

# WEST FELTON PARISH COUNCIL

**MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 11 SEPTEMBER 2018 at 7:30pm in West Felton Methodist Church Hall.**

**CHAired BY:** Cllr Marian Hesketh

**CLERKED BY:** Rosemary Wood

**PARISH COUNCILLORS PRESENT:** Marian Hesketh, David Walker, Roger Hampson, Dianne Barnes, Pat Mabe, Chris Jones, David Curtis, Alison Ollier, Ed Nicholas and Kay Kynaston

**ALSO PRESENT:** Police representative PC Mark Moth

131.18	<b>APOLOGIES FOR ABSENCE</b> Apologies for absence from Cllr Carole Coles were received and <b>NOTED</b> .
132.18	<b>DISCLOSABLE PECUNIARY INTERESTS</b> a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None received. b) To consider any applications for dispensation. None received.
133.18	<b>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 AUGUST 2018</b> It was <b>RESOLVED</b> to confirm the above minutes as a true record (subject to amending item 118.18 to make reference to the Parish Council meeting held on 10 July instead of 12 June) and the Chairman was instructed to sign the minutes as such.
134.18	<b>PUBLIC PARTICIPATION SESSION</b> No members of the public were present.
135.18	<b>TO RECEIVE REPORTS</b> a) <b>Police</b> - PC Mark Moth gave a report of last month's incidents, which included anti social behaviour, a domestic incident, road tax, and concerns for the safety of individuals. b) <b>Shropshire Council</b> – elected councillor not present. c) <b>Other Reports</b> - Cllr Curtis had attended the Town & Parish Council forum and reported that there was controversy over possible changes in the distribution of CIL funds.
136.18	<b>FINANCE</b> a) <b>Bank Reconciliation as at 10 August 2018</b> – It was <b>RESOLVED</b> to approve the Bank Reconciliation and the current bank statement was signed by two of the authorised signatories. b) <b>Income received</b> – None c) <b>Outstanding Payments</b> – It was <b>RESOLVED</b> to pay the following invoice and two of the authorised signatories were instructed to check the supporting paperwork to the cheque raised before authorising payment: Rosemary Wood, Clerk's net pay August 2018 (£525.57) (Chq No 1526) d) <b>Other income/invoices received after agenda sent out</b> – It was <b>RESOLVED</b> to pay the following invoice and two of the authorised signatories were instructed to check the supporting paperwork to the cheque raised before authorising payment: Kathryn Tamsin Jacson (JN Richards), playing field rent 29/9/2018 to 24/3/2019 (£34) (Chq No 1527) e) <b>Complaint to NatWest about production of statements</b> – It was reported and <b>NOTED</b> that, following a formal complaint submitted by Cllr Ollier, a response had been received from Natwest apologising for their error in the production of statements, giving assurance that this would be

	<p>rectified and advising that they would be crediting the account with compensation of £100. Cllr Ollier was thanked for submitting the complaint.</p> <p>f) <b>1<sup>st</sup> Quarter Internal Controls</b> – Cllr Hesketh reported on the checks that she had made and various recommendations.</p>
137.18	<p><b>HOUSING NEEDS SURVEY/PARISH PLAN</b></p> <p>Cllr Curtis reported that Shropshire Council representatives would be attending the Council’s October meeting to advise and assist with carrying out a Housing Needs Survey.</p>
138.18	<p><b>NEIGHBOURHOOD FUND MONIES</b></p> <p>The Clerk advised that CIL monies can be used by a Parish Council to fund the expansion of a school, as this fell within the definition of ‘infrastructure’ under the CIL Regulations, but it was very doubtful whether West Felton Parish Council’s proposed spending towards initial consultancy fees for West Felton CE Primary School would fall within that definition. However, she further advised that there is no specific statutory power enabling a Parish Council to fund education and as West Felton Parish Council does not possess the ‘General Power of Competence’ it does not therefore have power to use its Neighbourhood Fund monies for education. She suggested that the best way forward was to work closely with the Local Planning Authority to agree infrastructure priorities and to allow them to retain the neighbourhood funding to spend directly on agreed priorities. Alternatively or in addition to this, she advised that the Council may wish to consider using their power under s137 Local Government Act 1972 (‘s137’) but such spending would be capped and the Council would need to be of the opinion that the spending would be “... in the interests of (and will bring direct benefit to) their area or part of it or all or some of its inhabitants”. The Clerk was of the opinion that funding towards the school expansion project would undoubtedly fall within this, but it would be unwise to rely on s137 for spending on consultancy fees, as there was no categorical certainty of any resulting benefit and it was questionable as to whether any such benefit could be considered “direct”.</p> <p>It was proposed and <b>RESOLVED</b> to award a payment of £3,000 to fund the initial consultancy fees for the school expansion project using the power under s137. There were six votes in favour, three votes against (including Cllrs Nicholas and Ollier) and one abstaining.</p> <p><i>Cllr Walker, having previously declared an interest (ref 117.18), left the room during the discussions considering the awarding of the grant and did not take part in the vote.</i></p> <p>Discussions followed concerning to whom the cheque should be made payable and further enquiries are required in order to obtain clarification.</p>
139.18	<p><b>PLANNING MATTERS</b></p> <p>a) <b>Planning Applications notified by Shropshire Council</b> – None received</p> <p>b) <b>Planning Decisions</b> – The following decision was <b>NOTED</b>:  <b>Ref:</b> 18/03103/FUL (validated: 4/7/2018)  <b>Address:</b> Chapel Cottage, Haughton, West Felton, Oswestry SY11 4HF  <b>Proposal:</b> Erection of two-storey side extension (re-submission)  <b>Decision:</b> Grant Permission</p> <p>c) <b>Planning Correspondence</b> – None received</p>
140.18	<p><b>HIGHWAYS</b></p> <p>a) <b>Road Closure</b> – The following closure at Queens Head was <b>NOTED</b>:  <b>Location:</b> Main Street, Queens Head (from the public house to south east of the junction for Queens Head junction to Heath House junction) and 100m approx on Queens Head junction to Heath House junction (from the junction of Main Street)  <b>Dates:</b> 15 Oct 2018 (Start), 23 Oct 2018 (End)  <b>Enforcement pattern:</b> Monday – Sunday, 00:00 - 23:59  <b>Purpose:</b> Carriageway resurfacing under a road closure from 18/10/18 to 19/10/18 and three way traffic lights from 20/10/18 to 23/10/18  <b>Works Promoter:</b> Shropshire Council (Ref UJ211RS/823796-1)  <b>Closure and diversion route details:</b> <a href="https://roadworks.org/?tm=107994753">https://roadworks.org/?tm=107994753</a></p>

