

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 14TH MARCH 2017 at 7.30p.m in West Felton Methodist Church Hall.

Present:- Parish Cllrs: Chair Ed Nicholas, Vice Chair Marian Hesketh, Carole Coles, Roger Hampson, Dianne Barnes, Pat Mabe, Rachelle Lloyd Jones, Kay Kynaston, Chris Jones, Alison Ollier and John Houghton.

Also Present:- Clerk: Claire Ball, Shropshire Councillor Steve Charmley, CSO Charles Iremonger and Dianne Dorrell from SALC (Shropshire Association of Local Councils).

1. PUBLIC PARTICIPATION SESSION
2. APOLOGIES FOR ABSENCE – None.
3. DISCLOSABLE PECUNIARY INTERESTS
 - a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests –None.
 - b) To consider any applications for dispensation – None.
4. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 14.02.17
Council **RESOLVED** to confirm the above minutes as a true record; the Chairman was instructed to sign them as such.
5. REPORTS
 - a) Police – Charles Iremonger, CSO from West Mercia Police reported crimes from the past month including abandoned cars in field by Union Canal.
 - b) Shropshire Council – Councillor Steve Charmley talked about the forthcoming Election in May and thanked the Parish Council for everything they have done during the previous years whilst he has been in office.
6. FINANCE
 - a) Council **AGREED** the Bank Reconciliation and the current bank statement was signed by Cllrs Coles and Hampson.
 - b) Income received – **NOTED**.
 - i) Transparency Code Funding Application (£643.72)
 - ii) Scottish Power Wayleave (£14.26)
 - c) Payments - Council **RESOLVED** to pay the following invoices, instructing Cllrs Coles and Hampson to check the supporting paperwork to the cheques raised before authorising payment:
 - i) Greenfingers Groundforce Ltd. £206.80, VAT £34.47 (Direct Debit)
 - ii) Web Orchard £228.00, VAT £38.00 (Cheque No. 1429)
 - iii) Clerk's salary for February £379.44 (Cheque No.1430)
 - d) Income received after agenda was sent out was **NOTED**.
 - i) Burial Ground Fees (£110.00)Council **RESOLVED** to pay the following payments that arose after agenda was sent out –
 - i) Clerk's Expenses for January to March £109.31 (Cheque No. 1431)
 - ii) Clerk's Salary Tax Payment £189.60 (Cheque No.1432)
7. PLANNING MATTERS
 - a) *To consider any Planning Applications notified by Shropshire Council - None Received.*
 - b) The Council **NOTED** the following Planning Decision made by Shropshire Council:
 - i) Reference: 16/05830/FUL (validated: 22/12/2016)
Address: 6 Grimpo, West Felton, Oswestry, Shropshire, SY11 4HG
Proposal: Erection of a two storey extension **Decision: Grant Permission**
 - c) *Planning Correspondence - None received.*

8. POLICIES AND PROCEDURES

Council discussed changes and amendments to be made to the proposed Standing Orders. Dianne Dorrell (SALC) gave helpful input throughout with her professional opinion. Clerk to make changes to the policy in readiness for the next meeting.

9. GRASS CUTTING CONTRACT

The amended grass cutting contract was **AGREED** and the Clerk was asked to gather quotes from three companies to be considered at the next meeting.

10. HIGHWAYS

- a) ROAD CLOSURE: Weirbrook jct to jct South of The Paddock, Weirbrook, West Felton
Date and duration: 28th April 2017 for 1 day (09.30-16.30) Purpose: Replace decayed pole
Utility: BT – **NOTED**.
- b) Queens Head Straight – Safer Roads Partnership – Update was **NOTED** and the Clerk was asked to keep in contact with the Safer Roads Partnership regarding the matter.
- c) Minister of State at the Department for Transport visit on 2nd March – Unfortunately Cllr Hesketh was unable to attend. Councillor Charmley stated that he attended and reported that various organisations and Councils were able to put their points and concerns across to the Minister.

11. PARISH MATTERS

- a) Goalposts for Playing Field – Clerk reported two quotes received (£1,812.37 and £2,044.80). Clerk asked for more time to gather quotes before a decision is made. Clerk is also looking into possible grants or donations.
- b) The Local Plan Review – Issues and strategic options consultation – response was discussed and consultation was completed with agreement by the Council. Clerk to submit before closing date on Monday 20th March.
- c) Footpath Access at Fox Lane (repair of stile) – Response from Shropshire Council that our request has been logged was **NOTED**.
- d) Various items raised by Cllr Pat Mabe – Item was agreed to be deferred to next meeting.
- e) Environmental Maintenance Grants Programme 2017/18 – Clerk to liaise with Community Enablement Officer before Application is made.

12. CLERK'S UPDATE REPORT AND COMMUNICATIONS

- a) Renewal of contract for third party Payroll Services was **AGREED**.
- b) Elections – Shropshire 2017 – the completing and submitting of Nomination Forms was discussed and the Notice of Election to be placed on Noticeboard and on the Parish Council Website.

13. NEXT ORDINARY MEETING AND ANNUAL PARISH MEETING - Council **NOTED** that the Annual Parish Meeting will be held on Tuesday 11th April 2017 in West Felton Methodist Church Hall at 7.00p.m. to be followed by the Ordinary Meeting of the Council. Clerk agreed to contact various organisations within the Parish to invite them to give a report of their year at the Annual Parish Meeting.

14. EXCLUSION OF PRESS AND PUBLIC

Council **resolved** that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involved the likely disclosure of confidential information.

15. VEXATIOUS POLICY MATTERS

Members discussed matters raised and a course of action to address the issue. **RESOLVED:** that matters discussed to resolve the vexatious issue be agreed.

There being no further business the Chairman closed the Meeting at 9.45pm

Chairman's Signature.....*E.P. Nicholas*..... Dated.....*11/4/2017*.....