

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 12 FEBRUARY 2019 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr Marian Hesketh

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: Marian Hesketh, Pat Mabe, David Curtis, Carole Coles, Chris Jones, David Walker and Kay Kynaston

ALSO PRESENT: Shropshire Councillor Steve Charmley, PCSOs Charlie Iremonger and Stuart Carroll, Members of the Public (Two)

210.18	APOLOGIES FOR ABSENCE Apologies for absence received and APPROVED: Cllrs Dianne Barnes (holiday), Ed Nicholas (work commitments), Alison Ollier (work commitments) and Roger Hampson (illness) Absent: None
211.18	DISCLOSABLE PECUNIARY INTERESTS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Cllr Jones declared an interest in item 217.18(d) and requested that he speak on the issue during the Public Participation Session. b) To consider any applications for dispensation. None received.
212.18	MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8 JANUARY 2019 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
<i>The Chairman used her discretion to bring forward item 214.18(a) to here.</i>	
213.18	PUBLIC PARTICIPATION SESSION - <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the members of the public gave their consent to this.</i> a) Low Cost Home Application - A member of the public made comments that he requested the Council take into consideration concerning item 217.18(c). b) Carnival Electricity Supply - A representative of the West Felton Carnival Committee requested the Parish Council's consent to the installation, at the Carnival Committee's expense, of a permanent electricity supply on the playing field, in order to improve public safety and facilitate the smooth running of the carnival. The Council advised that they had no objection to the proposal and that the Council's landlord should be approached. c) The Cross development - Cllr Jones commented on the proposed new location of the play area and the possible acquisition by the Council of some or all of the open space for the use of allotments. He also suggested the setting up of an Allotments Working Group.
214.18	TO RECEIVE REPORTS a) Police – PCSO Stuart Carroll introduced himself as a new member of the Oswestry Rural South policing team. A summary was given of last month's reported incidents, which included thefts, an abandoned vehicle/highway issues and domestic incidents. Concerns were raised by a couple of Members regarding vehicles obstructing the pavement at a commercial premises and a suspicious vehicle. This was noted by the police who will investigate. <i>PCSOs Iremonger and Carroll left the meeting after speaking.</i> b) Shropshire Council – Cllr Charmley reported on a positive and constructive meeting that he and Cllrs Walker, Jones and Ollier had had with the local landowner concerning highway issues. c) Other Reports – Cllr Curtis reported on an encouraging meeting that he and Cllrs Mabe and

	Hesketh had attended with representatives from Shropshire Council to discuss the school expansion project.
215.18	<p>CIL LOCAL FUNDING FOR SCHOOL EXPANSION PROJECT</p> <p>The Expression of Interest Form for CIL Local funding for the expansion of West Felton CE Primary School was considered, including the pledge within it to commit £25,000 of CIL Neighbourhood Fund to the project. It was RESOLVED to approve the Form for submission to Shropshire Council.</p>
216.18	<p>FINANCE</p> <p>a) Bank Reconciliation as at 25 January 2019 – It was RESOLVED to approve the Bank Reconciliation and the current bank statement was signed by two of the authorised signatories.</p> <p>b) Income received – the following income was NOTED:</p> <p>(i) ME & A Hughes, memorial fee (Brian J Mabe deceased), £40</p> <p>(ii) ME & A Hughes, memorial fee (Sheila B Fletcher deceased), £40</p> <p>c) Outstanding Payments – It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:</p> <p>(i) Rosemary Wood, Clerk’s net pay January 2019 (£525.57) (Chq No 1540)</p> <p>(ii) Rosemary Wood, Clerk’s net overtime pay 1 April 2018 to 5 January 2019 (£465.08) (Chq No 1544). (It was NOTED that this was slightly less than appeared in the Agenda, due to an error in the Agenda.)</p> <p>(iii) Rosemary Wood, Clerk’s expenses Q3: mileage £35.91, office consumables £3.48, home working allowance £34.56 (total £73.95)) (Chq No 1542)</p> <p>(iv) SALC, Cemetery Management training, 21 January 2019, Clerk (£27) (Chq No 1543)</p> <p>d) Other income/invoices received after agenda sent out:</p> <p>(i) Income - the following income was NOTED: WE Price, Grant for interment of ashes of Sheila B Fletcher deceased (£80), registration fee (£30) (total £110)</p> <p>(ii) Invoices – It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:</p> <ol style="list-style-type: none"> Bernard Townson, internal audit fee 2017/18 £150 (to replace cheque no.1524, ref 120.18(d)(i), that had been mislaid by the payee) (Chq No 1545) West Felton Methodist Chapel, room hire for one hour meeting on 29 January 2019, (£5.50) (Chq No 1546)
217.18	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council:</p> <p>(i) Ref: 18/05897/FUL (validated: 8 January 2019) Address: 45 Woolston Road, West Felton SY11 4LB Proposal: Erection of two storey extension, renovation and revised vehicular access and visibility splay. It was RESOLVED to submit a representation that the Parish Council has no comment to make on the application.</p> <p>(ii) Ref: 18/00094/FUL (validated: 9 January 2019) Address: The Threshing Barn, Woolston Road, West Felton SY11 4LB Proposal: Erection of Stable Block It was RESOLVED to submit a representation objecting to the application on the following grounds:</p> <ol style="list-style-type: none"> That it would result in the possible closure of one of the footpaths, which must all be kept open and reinstated. It would have a negative impact in its proximity to the nearby ancient monument. Safety issues with regards to proximity to footpath users such as walkers, dogs and horse riders. <p>b) Planning Decisions NOTED: Ref: 18/05438/TPO (validated: 23/11/2018) Address: Church of Saint Michael, Woolston Road, West Felton, Oswestry</p>

