

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 9th JANUARY 2018 at 7.30pm in West Felton Methodist Church Hall.

Present:- Parish Cllrs: Vice-Chair Marian Hesketh, Roger Hampson, Pat Mabe, David Walker, David Curtis, Dianne Barnes, Chris Jones, Alison Ollier, Kay Kynaston and Carole Coles.

Also Present:- Clerk: Claire Ball, PC Mark Moth, Clive Knowles (British Ironwork Centre) and Vincent Gilroy (Greenfingers).

With approval of the meeting, the Vice-Chair brought forward agenda items 7.18, 5.18, 6.18 and 9.18c)i) to the Public Participation Session.

1.18 PUBLIC PARTICIPATION SESSION

7.18 REPORTS

- a) Police – PC Mark Moth gave a report that there had been 13 incidents in the past month in the parish.
- b) Shropshire Council – Councillor Steve Charmley was unable to attend.

5.18 BRITISH IRONWORK CENTRE

Clive Knowles, Chairman of British Ironwork Centre attended and asked for the PC to complete a short questionnaire outlining any positive or negative opinions of the Ironworks. Concerns were raised about the entrance/exit to the premises.

6.18 GREENFINGERS

Vincent Gilroy, introduced himself as our new Contract Manager from Greenfingers Services. Some Councillors expressed a few concerns however comments were also made that we are pleased with the work that is being carried out currently.

9.18c)i) Proposed Residential Development Land At, The Cross 16/05336/REM and 17/05626/VAR *(No members of the public were present when this item was discussed)*

Today, the matters had been approved by North Area Planning Committee however additional time for consultation with the Parish Council was granted in order that we can submit further comments on the amended site layout. Cllr Pat Mabe had attended the Committee meeting, along with resident Chris Jones, who both spoke against the application. Cllrs Chris Jones and David Walker left the room at this point and further debate followed as to whether we should seek the advice of a Solicitor to ascertain if it will be feasible to continue to object to the way in which the applications have been dealt with. A vote was taken and as the majority voted in favour, it was **RESOLVED** that we obtain quotes from specialist Planning Solicitors for a consultation. A budget was then set with regard to how much we are willing to spend on obtaining legal advice, a figure of no more than £1000 was proposed and seconded and a vote was taken. The vote was unanimous and therefore the budget of no more than £1000 was **AGREED**.

2.18 APOLOGIES RECEIVED FOR ABSENCE – Chairman Ed Nicholas.

3.18 DISCLOSABLE PECUNIARY INTERESTS

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests – Chris Jones made a declaration of pecuniary interest regarding 9.18c)i) Proposed Residential Development Land at The Cross, West Felton and David Walker made a declaration of pecuniary interest regarding 9.18a)i) 17/05841/FUL No 2 Aston Moors, West Felton.
- b) To consider any applications for dispensation – Councillors confirmed that as residents of the parish they had pecuniary interests in setting the Council's precept for the coming year as a result sought dispensations. The Council resolved that dispensations be granted as the budget and precept were to be agreed and a quorum was required to do this. (The Clerk collected the required dispensation request forms.)

4.18 TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12.12.17

David Curtis proposed amendments to Item 111.17b), however a vote was taken and the majority voted that the minutes should remain as they are. Council therefore **RESOLVED** to confirm the above minutes as a true record and the Vice-Chair (in the absence of the Chairman) was instructed to sign them as such.

8.18 FINANCE

- a) Council **AGREED** the Bank Reconciliation as at 12/12/17 and the current bank statement was signed by Alison Ollier.
- b) **Income** - None Received.
- c) **Payments** - Council **RESOLVED** to pay the following invoices, instructing Cllrs Ollier and Coles to check the supporting paperwork to the cheques raised before authorising payment:
 - i) Greenfingers Groundforce Ltd. (Payment for December) (£212.90) (VAT £35.48) (Direct Debit)
 - ii) Clerk's salary for December including the 5 hours overtime (£421.12) (Cheque No. 1475)
 - iii) Clerk's Salary Tax Payment for December (£105.40) (Cheque No. 1476)
 - iv) Clerk's Expenses for Oct to Dec (£158.70) (Cheque No. 1477)
 - v) West Felton Village Hall – Payment for Smartwater Roll-out Sessions (£40.00) The Clerk pointed out to Council that the figure is actually £40.00 not £48.00 that was stated on the agenda. (Cheque No. 1478)
- d) Council **RESOLVED** to pay the following payment that arose after agenda was sent out –
 - i) SDH Accounting (final payment for Clerk's Mentoring) (£96.00) (Cheque No. 1479)
- e) **Financial Planning**
It was agreed that as this is proving to be such a lengthy and important subject for discussion, a working group will need to be set up to meet up with Corrie Davies, Community Enablement Officer to gather further information regarding Housing Needs Survey, use of CIL Monies and general advice regarding financial planning. The Clerk agreed to contact Corrie Davies to find out some possible dates for meeting.
- f) **Budget 2018/19**
The Council considered carefully the Draft Budget for 2018-19; as presented by the Clerk. Following a number of agreed amendments and consolidations, Council **RESOLVED** that the Budget be finalised and published.
- g) **Precept 2018/19**
Council **RESOLVED** that the Precept for 2018-19 be set at £19,250, thereby the council tax portion relating to the Parish Council will remain at a 0% increase.

