

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 10TH OCTOBER 2017 at 7.30pm in West Felton Methodist Church Hall.

Present:- Parish Cllrs: Chairman Ed Nicholas, Vice Chair Marian Hesketh, Carole Coles, Roger Hampson, Pat Mabe, Kay Kynaston and David Walker.

Also Present:- Clerk: Claire Ball, Councillor Steve Charmley, PC Mark Moth, Supt Tom Harding and Rachael Oakley from Smartwater.

With approval of the meeting, the Chairman brought forward agenda item 78.17 to the Public Participation Session.

74.17 PUBLIC PARTICIPATION SESSION

Agenda Item 78.17 'WE DON'T BUY CRIME PROTECTED BY SMARTWATER'

Rachael Oakley from SmartWater Technology Ltd and Supt Tom Harding attended the meeting and the Council confirmed that they have agreed to proceed with the scheme. Rachael and Tom answered further questions from the Council, in particular, costings and how and when the scheme will be rolled out. The Parish Council is going to cover the cost of £8.90 per household, which will mean it will be free of charge to all householders in the parish. The Council are hoping the take up will be considerable and Tom confirmed the police are hoping to roll it out before Christmas.

75.17 TO RECEIVE APOLOGIES FOR ABSENCE – David Curtis, Dianne Barnes, Chris Jones and Alison Ollier.

76.17 DISCLOSABLE PECUNIARY INTERESTS

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests – None.
- b) To consider any applications for dispensation – None.

77.17 TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12.09.17

Council **RESOLVED** to confirm the above minutes as a true record; the Chairman was instructed to sign them as such.

79.17 REPORTS

- a) Police – PC Mark Moth reported that there had been 17 incidents during the past month indicating that crime levels remain at a very low level. Discussion then turned to Agenda Item 83.17a) and the Council asked PC Mark Moth for his opinion on the parking issues on Holyhead Road outside the village shop. After discussion, it was agreed that double yellow lines are not an option as it is difficult to enforce parking restrictions. The Parish Council agreed they would like to appeal to people to be considerate in parking when visiting the village shop to ensure that the Cross junction is not made dangerous for other road users.
- b) Shropshire Council – Councillor Steve Charmley reminded us about the Joint Meeting of Whittington and West Felton Parish Council's which is to take place on Thursday 12th October. He then went on to talk about the Draft Local Plan and the Place Plan Review.

80.17 FINANCE

- a) Council **AGREED** the Bank Reconciliation as at 12/09/17 and the current bank statement was signed by Roger Hampson and Carole Coles.
- b) External Audit – Council **NOTED** the successful Report and Notice of Conclusion of the Audit from Mazars.
- c) Council **NOTED** the following Income received:
 - i) VAT Repayment (£1535.65)
- d) Payments - Council **RESOLVED** to pay the following invoices, instructing Cllrs Coles and Hampson to check the supporting paperwork to the cheques raised before authorising payment:
 - i) Greenfingers Groundforce Ltd (Payment for September) (£206.80) (VAT £34.47) (Direct Debit)

- ii) Data Protection Registration Renewal (£35.00) (Direct Debit)
- iii) Clerk's salary for September (£384.33) (Cheque No. 1461)
- iv) Clerk's Salary Tax Payment for September (£96.00) (Cheque No. 1462)
- v) Clerk's Expenses for July-September (£103.30) (Cheque No. 1463)
- vi) Mazars (payment for External Audit 2017 (£120.00) (VAT £20.00) (Cheque No. 1464)
- e) No other income or invoices were received after the agenda was sent out.

