

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 11TH JULY 2017 at 7.30p.m in West Felton Methodist Church Hall.

Present:- Parish Cllrs: Vice Chair Marian Hesketh, Carole Coles, Roger Hampson, Dianne Barnes, Pat Mabe, David Walker, Kay Kynaston, Chris Jones, David Curtis and Alison Ollier.

Also Present:- Clerk: Claire Ball, Tia Loving (Business Development Director at Greenfingers), Officer Tom Harding from Telford and Wrekin Constabulary and Rachael Oakley, Senior Analyst from SmartWater Technology Ltd and Resident, Chris Jones.

With approval of the meeting, the Vice Chair brought forward agenda items 37.17, 39.17a) and 42.17a) to the Public Participation Session.

32.17 PUBLIC PARTICIPATION SESSION

Agenda Item 42.17a) - Tia Loving, Business Development Director from Greenfingers answered Councillors' concerns about the grass cutting contract, and gave re-assurances that the employees would be made aware of the terms of the contract. There have recently been several staff changes which seem to have caused the current problems. It was agreed to carefully monitor the situation for the next few weeks and report any further problems to Tia. Kay Kynaston also mentioned concerns over a padlock that has been placed on the playing field gate and that no one appears to have a key. It was agreed that it would have to be removed in time for West Felton Carnival and a different padlock used instead. She also had concerns that the grass on the playing field needed to be cut before the Carnival and Tia reassured her it would be done before Friday 14th July.

Agenda Item 37.17 - Officer Tom Harding from Telford and Wrekin Constabulary and Rachael Oakley, Senior Analyst from SmartWater Technology Ltd gave a presentation providing more detailed information on the cost and implementation of the 'We Don't Buy Crime' scheme. Take up of the scheme could provide every household within the parish with a unique marking system for that address and make it much easier for property to be returned if stolen and also act as a deterrent to any would-be thief. It was agreed that a final decision will be made on whether to go ahead with scheme at next month's meeting.

Agenda Item 39.17a) - The recent proposed amendments for the access, appearance, landscaping, layout and scale of the development at The Cross were discussed at length. Concerns were again raised by local resident Chris Jones regarding the lack of communication from Shropshire Council and his many unanswered questions. The Clerk was asked to contact Shropshire Council for an extension to the time for comments to be made and a detailed letter outlining the concerns of the Parish Council and residents to be sent to all relevant departments at the Council.

33.17 TO RECEIVE APOLOGIES FOR ABSENCE – Chairman Ed Nicholas.

34.17 DISCLOSABLE PECUNIARY INTERESTS

a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests – Cllr Hampson made a declaration of pecuniary interest regarding the Woodhouse Estate as he is a partner of the tenant of Haughton Farm which is part of the Woodhouse Estate and also Marian Hesketh- her husband rents a unit on the Rednal Industrial Estate which is owned by Woodhouse Estates. Chris Jones made a declaration of pecuniary interest regarding the Proposed Residential Development Land at The Cross, West Felton.

b) To consider any applications for dispensation – None.

35.17 TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13.06.17

Council **RESOLVED** to confirm the above minutes as a true record; the Vice Chair was instructed to sign them as such.

36.17 REPORTS

- a) Police – no Police representative present.
- b) Shropshire Council – Councillor Steve Charmley was not present however asked the Clerk to mention the possibility of an informal joint meeting of the Whittington and West Felton Parish Councils, to explore if there are any benefits from closer working and info sharing. The Councillors all agreed this could be beneficial in principal.

37.17 'WE DON'T BUY CRIME PROTECTED BY SMARTWATER'

Please see Agenda Item 32.17 Pubic Participation Session.

