

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 11 DECEMBER 2018 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr Marian Hesketh

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: Marian Hesketh, Roger Hampson, Pat Mabe, Ed Nicholas, Alison Ollier, David Curtis and Carol Coles

ALSO PRESENT: Shropshire Councillor Steve Charmley, Members of the Public (two)

182.18	APOLOGIES FOR ABSENCE Apologies for absence received and NOTED: Cllrs David Walker, Kay Kynaston and Dianne Barnes Absent: Cllr Chris Jones
183.18	DISCLOSABLE PECUNIARY INTERESTS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests – Cllr Ollier declared an interest in item 189.18(b)(ii). b) To consider any applications for dispensation. None received.
184.18	MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 NOVEMBER 2018 It was RESOLVED to confirm the above minutes as a true record subject to deleting the word “brief” from item 167.18 and the Chairman was instructed to sign them as such.
185.18	PUBLIC PARTICIPATION SESSION A representative from Knockin and Kinnerley Cricket Club gave a brief presentation in support of a proposed grant application and answered questions from Members. A member of the public expressed concerns regarding longstanding issues on the highways (such as mud, damage to drains and speeding) resulting from agricultural vehicles. Cllr Charmley advised that he is arranging a meeting with the landowner to discuss these issues. The member of the public also suggested the idea of having a Man Shed in the parish.
<i>The members of the public left the meeting after speaking.</i>	
186.18	TO RECEIVE REPORTS a) Police – The Clerk read a report received from PCSO Iremonger of last month’s incidents, which included some vehicle crime, highway incidents, suspicious circumstances, concerns for safety and anti-social behaviour. b) Shropshire Council – Cllr Charmley clarified the current CIL distribution policy and answered Members’ questions concerning CIL and the aims of Shropshire Council’s development company. c) Other Reports – Cllrs Curtis and Mabe gave a report following their attendance at the SALC Oswestry Area Committee meeting, which included a presentation by the Director of Place of his vision for the next few years and an update on the Shropshire Local Plan Review. It was also confirmed that the parish’s playing field is not part of the plan for development.
187.18	CIL a) CIL Task & Finish Group – Cllrs Curtis and Mabe reported that the group had considered possible uses of the CIL Local fund and, having noted that the project must have arisen directly as a result of increased development, they recommended that an Expression of Interest form be submitted to Shropshire Council for £250,000 towards the West Felton CE Primary School expansion project. It was RESOLVED that an Expression of Interest form for funding from CIL Local towards the school

	<p>expansion project be prepared, with the amount requested to be agreed at a subsequent Council meeting. Cllr Charmley is to coordinate a meeting of representatives from Shropshire Council, the Parish Council and the school to explore the use of CIL Local funds for the school expansion project.</p> <p>b) Neighbourhood Fund Annual Monitoring Form 2017/18 – It was RESOLVED to approve the form and the Chairman was instructed to sign it.</p>
<i>Cllr Charmley left the meeting.</i>	
188.18	<p>FINANCE</p> <p>a) Bank Reconciliation as at 27 November 2018 – It was RESOLVED to approve the Bank Reconciliation and the current bank statement was signed by two of the authorised signatories.</p> <p>b) Income received – None to Note.</p> <p>c) Outstanding Payments – It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:</p> <p>(i) Rosemary Wood, Clerk’s net pay November 2018 (£525.57) (Chq No 1532)</p> <p>(ii) Graham Taylor, grounds maintenance 13 August to 12 November 2018 (£1,065) (incl £177.50 VAT) (Chq No 1533)</p> <p>(iii) Graham Taylor, white line marking of football pitch (£120) (incl £20 VAT) (Chq No 1534). It was NOTED that the lines look yellow and the Clerk is to query this.</p> <p>(iv) Jones & Hughes Ltd, engraving and enamelling inscription on war memorial (£72) (incl £12 VAT) (Chq No 1535)</p> <p>(v) West Felton CE Primary School, s137 Grant (£3,000) (Chq No 1536)</p> <p>d) Other income/invoices received after agenda sent out – None</p>
189.18	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council: Ref: 18/05438/TPO (validated: 23/11/2018) Address: Church of Saint Michael, Woolston Road, West Felton, Oswestry Proposal: Works to 2no Lime (see Schedule to Application Form) protected by Shropshire Council (Land at or around Church of Saint Michael, Woolston Road, West Felton) TPO 2012 (Ref: SC/00084/12) It was RESOLVED to submit a comment that the Council has no comment to make.</p> <p>b) Planning Decisions NOTED:</p> <p>(i) Ref: 18/04437/TPO (validated: 26/9/2018) Address: Tudor Cottage, Oak Farm Lane, West Felton, Oswestry SY11 4JR Proposal: Fell 1No Scots Pine protected by Shropshire Council (Land between Oak Farm Lane and Holyhead Road, West Felton) TPO 2012 Ref: SC/00088/12) Decision: Grant Permission</p> <p>(ii) Ref: 18/02373/LBC (validated: 1/6/2018) Address: Goose Cottage, Sandford, West Felton, Oswestry SY11 4EX Proposal: Erection of single storey extension following demolition of existing veranda structure; replacement windows and internal alterations affecting a grade II listed building Decision: Grant Permission</p> <p>(iii) Ref: 17/06153/FUL (validated 29/1/2018) Address: Racing Stables At, Tedsmore Hall, Tedsmore, West Felton, Oswestry SY11 4HD Proposal: Removal of steel framed building and conversion of modern former stableyard/manege and equine pool into holiday lets and associated leisure building Decision: Grant Permission</p> <p>c) Planning Correspondence – None received</p>
190.18	<p>HIGHWAYS</p> <p>a) Road Closures The following closure was considered and it was RESOLVED that there were no concerns to report to the contractor: Road: Grimpo Road and Heath Houses junction Start Date: 11 February 2019 End Date: 15 February 2019</p>