9.18 PLANNING MATTERS

- a) The Council considered the following Planning Applications:
 - i) Reference: 17/05711/TPO (validated: 27/11/2017)
Address: The Arboretum , 1 Dovaston Court, West Felton, SY11 4EQ
Proposal: Works to trees protected by Shropshire Council (Land at 1 and 2 Doverston Court, West Felton) TPO 2012 Applicant: Ms Bridget Milne
Council **AGREED** to support the application.
 - ii) Reference: 17/05841/FUL (validated: 22/12/2017)
Address: No 2 Aston Moors, West Felton, Oswestry, Shropshire, SY11 4LA
Proposal: Erection of two storey extension, first floor extension and internal and external alterations Applicant: Mr Marc Griffiths (Rustle Hill , SY11 4LQ)
(Consultation Expiry Date: 12th January 2018)
Council **AGREED** to support the application.
- b) Notification of Planning Decisions made by Shropshire Council – None received.
- c) **Planning Correspondence**
 - i) Any update regarding the matters of: Amendments to 16/05336/REM and 17/05626/VAR
Location: Proposed Residential Development Land at The Cross, West Felton.
(Please see agenda Item 1.18 Public Participation Session)

10.18 TRANSPARENCY CODE FUNDING 2017-18

It was agreed to defer this item in order that the Clerk can obtain more information from SALC as to what we can apply for.

11.18 HIGHWAYS

- a) VAS Sign at Queens Head – Clerk reported no further progress.
- b) Community Speed Watch – Clerk reported that she had forwarded the application form to the volunteers that had previously come forward and had received one completed form back so far.

12.18 PARISH MATTERS

- a) Burial Ground Maintenance – Dianne Barnes reported no update.
- b) Playing Field Maintenance and necessary repairs to Playground equipment - The Clerk reported that the Wooden Park Bench seen in Morgans, Oswestry would cost £107.95 plus a £10 fee for delivery to the Playing Field, however they do not provide an installation service. The Council agreed and **RESOLVED** to purchase the bench, however as Morgans do not install, they asked the Clerk to gather 3 quotes from companies to carry out the installation and also further essential repairs and maintenance work to the playing field. Whilst the quotes are being gathered and brought to the next meeting, the Clerk was also asked to contact Morgans in the meantime and reserve the bench until we are ready for it to be delivered.
- c) Allotments and Bowling Green – As we have had no further update on this matter, the Clerk was asked to compose and send further correspondence to potential land owners regarding land availability with a view to possibly leasing or renting the land rather than purchasing it outright.
- d) Smartwater – It was confirmed and agreed that the further two roll-out sessions will take place at West Felton Methodist Church Hall on 13th and 27th January 2018. between 10am and 1pm. The Clerk confirmed she would attend both sessions along with various Councillors who put their names forward to help out.
- e) Streetlighting – The Clerk was asked to chase Highline Electrical regarding the ongoing issue of the Streetlights being out on The Avenue which are yet to be repaired. Kay Kynaston also stated that there is a streetlight out opposite her house in the Wheatlands and the Clerk agreed to report the problem to Highline Electrical. Moving onto the matter of replacement of all the streetlights to LED's, the Clerk was asked to try and obtain 3 quotes for this work. She was also asked to try and research the potential reduction in electricity prices and the differences that we would see if we do decide to upgrade in the future.

13.18 CLERK'S UPDATE REPORT AND COMMUNICATIONS

- a) CILCA - the Clerk reported that she will be attending the second training session on Friday 12th January at the Shirehall.
- b) General Data Protection Regulations – The Clerk informed Council of possible documentation that we could purchase in the upcoming months leading up to the new General Data Protection Regulations and the subsequent need for a Data Protection Officer, over which we are liaising with Ruyton XI Towns PC.

14.18 NEXT MEETING

Council **NOTED** the date of the next meeting be held on Tuesday 13th February 2018 in West Felton Methodist Church Hall at 7.30p.m.

15.18 EXCLUSION OF PRESS AND PUBLIC

Council **resolved** that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involved the likely disclosure of confidential information.

- a) Email correspondence from David Curtis dated 16th December 2017 was discussed and the matter was resolved.

There being no further business the Vice-Chair closed the Meeting at 10.25pm.

Chairman's Signature.....*E.P. Nicholas*..... Dated.....*13-2-2018*.....