	<p>Proposal: Works to 2no Lime (see Schedule) protected by Shropshire Council (Land at or around Church of Saint Michael, Woolston Road, West Felton) TPO 2012 (Ref: SC/00084/12)</p> <p>Decision: Grant Permission</p> <p>c) Application for Low Cost Home – The request from a Member of the Public for the Council’s support for an application to build a low cost home (ref 198.18(b)) was considered and it was RESOLVED to grant support in principle provided that the dwelling is used as a low cost family home and meets the eligibility criteria for an exception site.</p> <p>d) The Cross Development/Allotments – Use of some or all of the open space for allotments was considered and it was RESOLVED to set up an Allotments Working Group consisting of Cllrs Hesketh, Jones and Mabe and any interested members of the public.</p> <p>e) To consider any Planning Correspondence – none received</p>
218.18	<p>HIGHWAYS</p> <p>a) Road closures – none</p> <p>b) WI Planter – The Clerk reported that she had received an enquiry from the Secretary of West Felton WI as to whether or not the WI would need permission from the Parish Council to place a trough shaped planter on the public footpath outside the village hall to celebrate the centenary of the Shropshire WI. The Clerk is to advise that the WI should contact Shropshire Council Highways department.</p>
219.18	<p>PARISH MATTERS</p> <p>a) Burial Ground Maintenance – The Clerk reported that presentations of proposed works by the drainage contractors had been postponed until the Council’s March meeting.</p> <p>b) Playing Field Maintenance: Equipment replacement/repair – The Clerk reported that the contractor intends to commence the work in the week beginning 25 February. The Clerk was asked to liaise with the contractor regarding removal of the rotten wood and other outstanding issues. Alma Close s106 Agreement - The Clerk reported that Shropshire Council are willing to release the s106 Alma Close Agreement monies for the replacement/repair of the equipment at the playing field, provided that the developer was in agreement and that the Council would meet the legal costs of the Deed of Variation (£200 to £300). The Clerk had approached the developer and was awaiting a response. It was RESOLVED to agree payment by the Council of the legal costs for the Deed of Variation.</p> <p>c) Streetlighting – The Clerk reported that the main LED lights had been delivered and installation was planned for the week commencing 25 February. The contractor is still awaiting a response from SP Energy Networks regarding the Queens Head LEDs. An issue had been raised by a resident regarding the location of the Queens Head LED lights and the Clerk is to liaise with the contractor with a view to reconsidering the location.</p> <p>d) VAS Sign – No update.</p> <p>e) Parish Plan – It was RESOLVED to nominate a working group of Cllrs Walker, Mabe, Curtis, Jones and Hesketh to review and update the Parish Plan.</p>
<p><i>Cllr Walker gave his apologies and left the meeting at 9:25pm.</i></p>	
220.18	<p>POLICIES AND PROCEDURES</p> <p>The Risk Assessment Policy was reviewed and it was RESOLVED to renew it with a few agreed amendments.</p>
221.18	<p>SALC AREA COMMITTEE REVIEW 2019</p> <p>The Survey received from SALC was completed for submission by the Clerk.</p>
222.18	<p>PECUNIARY AND NON PECUNIARY INTERESTS OF COUNCILLORS</p> <p>The Clerk gave some brief advice regarding disclosable pecuniary interests in land. The Chairman then deferred the remainder of this item to the March meeting.</p>
223.18	<p>ANNUAL PARISH MEETING AND ANNUAL MEETING OF THE PARISH COUNCIL 2019</p> <p>a) Annual Parish Meeting – The Chairman agreed to attend and chair the Annual Parish Meeting and</p>

	<p>the Clerk agreed to invite local groups to attend. It was agreed to hold the meeting at 7pm on Tuesday 9 April 2019 at West Felton Methodist Church Hall.</p> <p>b) Annual Meeting of the Parish Council – To be held at 7:30pm on Tuesday 14 May 2019 at West Felton Methodist Church Hall.</p>
224.18	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council is to be held on Tuesday 12 March 2019 at 7:30pm in West Felton Methodist Church Hall.</p>

There being no further business, the Chairman closed the Meeting at 9:40pm.

Chairman's Signature *M Hesketh*

Dated *12 March 2019*