

NEIGHBOURHOOD FUND: ANNUAL MONITORING FORM

Town and Parish Councils must produce an **Annual Monitoring Form** on CIL receipts and expenditure for each financial year following receipt of CIL funding. The **Annual Monitoring Form** must be received by Shropshire Council no later than the 30th September of each year.

Section 1. Town or Parish Council Details	
Town or Parish Council:	West Felton Parish Council
Place Plan Area:	Oswestry
Financial Year:	2017/18

Section 2. Contact Details – Project Manager	
Name:	Rosemary Wood
Organisation:	West Felton Parish Council (Parish Clerk)
Email Address:	westfeltonpc@gmail.com
Phone Number:	01939 262881
Address and Postcode:	5 Newtown Gardens, Baschurch, Shrewsbury SY4 2HF

Section 3. Infrastructure Project Funding – Per Financial Year					
	CIL funds received ¹	Total CIL funds available ²	CIL funds allocated ³	CIL funds spent ⁴	CIL funds retained ⁵
Neighbourhood Fund:	£16,826.11	£16,826.11	£0	£0	£16,826.11
Strategic Fund:	£0	£0	£0	£0	£0
Local Fund:	£0	£0	£0	£0	£0
Total CIL Fund:	£16,826.11	£16,826.11	£0	£0	£16,826.11

¹ CIL funds received within the financial year.

² Total CIL funds available, including funds retained from previous financial years.

³ CIL funds allocated to a project

⁴ CIL funds spend on a project within the financial year.

⁵ CIL funds retained for spend in a subsequent financial year.

Please Note: If Neighbourhood Funds are not used to support development as specified within this Guidance, or within five years of receipt, Shropshire Council can require repayment of the monies.

Section 4. Summary of Expenditure – Projects Allocated, Implemented or Completed using CIL funds	
Project 1:	N/A
Project 2:	N/A
Project 3:	N/A
Project 4:	N/A

Section 5. Signed - Off		
Town or Parish Clerk:	<i>R A Wood</i>	Date: 11/12/18
Town or Parish Chair:	<i>M Hesketh</i>	Date: 11/12/18
Shropshire Councillor:	<i>S Charmley</i>	Date: 11/12/18