81.17 POLICIES AND PROCEDURES

Council **RESOLVED** to adopt the following policies:

- a) Financial Regulations
- b) Training Policy

82.17 PLANNING MATTERS

- a) To consider any Planning Applications notified by Shropshire Council - None Received.
- b) Council **NOTED** the following Planning Decisions made by Shropshire Council:
 - i) Reference: 17/03212/REM (validated: 06/07/2017)
Address: Land North Of Tedsmore Lane, West Felton, Shropshire
Proposal: Approval of reserved matters (appearance and layout) pursuant to permission 13/01221/OUT to allow for modification to twelve plots (2, 8-13, 31-35)
Decision: Grant Permission
 - ii) Reference: 17/03553/FUL (validated: 21/07/2017)
Address: Little Sutton, Rednal, West Felton, Oswestry, Shropshire, SY11 4HX
Proposal: Erection of agricultural building for storage and livestock housing
Decision: Grant Permission
 - iii) Reference: 17/03861/TPO (validated: 04/08/2017)
Address: Oakdene, Oak Farm Lane, West Felton, Oswestry, Shropshire, SY11 4JR
Proposal: Trim off all lower small branches of 1No Oak Tree protected by Shropshire Council (Land between Oak Farm Lane and Holyhead Road, West Felton) TPO 2012
Decision: Grant Permission
 - iv) Reference: 17/02865/FUL (validated: 21/07/2017) Address: Racing Stables At, Tedsmore Hall, Tedsmore, West Felton, Oswestry, Shropshire, SY11 4HD Proposal: Alterations in connection with conversion of existing stables and menege building into 13 residential dwellings **Decision: Withdrawn**
- c) **Planning Correspondence**
 - i) The Council **NOTED** a further letter of complaint that has been submitted to Shropshire Council from the Parish Council regarding the matter of Amendments to 16/05336/REM Approval of reserved matters (access, appearance, landscaping, layout, scale) pursuant to 14/00133/OUT for residential development of 25 houses (inclusive of 2 affordable) Location: Proposed Residential Development Land at The Cross, West Felton.

83.17 HIGHWAYS

- a) To discuss concerns regarding parking on Holyhead Road and the junction next to the Village Shop – please refer to Item 79.17a) Report from the Police.
- b) Community Speed Watch – The Clerk reported no further progress.

84.17 PARISH MATTERS

- a) Greenfingers Contract – The Council were pleased that the new contract is operating successfully and agreed that the contract will be signed by both parties at the Joint Meeting with Whittington PC on Thursday 12th October where Tia Loving from Greenfingers will be in attendance.
- b) JTS Conference System testing of the system during the meeting – After much discussion, a vote was taken on whether we should purchase the system and the outcome was that the Council were in favour of purchasing the microphones. The Clerk agreed to gather two further quotes for the system and circulate to the Councillors as soon as possible.
- c) Burial Ground Maintenance – Clerk reported a further quote had been received for the replacement of the soil stack however as it was higher than the quote received from Greenfingers which was £317 + VAT, the Council **RESOLVED** to accept Greenfingers quote and the Clerk agreed to contact Tia Loving.

- d) Playing Field Maintenance and necessary repairs to Playground equipment – Shropshire Council's Martin Mee's findings were discussed and it was **AGREED** that we should instruct Martin to act with the utmost urgency to address some of the more serious issues which he has brought to our attention.
- e) Goalposts for playing field – The Clerk reported that the goalposts have now been installed and Kay Kynaston agreed to store the nets and other accessories for when they are required by anyone who wishes to use them.
- f) Allotments and Bowling Green – The Clerk was asked to pursue possible lines of enquiry with regard to land availability in the parish.
- g) Streetlighting – A long discussion was held regarding streetlighting, with the introduction of LED light bulbs to improve overall lighting and to reduce electricity usage being the main issue. It is a complicated issue because of the various parts of the streetlight that may or may not need replacing. David Walker has been looking into this matter and he agreed to put together a comprehensive breakdown of costs for the next meeting.

85.17 ASSET REGISTER REVIEW

The Parish Council's current Asset Register was reviewed and updated and the Clerk agreed to make the changes and recreate the document in readiness for the next meeting in order that it can be signed and adopted by the Council.

86.17 CLERK'S UPDATE REPORT AND COMMUNICATIONS

- a) Council **NOTED** the Joint Meeting with Whittington PC to take place on 12th October 2017 at 7.30pm.

87.17 NEXT MEETING

Council **NOTED** the date of the next meeting be held on Tuesday 14th November 2017 in West Felton Methodist Church Hall at 7.30p.m.

There being no further business the Chairman closed the Meeting at 9.40pm

Chairman's Signature..... K.P. Nicholas Dated..... 14-11-2017