	<p>b) <b>VAS Sign at Queens Head</b> – No update</p> <p>c) <b>Community Speed Watch</b> – No update</p>
<b>141.18</b>	<p><b>GROUNDS MAINTENANCE CONTRACT</b></p> <p>A report was received of the high standard of work carried out by Graham Taylor Grounds Maintenance since mid August. It was reported that the contract had been offered to the other two companies whose tenders had been considered at the July Council meeting, but both companies had declined the offer. Five further tenders had been sought and Council considered the one tender received. It was <b>RESOLVED</b> to offer the contract to Graham Taylor Grounds Maintenance, for a period of 12 months, with the removal of the requirement to obtain CHAS registration.</p> <p><i>There were eight votes in favour and two Cllrs abstaining including Cllr Jones.</i></p>
<b>142.18</b>	<p><b>PARISH MATTERS</b> – The following update reports were received and <b>NOTED</b>:</p> <p>a) <b>Burial Ground Maintenance</b> – The contractor had advised that the hard surfaces needed spraying to remove weeds and he would be asked to do this.</p> <p>b) <b>Playing Field Maintenance</b> – The ROSPA inspection report was still awaited and this will be chased. Safety concerns were expressed about the rotting swing frame, as children had started climbing on it; these concerns will be reported to the inspector who had removed the swings.</p> <p>c) <b>Streetlighting</b> – The LED quote from Eon was still awaited.</p> <p>d) <b>Smartwater</b> – No update</p> <p>e) <b>Silent Soldier</b> – Cllr Walker had taken delivery of and installed the Soldier. He was thanked for doing this.</p> <p>f) <b>Bus shelter seating</b> – Enquiries are to be made with a local parish who appear to have installed seating into their existing shelters.</p> <p>g) <b>Litter</b> – Cllrs are continuing to carry out their own litter picks.</p>
<b>143.18</b>	<p><b>CLERK'S UPDATE REPORT AND COMMUNICATIONS</b></p> <p>The following communication reports were received and <b>NOTED</b>:</p> <p>a) <b>West Felton Youth Club</b> – The Cllrs had been invited to an Afternoon Tea.</p> <p>b) <b>Pradoe View street name plate</b> – This had fallen from the wall and had been reported to Shropshire Council.</p> <p>c) <b>Fridge freezer on Gamesters Lane, Sandford</b> – This had been reported and removed.</p> <p>d) <b>Litter</b> – Further litter concerns had been received from a resident.</p> <p>e) <b>Pradoe View/The Wheatlands</b> – Concerns had been received from a resident about the state of the pathway, fencing, overgrown land at the back of Pradoe View/The Wheatlands, which needs to be cleared and maintained to allow safe access to the Wheatlands and other pathways across the Pradoe Estate. This had been reported to Shropshire Council.</p> <p>f) <b>Punch Bowl</b> – Concerns had been received from a resident about late night noise.</p>
<b>144.18</b>	<p><b>NEXT MEETING</b></p> <p>To note the date, time and location of the next Parish Council Meeting, to be held on Tuesday 9 October 2018 at 7:30pm in West Felton Methodist Church Hall.</p>
<b>145.18</b>	<p><b>EXCLUSION OF PRESS AND PUBLIC</b></p> <p>To resolve: That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information.</p> <p><b>Shropshire Local Plan Review</b> – It was <b>RESOLVED</b> that the site specified in Confidential Report dated 11 September 2018 be selected as the preferred site.</p> <p><i>Cllrs Walker, Nicholas, Ollier and Hampson voted against.</i></p>

There being no further business, the Chairman closed the Meeting at 10pm.

Chairman's Signature *M Hesketh* Dated *9 October 2018*