

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 12TH SEPTEMBER 2017 at 7.30pm in West Felton Methodist Church Hall.

Present:- Parish Cllrs: Chairman Ed Nicholas, Vice Chair Marian Hesketh, Carole Coles, Roger Hampson, Dianne Barnes, Pat Mabe, Kay Kynaston, Chris Jones, Alison Ollier and David Walker.

Also Present:- Clerk: Claire Ball, Councillor Steve Charmley, Resident Mr A. Griffiths and C. Lawson and C. Rowlands from Forge Property Consultants Ltd.

With approval of the meeting, the Chairman brought forward agenda item 62.17 to the Public Participation Session.

59.17 PUBLIC PARTICIPATION SESSION

Agenda Item 62.17 FORGE PROPERTY CONSULTANTS LIMITED

Charles Lawson from Forge Property Consultants Ltd gave a talk on the following planning application: Reference: 17/02865/FUL (validated: 21/07/2017) Address: Racing Stables At, Tedsmore Hall, Tedsmore, West Felton, Oswestry, Shropshire, SY11 4HD Proposal: Alterations in connection with conversion of existing stables and menage building into 13 residential dwellings Applicant: Tedsmore Hall Ltd (Tedsmore Hall, Tedsmore, WEST FELTON, SY11 4HD)

Mr Lawson stated that the site was built some 11 years ago but had been mothballed for the last 12 months because there was no demand for the stable yard. He took questions from the public and Councillors present regarding issues of increased traffic in the lanes, access, water pressure and drainage. After discussion the Council **AGREED** to remain neutral on the proposal, given the local residents opposition to the application but also due to the fact that it is a brownfield site and some form of development will need to take place at the site. The Clerk was asked to contact the Planning Officer at Shropshire Council to give the Council's comments.

60.17 TO RECEIVE APOLOGIES FOR ABSENCE – David Curtis.

61.17 DISCLOSABLE PECUNIARY INTERESTS

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests –Chris Jones made a declaration of pecuniary interest regarding the Proposed Residential Development Land at The Cross, West Felton.
- b) To consider any applications for dispensation – None.

63.17 TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 08.08.17

Council **RESOLVED** to confirm the above minutes as a true record; the Chairman was instructed to sign them as such.

64.17 REPORTS

- a) Police – no Police representative present however the Clerk read out a report of the past month's police incidents and crimes were at a very low level.
- b) Shropshire Council – Councillor Steve Charmley informed us that he would try and organise a joint meeting between West Felton Parish Council and Whittington Parish Council in order to share information etc. He also talked to us about Street Lighting and suggested we consider the possibility of LED lighting being installed.

65.17 FINANCE

- a) Council **AGREED** the Bank Reconciliation as at 11/08/17 and the current bank statement was signed by Alison Ollier.
- b) Council **NOTED** the following Income received:
 - i) Shropshire Council Environmental Maintenance Grant 2017 (£2,262.96)
- c) Payments - Council **RESOLVED** to pay the following invoices, instructing Cllrs Coles and Hampson to check the supporting paperwork to the cheques raised before authorising payment:

- i) Greenfingers Groundforce Ltd. (Payment for August) (£212.90) (VAT £35.48) (Direct Debit)
- ii) Clerk's salary for August (£384.33) (Cheque No. 1458)
- iii) Clerk's Salary Tax Payment for August (£96.00) (Cheque No. 1459)
- iv) Balfours Commercial Rent for period 29/09/17 to 24/03/18 (£34.00) (Cheque No. 1460)
- d) No other income or invoices were received after the agenda was sent out.

66.17 LONG TERM FINANCIAL PLANNING

The matter was briefly discussed; some ideas were put forward for further consideration.

67.17 POLICIES AND PROCEDURES

Council discussed changes and amendments to be made to the proposed Financial Regulations and Training Policy. Clerk to make changes and amendments in readiness for the next meeting in order that they can be signed by the Chairman and formally adopted by Council.

