

West Felton Parish Council

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on 13th December 2016 at 7.30pm in West Felton Methodist Church Hall

Present, Parish Cllrs: Chair Ed Nicholas, Vice Chair Marian Hesketh, Carole Coles, Roger Hampson, Kay Kynaston, Dianne Barnes, Pat Mabe, Rachelle Lloyd Jones, John Houghton, Chris Jones.

Locum Clerk Penny O'Hagan.

3 members of the public present

1 TO ACCEPT APOLOGIES FOR ABSENCE – none

2 DISCLOSABLE PECUNIARY INTERESTS

1. Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (councillors will be issued with updated code of conduct) – Cllr Jones declared a pecuniary interest in item 7 16/05336/REM Proposed Residential Development Land At, The Cross, West Felton,
2. To consider dispensation applications. – none received.

3 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 17.11.16

RESOLVED to confirm the minutes of the meeting held on 17.11.16 and they were duly signed as a true record.

4 PUBLIC PARTICIPATION SESSION – a period of 15 minutes will be set aside for the public to speak on any items on the agenda (this may be extended at the discretion of the chairman)

Mr Jones outlined his objection to the following planning application 16/05336/REM Proposed Residential Development Land At, The Cross, West Felton, He reported that the inspectors report placed 12 conditions on the permission that was granted for the application and he was of the opinion that 3 had not been addressed as part of this application which were

Landscaping - Details of the appearance, landscaping scale has not been submitted

2 Drainage - condition number 6 drainage conditions for foul surface water –

Drainage – Mr Jones outlined that one of the proposed soakaways is to be located next to a neighbouring property and this is in contravention of building regulations as soakaways have to be located 25ft from a property The reserved matters plans also show that 3 dwellings will have soakaways in their back gardens and these soakaways will cut across a foul drain that drains from Mr Jones's property for which he owns an easement.

Construction of Footpath – The inspectors report stated that full engineering details of the access scheme should be submitted with the reserved matters application and that the footpath must be built before properties can be occupied.

Mr Jones reported that he has tried to discuss the matter of the footpath with Shropshire Council and due to a non response from The Council he has now raised the

matter with the ombudsmen.

A fellow resident raised concerns over the width of the footpath and the verge, a concern was also raised on damage that would be caused to the roots of a tree that could be affected by the construction of the footpath.

5 REPORTS

Police – none present.

Shropshire Council – none present.

LJC – Cllr Hesketh reported on the recent LJC meeting which included an update on the review of the local plan and a report from the police.

Other reports from councillors or Clerk attending meetings or training courses on the council's behalf - none

RESOLVED to note the reports

6 FINANCE AND ACCOUNTS FOR PAYMENT

a) Income – to note income received – none received.

**b) Outstanding Payments for Approval –
RESOLVED to approve the following payment**

Greenfingers Groundforce Ltd. £206.80 Direct Debit.

c) To consider other invoices received after the agenda has been sent out.

RESOLVED to approve the following payment

West Felton Methodist Church Hall hire (12.11.16) £10 chq no 1423

7 PLANNING

a) Planning Items for Information – none at time of printing the agenda.

**b) Planning matters for discussion
Cllr Jones took no part in discussions**

16/05336/REM Proposed Residential Development Land At, The Cross, West Felton, Shropshire Proposal: Approval of reserved matters (access, appearance, landscaping, layout, scale) pursuant to 14/00133/OUT for mixed residential use (allowed on appeal). In light of the issues raised in the public participation session a discussion took place on the application and it was;

RESOLVED to

Fully support the concerns raised by Mr Jones in public participation session and to object to the application as the Reserved Matters application does not address the following conditions that were part of the planning permission namely

- **Drainage**
- **Landscaping Details**
- **Engineering details of the Footpath Construction**

In addition to this the Parish Council request that this application is considered by

the north Area Planning Committee and not by officers.

The Clerk was also asked to raise concerns over the lack of response received by Mr Jones from Shropshire Council in relation to the ownership of the land where the footpath is to be constructed.

8 Parish Matters

a) Website - to consider quote from Web Orchard to re format the Parish Council website.

RESOLVED to approve the quote.

b) Local Council Elections May 2017 – to consider methods to promote the elections.

RESOLVED to place an advert highlighting the forthcoming elections in Parish Magazine and to place additional information on the website.

c) Council vacancy – for update on vacancy following resignation of David Curtis. It was reported that due to the fact the register of interests and declaration of office were not signed by the candidate co-opted at the October meeting she had not been able to take office and the vacancy would have to be advertised again.

RESOLVED to re advertise the vacancy for co-option for consideration at the January meeting of the council.

d) Transparency Act grant – to consider submitting a grant application. It was reported that Cllr Horton had started to fill in the application to be approved at the January meeting.

RESOLVED to defer this item until the new Clerk is in place.

9 HIGHWAYS

a) Request for 20mph Zone outside West Felton School – to consider whether to support this suggestion as a road safety concern.

RESOLVED to support the proposal for a 20mph speed limit along School Road.

b) Footway repair request Weirbrook – It was reported that the footway had started to be cleaned.

10 CORRESPONDENCE -To consider list of correspondence received since last meeting – circulated via email.

RESOLVED to note the following items.

Oswestry Area Local Committee – notification of date of next meeting
Information Commissioners Office – to consider correspondence received from ICO in relation to data protection complaint. **RESOLVED to remove the documentation relating to the information commissioner office.**

SALC - Shropshire Local Plan Review Briefing - **RESOLVED to note**
Parish and Town Council Strategic Freight Study - Marches LEP - **RESOLVED to note**

11 Meetings

a) To note date and time of next meeting

RESOLVED to note the date of the January meeting as 17.1.17

12 Exclusion of press and public

To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

RESOLVED to exclude the press and public.

a) **Appointment of Parish Clerk** – to receive report from Parish Clerk Appointment Committee and consider appointment of Parish Clerk. Cllr Nicholas gave an update on the recent interviews and outlined the recommendation of the committee that Clare Ball be appointed Parish Clerk.

RESOLVED to appoint Clare Ball as Parish Clerk scale point 17 for 12 hours a week.

Further RESOLVED to use the services of Sue Hackett to act as a mentor to the new Clerk on a self-employed basis for up to 10 hours a month up to the end of the financial year.

Meeting ended 21.30