

# WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 11<sup>th</sup> APRIL 2017 at 8.15p.m in West Felton Methodist Church Hall.

Present:- Parish Cllrs: Chair Ed Nicholas, Vice Chair Marian Hesketh, Carole Coles, Roger Hampson, Dianne Barnes, Pat Mabe, Rachele Lloyd Jones, , Chris Jones and Alison Ollier.

Also Present:- Clerk: Claire Ball and Shropshire Councillor Steve Charmley.

1. PUBLIC PARTICIPATION SESSION
2. APOLOGIES FOR ABSENCE – Kay Kynaston and John Houghton.
3. DISCLOSABLE PECUNIARY INTERESTS
  - a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests –None.
  - b) To consider any applications for dispensation – None.
4. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 14.03.17  
Council **RESOLVED** to confirm the above minutes as a true record; the Chairman was instructed to sign them as such.
5. REPORTS  
Police and Shropshire Council Reports were received at the Annual Parish Meeting that preceded this meeting.
6. FINANCE
  - a) Council **AGREED** the Bank Reconciliation at year end and the current bank statement was signed by Cllr Coles.
  - b) Income received – None.
  - c) Payments - Council **RESOLVED** to pay the following invoices, instructing Cllrs Coles and Hampson to check the supporting paperwork to the cheques raised before authorising payment:
    - i) Greenfingers Groundforce Ltd. £206.80, VAT £34.47 (Direct Debit)
    - ii) Clerk's salary for March £379.44 (Cheque No.1433)
    - iii) Clerk's Salary Tax Payment for March £94.80 (Cheque No.1434)
    - iv) West Felton Methodist Chapel for Room Hire for forthcoming year £180.00 (Cheque No. 1435)
    - v) SALC Affiliation Fee 2017-18 £530.08 (Cheque No. 1436)
    - vi) Balfours Invoice (Commercial Rent) £68.00 (Cheque No. 1437)
  - d) Council **RESOLVED** to pay the following payments that arose after agenda was sent out –
    - i) Diane Malley MAAT Payroll Services £67.00 (Cheque No. 1438)
7. PLANNING MATTERS
  - a) The Council considered the following Planning Application:
    - i) Reference: 17/01197/FUL (validated: 22/03/2017) Address: Oaklea, Woolston Road, West Felton, Oswestry, Shropshire, SY11 4LB Proposal: Installation of dormer window to front elevation Applicant: Mrs June Kitchen  
Council **AGREED** to make no comment.
  - b) *Notification of Planning Decisions made by Shropshire Council – None.*
  - c) *Planning Correspondence - None received.*
8. POLICIES AND PROCEDURES - Council **RESOLVED** to adopt the amended Standing Orders and the Chairman signed and dated them.
9. GRASS CUTTING CONTRACT  
Council agreed to defer this item to the next meeting due to the Clerk having only received a quote from Greenfingers at this time.

10. HIGHWAYS

- a) ROAD CLOSURE: Track to West of Sandford Hall to Long Oak Jct A5  
Date and duration: 10th July 2017 for 2 days Purpose: Sluice Valve Rebuild Chamber  
Utility: STW – NOTED.
- b) Queens Head Straight – Safer Roads Partnership – PC Mark Moth updated on this matter during the Annual Parish Meeting and the Clerk was asked to keep in contact with the Safer Roads Partnership for progress.
- c) Clerk raised speeding concerns from a parishioner with regard to the 30mph zone through the village of Queens Head – Council asked the Clerk to contact the Safer Roads Partnership regarding this matter and also the Highways Team at Shropshire Council regarding possible funding for a new Vehicle Activated Sign.
- d) Obstructed footpaths at Pradoc View – Council **NOTED** PC Mark Moth's email correspondence to say that the owner of the offending car has been advised accordingly therefore matter is **RESOLVED**.

11. PARISH MATTERS

- a) Goalposts for Playing Field – Clerk reported four quotes received which are all fairly comparable. The majority of the costings appear to be the installation of the goalposts in the Playing Field so therefore Council asked the Clerk to enquire with Greenfingers if they could provide us with a quote to install the goalposts for us, hopefully at a lower cost.
- b) It was **NOTED** by Council that Cllr Pat Mabe has now passed items listed on agenda found in her possession onto the Clerk.

12. CLERK'S UPDATE REPORT AND COMMUNICATIONS

- a) The Clerk reported that West Felton Parish Council's application for the Environmental Maintenance Grants Programme 2017/18 has been submitted.
- b) The upcoming Parish and Unitary Elections on 4<sup>th</sup> May were briefly discussed.

13. NEXT MEETING - Council **NOTED** that the Annual Council Meeting will be held on Tuesday 9<sup>th</sup> May 2017 in West Felton Methodist Church Hall at 7.30p.m.

There being no further business the Chairman closed the Meeting at 8.53pm.

Chairman's Signature.....*K.P. Nicholas*..... Dated.....*9/5/2017*.....