68.17 PLANNING MATTERS

- a) The Council considered the following Planning Applications:
 - i) Reference: 17/03861/TPO (validated: 04/08/2017)
Address: Oakdene, Oak Farm Lane, West Felton, Oswestry, Shropshire, SY11 4JR
Proposal: Trim off all lower small branches of 1No Oak Tree protected by Shropshire Council (Land between Oak Farm Lane and Holyhead Road, West Felton) TPO 2012
Applicant: Mr Raymond Griffiths
Council **AGREED** they had no objection.
- b) Notification of Planning Decisions made by Shropshire Council – None.
- c) Planning Correspondence
 - i) Amendments to 16/05336/REM Approval of reserved matters (access, appearance, landscaping, layout, scale) pursuant to 14/00133/OUT for residential development of 25 houses (inclusive of 2 affordable) Location: Proposed Residential Dev Land at The Cross, West Felton. The Council considered Shropshire Council's responses to the Council's queries (Email from the Area Planning Manager and Letter from the Head of Infrastructure and Communities). It was **AGREED** that these were very unsatisfactory in answering the council's concerns and so a reply would be drafted as soon as possible.

69.17 HIGHWAYS

- a) Community Speed Watch – The Clerk reported no further progress.
- b) Council **NOTED** Road Closure: Opposite Windmill Cottage on Grimpo Road end of the railway bridge north of Grimpo Grid Ref: 336045,327064 Date: 18 October 2017 Times: 7 days (24 hours) Purpose: Build 1 precast chamber in 915mm x 445mm x 965mm deep in footway. Install 7m of 4 poly ducts in verge. Provide 1 cabinet and base (NGA cabinets) Applicant: G and J Civils

70.17 PARISH MATTERS

- a) Greenfingers Contract – The Clerk was asked to contact Tia Loving from Greenfingers regarding the payments that have been made over the past two months via Direct Debit have not matched the amount stated on the invoices received. The clerk was also asked to invite Tia to attend the next Parish Meeting in order to finalise the contract and if everyone is in agreement, both parties to sign.
- b) Burial Ground Maintenance – The Council considered the quote from Greenfingers to weed kill and have the soil stack cleared and fresh soil replaced. It was agreed that further quotes should be gathered before a decision is made. The Clerk reported that she has not yet received a response from Scottish Power regarding the transformer.
- c) Playing Field Maintenance and necessary repairs to Playground equipment – The maintenance of the playing field was extensively discussed, especially the state of some of the items of playing equipment. Kay Kynaston reported that Martin Mee from Shropshire Council is meeting with her very soon to assess what actions must be taken.
- d) Goalposts for playing field – The Clerk reported that she is in contact with 'Itsagoal' and the goalposts will be installed very soon.
- e) Parking Strategy Consultation Event - 11th September 2017 – no one was able to attend however it was stated that it is still possible to take part in the Consultation process and submit comments.

- f) 'We Don't Buy Crime Protected by Smartwater' – The matter was briefly discussed following correspondence received from Rachael Oakley at Smartwater Technology Ltd which seemed to raise further questions and concerns. The Clerk was asked to invite Rachael to attend the next Parish Meeting to in order for these queries to be answered.
- g) SP Energy Networks - Partnership Opportunities – It was **AGREED** to work together with SP Energy Networks to help communicate important information to local people.

71.17 CLERK'S UPDATE REPORT AND COMMUNICATIONS

- a) Hearing Aid Solutions for Parish Meetings – Clerk reported further information gathered from company 'What PA?' regarding the JTS Conference System. The Clerk was asked to enquire with 'What PA?' whether they would be willing to demonstrate the system for us or failing that, try out the system for ourselves before we decide whether or not to purchase the system.
- b) Clerk's Training – Council **AGREED** the Clerk's attendance on the following training courses:
 - i) 'What to do and when – the Clerk's Year' Training Course on 20th October 2017.
 - ii) CILCA session 1 on Friday 3rd November 2017.
- c) It was decided that no Councillors would attend the Neighbourhood and Other Plans Training on 28th September 2017, however Marian Hesketh agreed to attend the Briefing on Key Changes under General Data Protection Regulations on 8th November 2017 and report the information back to Council.

72.17 NEXT MEETING

Council **NOTED** the date of the next meeting be held on Tuesday 10th October 2017 in West Felton Methodist Church Hall at 7.30p.m.

73.17 EXCLUSION OF PRESS AND PUBLIC

Council resolved that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involved the likely disclosure of confidential information.

- a) Staff Issue was discussed and resolved.

There being no further business the Chairman closed the Meeting at 9.50pm

Chairman's Signature.....*E.P. Nicholas*..... Dated...*10-10-2017*.....