	<p>Purpose: Excavate 14 metre track to standard depth, open cut in carriageway/verge for underground electrical service connection, followed by a reinstatement</p> <p>Works Promotor: SP Energy Networks</p> <p>Enforcement Pattern: 24 Hours</p> <p>Closure and diversion route: https://roadworks.org/?tm=111948377</p> <p>The following road closure was also NOTED:</p> <p>Road: Rednal to Hordley</p> <p>Start Date: 28 January 2019</p> <p>End Date: 29 January 2019</p> <p>Purpose: Carriageway resurfacing</p> <p>Works Promotor: Shropshire Council</p> <p>Enforcement Pattern: Monday - Friday, 9:30 to 16:00</p> <p>Closure and diversion route: https://roadworks.org/?tm=112079020</p> <p>b) Highway issues at Pradoe – The Clerk is to contact Cllr Charmley with names of councillors to attend a meeting with him and the local landowner to discuss concerns regarding issues on the highway.</p>
191.18	<p>PARISH MATTERS</p> <p>a) Burial Ground Maintenance – The Clerk reported that Cllr Barnes had been investigating solutions to the drainage issues at the burial ground and had been asked if we could supply a plan or survey of the site. As this was not available, enquiries are to be made about possible low cost practical solutions to the problem.</p> <p>b) Playing Field Maintenance – The Clerk reported that the contractor has ordered all equipment and parts and expects delivery in early January. The Clerk was asked to obtain a copy of the s106 Alma Close Agreement in order to explore the possibility of amending the Agreement in order to use those funds to pay for the replacement equipment and repairs.</p> <p>c) Streetlighting – It was reported that the replacement LED lanterns had been ordered by the contractor with delivery expected in January and fitting scheduled for February 2019. A quote and recommendations for installation of three LED streetlights at Queens Head was considered and it was RESOLVED to proceed with the quote and recommendations.</p> <p>d) Speeding – It was RESOLVED not to proceed with the use of wheelie bin speed limit stickers due to distribution issues.</p>
192.18	<p>POLICIES AND PROCEDURES</p> <p>The following were reviewed:</p> <p>a) Training Policy – It was RESOLVED that no amendments are required.</p> <p>b) Complaints Policy – The Clerk had redrafted the policy to make it clearer and update it and it was RESOLVED to adopt the new policy.</p>
193.18	<p>CLERK’S UPDATE REPORT AND COMMUNICATIONS</p> <p>No communications to report.</p> <p>The Clerk requested to attend SALC Cemetery Management Workshop on 21 January 2019 and it was RESOLVED to authorise her attendance.</p>
194.18	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council is to be held on Tuesday 8 January 2019 at 7:30pm in West Felton Methodist Church Hall.</p>

There being no further business, the Chairman closed the Meeting at 9:40pm.

Chairman’s Signature *M Hesketh* Dated 8 January 2019