

# WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 14<sup>TH</sup> FEBRUARY 2017 at 7.30p.m in West Felton Methodist Church Hall.

Present:- Parish Cllrs: Chair Ed Nicholas, Vice Chair Marian Hesketh, Carole Coles, Roger Hampson, Dianne Barnes, Pat Mabe, Rachelle Lloyd Jones, Kay Kynaston.

Also Present:- Clerk: Claire Ball, Shropshire Councillor Steve Charmley and CSO Kurt Mabe.

## 1. PUBLIC PARTICIPATION SESSION

2. APOLOGIES FOR ABSENCE – Council received and noted apologies from Cllrs Jones, Houghton and Ollier.

## 3. DISCLOSABLE PECUNIARY INTERESTS

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests –None.  
b) To consider any applications for dispensation – None.

## 4. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 17.01.17

Council **RESOLVED** to confirm the above minutes as a true record; the Chairman was instructed to sign them as such.

## 5. REPORTS

- a) Police – Kurt Mabe, CSO from West Mercia Police reported call-outs in the past month and also mentioned the A5 Road Closure as it is not clear as to where the road diversion is going to be.  
b) Shropshire Council – Councillor Steve Charmley talked about the Local Plan Review (which is also discussed at Item 11.e). He confirmed that submitting our feedback in early would be beneficial.

## 6. FINANCE

- a) Income - to note any income received – none received.  
b) Payments - Council resolved to pay the following invoices, instructing Cllrs Coles and Hampson to check the supporting paperwork to the cheques raised before authorising payment:  
i) Greenfingers Groundforce Ltd. £206.80, VAT £34.47 (Direct Debit)  
ii) SALC – Clerk's the Knowledge Part 1 £22.00 (Cheque No. 1426)  
iii) Clerk's Salary for January £379.44 (Cheque No.1428)  
iv) SDH Accounting (Mentor Clerk Fees) £447.50 (Cheque No. 1427)  
c) To consider other invoices received after the agenda has been sent out – None.

## 7. PLANNING MATTERS

- a) The Council considered the following Planning Application:  
i) 17/00248/FUL and 17/00249/LBC Agricultural Building North Of Henbarns Farm, Haughton, West Felton. Conversion of agricultural building to one dwelling and installation of package treatment plant affecting a Grade II Listed Building. Council **AGREED** to make no comment.  
b) The Council **NOTED** the following Planning Decision made by Shropshire Council:  
i) 16/04798/FUL and 16/04799/LBC Old Plough Cottage, The Cross, West Felton, Oswestry, Shropshire, SY11 4EJ Erection of a single storey rear

(garden room) and side (garage) extensions and detached storage building affecting a Grade II listed building. **Decision: Grant Permission**

- c) Planning Correspondence
  - i) Council **NOTED** correspondence from Shropshire Council Planning Department in response to Parish Council's query regarding the withdrawal of appeal relating to 15/03171/OUT Land by Dovaston Court.
  - ii) 16/05336/REM Proposed Residential Development Land At, The Cross, West Felton –Council **NOTED** correspondence from Shropshire Council's Planning Department in response to the Parish Council's submissions.
  - iii) S106 Monies – Discussion regarding having something in writing from Shropshire Council regarding any Section 106 or similar monies arising from the Dennis Edwards development. Cllr Charmley confirmed that any possible monies would be available on completion of the development.
- 8. POLICIES AND PROCEDURES - Council **RESOLVED** to adopt the following policies:
  - a) Code of Conduct
  - b) Risk Assessment Policy
- 9. MANAGEMENT OF ENVIRONMENTAL AREAS (GRASS CUTTING CONTRACT)  
The current grass cutting contract was discussed thoroughly and updated accordingly. It was **AGREED** not to express an interest and take no action with regard to Shropshire Council's current areas of responsibility.
- 10. HIGHWAYS
  - a) Queens Head Straight – Safer Roads Partnership – Clerk reported that the area was currently being monitored by the local safer neighbourhood team.
  - b) Minister of State at the Department for Transport to visit North Shropshire on 2nd March – Cllr Hesketh **AGREED** to attend on behalf of the Parish Council.
- 11. PARISH MATTERS
  - a) Dog Fouling – Possible solutions were discussed and it was **AGREED** to put up posters in the certain areas and information in the village magazine and on the Parish Council website.
  - b) Damage to Goal Posts on Playing Field – It was **AGREED** that the Clerk is to acquire quotes for more sturdy, practical goal posts for the playing field.
  - c) Whispering Oaks Parking Area – At the end of the development nearest the school, the area and adjacent kerb is thick with leaves and needs attention – Shropshire Council have been informed and they have confirmed the matter is to be dealt with therefore matter **RESOLVED**.
  - d) Oswestry Area Committee - 7th February 2017 – Chairman reported information regarding The Local Plan Review.
  - e) The Local Plan Review – Issues and strategic options consultation – Clerk **AGREED** to start putting together a response to the Consultation.
- 12. CLERK'S UPDATE REPORT AND COMMUNICATIONS
  - a) Dates were **AGREED** for the Annual Meeting of the Council to take place on Tuesday 9<sup>th</sup> May 17 and the Annual Parish Meeting to take place on Tuesday 11<sup>th</sup> April 17.
  - b) Elections – Shropshire 2017 – Clerk confirmed details of how to stand to be a Councillor in the upcoming elections and reported that an information page has been added to the Parish Council website.
  - c) Cllr Coles has passed on PC and Printer to Chairman and is no longer storing them – **NOTED**.

- d) BT Kiosk Consultation – the Clerk reported that our feedback has now been submitted. We have consented to the removal of the kiosk at Foxes Lane, West Felton, however we have objected to the removal of the kiosk at Queens Head due to tourism links in that area and emergency use next to the canal.
13. NEXT MEETING - Council **NOTED** that the next meeting will be held on Tuesday 14<sup>th</sup> March 2017 in West Felton Methodist Church Hall at 7.30p.m.
14. EXCLUSION OF PRESS AND PUBLIC – CLERK’S CONTRACT OF EMPLOYMENT  
Council **APPROVED** the Contract and was therefore signed by the Chairman and the Clerk.

There being no further business the Chairman closed the Meeting at 9.45pm

Chairman’s Signature..... Dated.....