38.17 FINANCE

- a) Council **AGREED** the Bank Reconciliation as at 12/06/17 and the current bank statement was signed by Roger Hampson.
- b) Cheque Signatory - Alison Ollier reported that she has not yet had chance to take the forms into Natwest Bank.
- c) Income - None Received.
- d) Payments - Council **RESOLVED** to pay the following invoices, instructing Cllrs Coles and Hampson to check the supporting paperwork to the cheques raised before authorising payment:
 - i) Greenfingers Groundforce Ltd. (Payment for June) (£206.80) (VAT £34.47) (Direct Debit)
 - ii) Clerk's salary for June (£384.33) (Cheque No. 1448)
 - iii) Clerk's Salary Tax Payment for June (£96.00) (Cheque No.1449)
 - iv) Clerk's Expenses (April to June) (£108.02) (Cheque No.1450)
 - v) Bernard Townson (Internal Auditor) (£50.00) (Cheque No.1451)
 - vi) John Hicks & Associates (Playground Report 2017) (£125.28) (VAT £20.88) (Cheque No.1452)
- e) Council **RESOLVED** to pay the following payments that arose after agenda was sent out –
 - i) TKF Services (for latch on Playing Field Gate) £75.00 (Cheque No. 1453)

39.17 PLANNING MATTERS

- a) The Council considered the following Planning Application:
 - i) Amendments to 16/05336/REM Approval of reserved matters (access, appearance, landscaping, layout, scale) pursuant to 14/00133/OUT for residential development of 25 houses (inclusive of 2 affordable) Location: Proposed Residential Development Land at The Cross, West Felton.
Please see Agenda Item 32.17 Pubic Participation Session.
- b) Notification of Planning Decisions made by Shropshire Council – None.
- c) Planning Correspondence - Councillors have been invited by Forge Property Consultants to attend a site meeting at Tedsmore Hall to see plans for the proposed conversion of the existing stables into dwellings. Cllrs Roger Hampson, Marian Hesketh, Pat Mabe, David Walker, Dianne Barnes and Carole Coles agreed to attend and report back to the next meeting.
- d) Woodhouse Estate – Clerk reported no further correspondence on this matter had currently been received.

40.17 OSWESTRY MATERNITY UNIT SUSPENSION FOR 24 WEEKS

Cllr David Walker agreed to draft a letter to send to the NHS on behalf of the Parish Council.

41.17 HIGHWAYS

- a) Community Speed Watch – The Clerk reported that Ruyton XI Towns may be interested in joining forces with West Felton to further progress the Community Speed Watch Initiative in the villages. However more volunteers are still needed.
- b) Council **NOTED** Road Closures: School Lane, Holyhead Road, The Avenue, Woolston Road, Threadneedle Street, Tedsmore Road, West Felton for the purpose of West Felton Carnival on 16th July 2017 between 12.30pm and 2.30pm.

42.17 PARISH MATTERS

- a) Greenfingers Contract – Please see Agenda Item 32.17 Pubic Participation Session.

- b) Burial Ground Maintenance – The Clerk was asked to contact PC Mark Moth regarding a Pick-up truck and Trailer that has been parked at the Burial Ground consistently over the past few weeks.
- c) Shropshire Council Environmental Maintenance Grant 2017 – additional funding awarded (total amount £2,262.96) – Council **NOTED** that the Clerk has sent the acceptance form back to Shropshire Council.
- d) Clerk reported that Martin Mee, Play Inspections and Maintenance Officer at Shropshire Council is going to provide us with a quote in due course for Annual Inspection of Playground and necessary repairs to apparatus.
- e) Goalposts for playing field – Clerk reported that the Goalposts are due to be installed sometime after the West Felton Carnival but we don't have a specific date as yet.
- f) 'Battle's Over' WW1 Beacons of Light 11th November 2018 - Council **AGREED** not to participate.

43.17 CLERK'S UPDATE REPORT AND COMMUNICATIONS

- a) Transparency Code Grant - Clerk provided quotes for a new Printer/Scanner/Copier and it was **AGREED** by Council to purchase a Lexmark CX310dn A4 Colour Multifunction Laser Printer for £174.00.
- b) Clerk provided information regarding upcoming Councillor Courses and agreed to forward a list of courses to all Councillors.

44.17 NEXT MEETING

Council **NOTED** the date of the next meeting be held on Tuesday 8th August 2017 in West Felton Methodist Church Hall at 7.30p.m.

45.17 EXCLUSION OF PRESS AND PUBLIC

Council resolved that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involved the likely disclosure of confidential information.

- a) Matters raised by the Clerk were discussed and resolved.

There being no further business the Vice Chair closed the Meeting at 10.10pm

Vice
Chairman's Signature.....  Dated..... 08/08/17