

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 12 MARCH 2019 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr Marian Hesketh

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: Marian Hesketh, Pat Mabe, David Curtis, Carole Coles, Chris Jones, David Walker, Ed Nicholas, Alison Ollier, Roger Hampson

ALSO PRESENT: Members of the Public (One)

225.18	APOLOGIES FOR ABSENCE Apologies for absence received and APPROVED : Cllrs Kay Kynaston (illness) and Diane Barnes (illness) Apologies were also received from Shropshire Councillor Steve Charmley and PCSO Charlie Iremonger Absent : None
226.18	DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Cllr Jones declared an interest in item 233.18(b)(ii). b) To consider any applications for dispensation. None received. c) Declaration of any other interests in the agenda items. None received.
227.18	MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 FEBRUARY 2019 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
228.18	PUBLIC PARTICIPATION SESSION - <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the members of the public gave their consent to this</i> Drainage issues at the burial ground – One of the three invited contractors attended and gave a presentation of proposed work to resolve the drainage issues and responded to Members' questions.
229.18	TO RECEIVE REPORTS a) Police – The Clerk read a report of last month's 12 reported incidents, which included sheep on the verge of the A5 at Queens Head, a road traffic accident at Twyford Lane, Grimpo and a burglary. b) Shropshire Council – No report c) Other Reports – The Clerk gave a report of CIL training that she had attended at Shirehall.
230.18	FINANCE a) Bank Reconciliation as at 25 February 2019 – It was RESOLVED to approve the Bank Reconciliation and the current bank statement was signed by two of the authorised signatories. b) Income received – the following income was NOTED : (i) Jones & Hughes, memorial headstone fee (Wilson B Griffiths deceased) (£40) (ii) David Davies & Sons, Grant fee for interment of ashes double plot (£160) & registration fee (£30) (Ronald N Beer deceased) (total £190) c) Outstanding Payments – It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment: (i) Rosemary Wood, Clerk's net pay February 2019 (£525.57) (Chq Nos 1547/8) (ii) Highline Electrical Ltd, LED upgrade (£9,360) (incl VAT £1,560) (Chq No 1549) (iii) Graham Taylor, grounds maintenance 13 Nov 2018 to 12 Feb 2019 (£1,065) (incl VAT £177.50)

	<p>(Chq No 1550)</p> <p>(iv) Information Solutions Ltd, community hub renewal 8 March 2019 to 8 March 2020 (£228) (incl VAT £38) (Chq No 1551)</p> <p>(v) Kathryn Tamsin Jacson (JN Richards) (the Clerk reported an error in the agenda giving the payee as ‘Balfours’), commercial rent playing field 25 March 2019 to 28 Sept 2019 (£34) (Chq No 1552)</p> <p>(vi) Astutium Ltd, domain renewal fee (8 March 2019 to 7 March 2020) (£5.99) (incl VAT £1.00) (Chq No 1553). It was NOTED that the domain name had been transferred to a different company.</p> <p>d) Other income/invoices received after agenda sent out: It was RESOLVED to pay the following invoice and two of the authorised signatories were instructed to check the supporting paperwork to the cheque raised before authorising payment: Ray Parry Playgrounds Ltd, replace and repair various play equipment (£9,510) (incl VAT £1,585)(Chq No 1554)</p>
231.18	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council:</p> <p>b) Ref: 18/00094/FUL (reconsultation due to amendment) Address: The Threshing Barn, Woolston Road, West Felton SY11 4LB Proposal: Erection of Stable Block It was RESOLVED to submit a representation objecting to the application on the grounds that the Council strongly objects to any closure of footpaths; foresees that the proposal could cause problems with other footpath users; and notes that the adjacent building is regarded as a Scheduled Ancient Monument so that the proposal requires the authority of the Secretary of State.</p> <p>c) Ref: 19/00973/FUL (validated: 4 March 2019) Address: Abbotsmoor Farm, Haughton, West Felton Proposal: Installation of renewable heat pump and associated works. It was RESOLVED to request further details making clear the purpose of the heat pump and the nature of the associated works to be carried out and to seek an extension to the consultation period to allow time for the Council to properly assess the application. It was also noted that one of the old WWII airfield buildings is to be substantially altered and as this is likely to be an important habitat for protected and priority species (i.e. barn owls and bats) it was RESOLVED to request that Shropshire Council consult their ecologist.</p> <p>d) Planning Decisions – None to Note</p> <p>e) The following Planning Correspondence was considered:</p> <p>(i) New Street Names – proposed new street names at The Cross (Ref: 19/04116/NEWDEV). It was RESOLVED that the Council has no objection to the proposed new street names.</p> <p>(ii) Reinforcement to North Shropshire Electricity Distribution Network – Rule 6 letter giving notice of Preliminary Meeting, Issue Specific Hearing on the Development Consent Order and the draft timetable for the examination of the application. The letter was NOTED.</p> <p>(iii) Connecting Shropshire Broadband update – superfast fibre broadband now available to order in Grimpo. This was welcomed and NOTED.</p>
232.18	<p>HIGHWAYS</p> <p>Road closures – None</p>
233.18	<p>PARISH MATTERS</p> <p>a) The following reports/updates were considered:</p> <p>(i) Burial Ground Maintenance – The proposed drainage works outlined by the contractor at item 228.18 were considered and it was RESOLVED to defer a decision until the Council’s April meeting.</p> <p>(ii) Playing Field Maintenance Equipment replacement/repair – The Clerk reported that the contractor had completed all the works involving equipment that the play inspector had flagged as high risk. The contractor will carry out a site visit later this month to inspect all chains/bolts etc that had been identified in the inspector’s report as in need of monitoring and any further work required would be reported at the April Council meeting. A quote of £250 & VAT had been obtained from the</p>

