

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 12 October 2021 at 7:30pm in West Felton Methodist Chapel.

CHAired BY: Cllr David Walker

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: David Walker, David Curtis, Pat Mabe, Edward Nicholas, John Thornhill, Sarah Bayliss (from item 72.21(b) until item 78.21)

ALSO PRESENT: County Councillor Steve Charmley; Members of the Public (one)

70.21	APOLOGIES FOR ABSENCE Apologies for absence received and APPROVED: Cllrs John Houghton (family caring responsibilities), Carole Coles (work commitments), Chris Jones (work commitments), Marian Hesketh (holiday)
71.21	DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None received. b) To consider any applications for dispensation. None received. c) Declaration of any other interests in the agenda items. None received.
72.21	CO-OPTION following May 2021 election a) Applications – It was NOTED that two applications for co-option had been received and after consideration of the applications it was RESOLVED to co-opt Kerry Howells <i>Grove DW</i> and Sarah Bayliss onto the council. b) Declaration of Acceptance of Office – Newly co-opted Member Cllr Sarah Bayliss signed a Declaration of Acceptance of Office form. c) Interests in agenda items – Cllr Bayliss advised that she had no interests to declare (including disclosable pecuniary interests) in any of the agenda items.
73.21	MINUTES OF SEPTEMBER 2021 PARISH COUNCIL MEETING It was RESOLVED to confirm the minutes of the meeting of the parish council held on 14 September 2021 as a true record and the Chairman was instructed to sign them as such.
74.21	PUBLIC PARTICIPATION SESSION – <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the member of the public consented to this.</i> A Member of the public spoke regarding concerns about a willow tree that had been cut down on Alma Close and possible options to replace it, advising that the preferred choice of residents is for a permanent Christmas tree.
<i>The member of the public left the meeting after item 74.21.</i>	
75.21	REPORTS RECEIVED AND NOTED: a) Police – written report NOTED b) Shropshire Council – Cllr Charmley confirmed his resignation from deputy leader and portfolio holder on health grounds and commented on the abuse he had received on social media. He gave updates on his efforts to move forward the ongoing issues of Tedsmore Lakes planning application and the maintenance of the public open space alongside Tedsmore Road. c) Clerk's Report – written report NOTED d) Other Reports – A written report from Cllr Mabe of the Oswestry SALC Area Committee meeting she had attended was NOTED.

76.21	<p>FINANCE</p> <p>a) Income received – none</p> <p>b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:</p> <p>(i) Rosemary Wood, Clerk’s net pay September 2021 (£636.48) (Chq Nos 1719/20)</p> <p>(ii) Rosemary Wood, Clerk’s quarterly payment July to Sept 2021 (mileage £23.22, office consumables £7.92, home work allowance £57) (total £88.44) (Chq No 1721)</p> <p>c) Other income/invoices received after agenda sent out – It was RESOLVED to pay the following invoice and two of the authorised signatories were instructed to check the supporting paperwork to the cheque raised before authorising payment:</p> <p>WALC, Understanding Council Meetings training for Cllr Mabe (£30) (incl £5 VAT) (Chq No 1722)</p> <p>d) Quarterly finances (as at 30 September 2021) – the following reports were considered and it was RESOLVED to approve them:</p> <p>(i) Receipts and Payments</p> <p>(ii) Budget Report</p> <p>(iii) Bank Reconciliation</p> <p>(iv) Reserves Statement</p> <p>e) Savings account – Consideration was given to opening a savings account with Unity Bank or Nationwide and it was agreed to defer a decision pending further investigations of the options.</p>
77.21	<p>PLANNING MATTERS</p> <p>a) Planning Applications – the following application notified by Shropshire Council was considered: Ref: 21/04406/FUL (validated 10 September 2021) Address: <u>Top Farm, Henbarns, Haughton, West Felton SY11 4HE</u> Proposal: Erection of a replacement dwelling with detached double garage following demolition of the existing farmhouse It was RESOLVED to submit a representation that the parish council has <i>no objection</i> to the application.</p> <p>b) Planning Decisions – the following decision notified by Shropshire Council was NOTED: Ref: 21/00702/VAR (validated 22 February 2021) Address: <u>Racing Stables at Tedsmore Hall, Tedsmore, West Felton, Oswestry SY11 4HD</u> Proposal: Variation of condition 2 attached to planning permission 17/06153/FUL dated 28/11/2018 Decision: Grant Permission</p> <p>c) Planning correspondence or decisions received after agenda sent out – none</p>
Cllr Charmley left following item 77.21.	
78.21	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds Maintenance and safety reports – NOTED</p> <p>b) Nomination of Playing Field as Asset of Community Value – It was NOTED that the council’s nomination of the West Felton Playing Field as an Asset of Community Value had been approved, that the facility will be listed accordingly, and that subject to any appeal the property will remain listed for five years.</p> <p>c) Annual ROSPA inspection – It was RESOLVED to accept a quote for £250 plus VAT for inspection of the playing field from The Play Inspection Company.</p>
Cllr Bayliss left at the beginning of item 79.21.	
79.21	<p>PARISH PROJECTS – Conservation Area</p> <p>The following were considered:</p> <p>a) Questionnaire for residents to complete as part of consultation – RESOLVED to approve</p> <p>b) Costs for consultation event – RESOLVED to approve: Village Hall hire for 23 October £90 (no charge for 22 October) Printing costs: A5 flyers (x500) at £32, Display posters (up to x20) at maximum £300 incl VAT</p>

80.21	<p>POLICIES & PROCEDURES Grant Awarding Policy – Reviewed and RESOLVED to approve without amendment.</p>
81.21	<p>CONSULTATIONS AND SURVEYS</p> <p>a) Shropshire Council Review of Planning Committees – Questions were considered from Shropshire Council Place Overview Committee regarding the decision in 2019 to reduce the number of planning committees from three to two, removing the central planning committee. It was RESOLVED to oppose the 2019 decision and a response was agreed.</p> <p>b) West Midlands Ambulance Service, Oswestry ambulance base – The possible closure of Oswestry ambulance base was considered.</p>
82.21	<p>NEXT MEETING It was NOTED that the next meeting of the Parish Council will be held on Tuesday 9 November 2021 at 7:30pm in West Felton Methodist Church Hall.</p>
83.21	<p>EXCLUSION OF PRESS AND PUBLIC It was RESOLVED that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information:</p> <p>Shropshire Council Disposal Protocol – Shropshire Council’s proposal to dispose of a property in the parish was considered and a response was agreed.</p>

There being no further business, the Chairman closed the Meeting at 9:30pm.

Chairman’s Signature *D Walker*

Dated *9 November 2021*