, West Felton) TPO 2012 Ref: SC/00088/12</p> <p>b) To note Planning Decisions – none at time of issuing the agenda</p> <p>c) To note Planning Enforcement Cases: Ref: 18/06212/ENF (received: 18/9/2018) Address: Building 255, Rednal Industrial Estate Site B, Rednal, West Felton, Oswestry SY11 4HS Description of Issue: Alleged breach of Planning Control in relation to the erection of a steel framed building</p> <p>d) To consider any Planning Correspondence – none at time of issuing the agenda</p>
155.18	<p>HIGHWAYS</p> <p>a) To note Road Closure – Queens Head Location: Main Street, Queens Head (from the public house to south east of the junction for Queens Head junction to Heath House junction) and 100m approx on Queens Head junction to Heath House junction (from the junction of Main Street) Dates: 15 Oct 2018 (Start), 23 Oct 2018 (End) Enforcement pattern: Monday – Sunday, 00:00 - 23:59 Purpose: Carriageway resurfacing under a road closure from 18/10/18 to 19/10/18 and three way traffic lights from 20/10/18 to 23/10/18 Works Promoter: Shropshire Council (Ref UJ211RS/823796-1) Closure and diversion route details: https://roadworks.org/?tm=107994753</p> <p>b) VAS Sign at Queens Head – to receive any update</p>
156.18	<p>GROUNDS MAINTENANCE CONTRACT To consider and approve the grounds maintenance contract for signing</p>
157.18	<p>PLAYING FIELD INSPECTION To consider playing field inspection report and agree remedial works</p>
158.18	<p>PARISH MATTERS – to receive any update reports:</p> <p>a) Burial Ground Maintenance b) Playing Field Maintenance c) Streetlighting d) Bus shelter seating</p>
159.18	<p>WAR MEMORIAL To consider a request to add an inscription on the War Memorial</p>
160.18	<p>POLICIES AND PROCEDURES To note list of active policies and procedures and agree frequency of review</p>
161.18	<p>CLERK’S UPDATE REPORT AND COMMUNICATIONS – to receive and consider:</p> <p>a) Report of communications received from residents/parish groups/others b) Clerk’s six monthly Time Recording</p>
162.18	<p>NEXT MEETING To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 13 November 2018 at 7:30pm in West Felton Methodist Church Hall.</p>
163.18	<p>EXCLUSION OF PRESS AND PUBLIC To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information.</p> <p>a) Apology – to consider and approve apology to Clerk b) Clerk’s Probationary Period – to consider and approve Clerk’s satisfactory completion of 26 week probationary period</p>