	<p>grounds maintenance contractor to remove and dispose of the rotten logs and it was RESOLVED to approve this quote and proceed with the work.</p> <p>Alma Close s106 Agreement - The Clerk reported that the developer had confirmed his agreement to Shropshire Council releasing the s106 Alma Close Agreement monies for the replacement/repair of the equipment at the playing field and Shropshire Council had been asked to draft the required Deed of Variation.</p> <p>(iii) Streetlighting The Clerk reported that installation of the LED lights in the parish was finished. Cllr Walker reported that he had had a productive site visit with the contractor and a Queens Head resident to identify the location issues for LED lights at Queens Head, following which the contractor is to make further enquiries with SP Energy Networks.</p> <p>(iv) VAS Sign The Clerk reported that this has been installed and is now operational.</p> <p>b) The following updates were considered concerning the Working Groups:</p> <p>(i) Parish Plan – The Group will arrange to meet when the report from the Housing Needs Survey is available.</p> <p>(ii) Allotments – The Clerk reported an expression of interest from a resident to join the Working Group. It was RESOLVED that the matter is to be put on hold for the foreseeable future due to unforeseen difficulties in securing suitable land.</p>
234.18	<p>POLICIES AND PROCEDURES</p> <p>a) Councillor/Clerk Relations Policy – The Policy was reviewed and it was RESOLVED to make no amendments to it.</p> <p>b) The Tree Charter – This was considered and the Clerk was asked to put an item on the April agenda to consider how the Council can support the planting of trees in the Parish.</p>
235.18	<p>PECUNIARY AND NON-PECUNIARY INTERESTS OF COUNCILLORS</p> <p>The Clerk gave a presentation, reminding Members of their duties regarding disclosable pecuniary interests and other pecuniary and non-pecuniary interests.</p>
236.18	<p>CLERK’S REPORT AND COMMUNICATIONS</p> <p>a) Communications - received from residents/parish groups/others – None.</p> <p>b) Clerk’s annual leave – It was RESOLVED to approve the Clerk’s request to carry forward five days of annual leave into 2019/20.</p>
237.18	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council is to be held on Tuesday 9 April 2019 at 7:45pm in West Felton Methodist Church Hall (to follow the Annual Parish Meeting at 7pm).</p>

There being no further business, the Chairman closed the Meeting at 9:30pm.

Chairman’s Signature *M Hesketh* Dated *9 April 2019*