

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 9 November 2021 at 7:30pm in West Felton Methodist Chapel.

CHAired BY: Cllr David Walker

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: David Walker, David Curtis, Pat Mabe, Edward Nicholas, John Thornhill, Sarah Bayliss, John Houghton, Marian Hesketh, Kerry Grove

ALSO PRESENT: Members of the Public (two) (including conservation expert)

84.21	APOLOGIES FOR ABSENCE Apologies for absence received and APPROVED: Cllr Chris Jones (work commitments) Absent: Cllr Carole Coles Apologies also received from County Councillor Steve Charmley
85.21	DECLARATION OF ACCEPTANCE OF OFFICE FORM The Clerk confirmed that new member Kerry Grove, co-opted at the council's October meeting, had signed her Declaration of Acceptance of Office.
86.21	DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Cllr Kerry Grove confirmed that she had an interest in item 91.21(a)(iii). b) To consider any applications for dispensation. None received. c) Declaration of any other interests in the agenda items. None received.
87.21	MINUTES OF OCTOBER 2021 PARISH COUNCIL MEETING It was RESOLVED to confirm the minutes of the meeting of the parish council held on 12 October 2021 (subject to amending item 72.21(a) by deleting 'Howells' and replacing it with 'Grove') as a true record and the Chairman was instructed to sign them as such.
88.21	PUBLIC PARTICIPATION SESSION – <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the member of the public consented to this.</i> A member of the public spoke to express his concerns and opposition to planning application reference 21/04623/FUL (item 91.21(a)(ii)). <i>The Chairman used his discretion to move item 91.21(a)(ii) to here.</i> <i>The member of the public speaking at item 88.21 left the meeting after item 91.21(a)(ii).</i>
89.21	REPORTS RECEIVED AND NOTED: a) Police – no report received b) Shropshire Council – written report NOTED c) Clerk's Report – written report NOTED . The Clerk also added that Shropshire Council had advised that they will be replacing the willow tree that they removed from Alma Close with another willow or native British tree, and are not willing to replace it with a permanent Christmas tree which the residents of Alma Close had requested. d) Other Reports – Cllr Mabe reported that she had found the training that she had attended (Understanding Your Council – Council Meetings) useful and she had passed the notes to the Clerk for circulation.

<p>90.21</p>	<p>FINANCE</p> <p>a) Income received – none</p> <p>b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:</p> <ul style="list-style-type: none"> (i) Rosemary Wood, Clerk’s net pay October 2021 (£636.48) (Chq Nos 1723/4) (ii) SJF Design and Print, x500 A5 flyers for Conservation exhibition (£32) (Chq No 1725) (iii) Highline Electrical Ltd, Queens Head mains LED 50% (excluding SP Energy connection) (£3,012.05) (incl VAT £502.01) (Chq No 1726) (iv) Shropshire verti-drain & turf services, decompaction of playing field (£360) (incl VAT £60) (Chq No 1727) (v) Kathryn Tamsin Jacson (JN Richards), additional rent following rent review (6/1/2021 – 24/3/2022) (£121.37)(Chq No 1728) <p>c) Other income/invoices received after agenda sent out – It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:</p> <ul style="list-style-type: none"> (i) Graham Taylor Grounds Maintenance, contract 13 Aug to 12 Nov 2021 (£1,065) (incl VAT £177.50) (Chq No 1729) (ii) Graham Taylor Grounds Maintenance, football pitch marking (£60) (incl VAT £10) (Chq No 1730) (iii) Shropshire Council (cheque payable to ‘Post Office Ltd’), purchase and installation of three Broxap bins (£1,080) (incl VAT £180) (Chq No 1731) (iv) Keep Britain Tidy, Dog Poo Fairy Pack A (£78) (incl VAT £13) (Chq No 1732) <p>d) Banking – Arrangements for current and savings accounts were reviewed and it was RESOLVED to open a 35 day business savings account with Nationwide with the aim of maintaining a credit of £85,000; to open an internet current account with Unity Bank to hold the balance of council monies; and to close both accounts with NatWest. It was further RESOLVED to nominate Cllrs Walker, Curtis, Hesketh and Nicholas as signatories for the two new accounts.</p>
<p>91.21</p>	<p>PLANNING MATTERS</p> <p>a) Planning Applications – the following planning applications notified by Shropshire Council were considered:</p> <ul style="list-style-type: none"> (i) Ref: 21/04875/FUL (validated 13 October 2021) Address: <u>8 Willows Crescent</u>, West Felton SY11 4JY Proposal: Erection of single storey front and rear extensions RESOLVED: to submit a comment supporting the application (ii) Ref: 21/04623/FUL (validated 27 September 2021) Address: <u>Land at Woolston Road</u>, West Felton Proposal: Erection of a single dwelling RESOLVED: To submit a comment objecting to the planning application on the following grounds: <ul style="list-style-type: none"> 1. The proposed development is located in a sensitive area with a number of scheduled monuments and listed buildings (including the Motte castle, St Michael’s Church and Manor Farm) and would have an adverse effect on the historic setting and character of these buildings. 2. The proposed development is in open countryside and should the Draft Local Plan be adopted it would still be outside the development boundary. Whilst planning permission was granted for a stable block (ref: 19/00094/FUL), this has never been built and in any event is an agricultural building which has very little in common with a residential dwelling. It should not be relied upon to support this application which is for a dwelling in open countryside, being contrary to planning policy. 3. When considering the impact of a stable block on the historic setting and character of the surrounding buildings, English Heritage accepted that the stable block would represent the limit of appropriate development and that they would not support further applications for development. <p><i>Cllr Grove left the room before item 91.21(a)(iii).</i></p> (iii) Ref: 21/05047/FUL (validated 1 November 2021) Address: <u>Manor House Farm</u>, Old Rectory Gardens, West Felton SY11 4LE

	<p>Proposal: Conversion of historic gate house building to form an ancillary annex to the main dwelling</p> <p>RESOLVED: to support the application subject to any permission granted being made conditional that the development is for the beneficial enjoyment of the principal dwelling.</p> <p><i>Cllr Grove returned to the room after item 91.21(a)(iii).</i></p> <p>b) Planning Decisions – the following decision notified by Shropshire Council was NOTED: Ref: 21/247/FUL (validated 25 August 2021) Address: <u>West Felton Stores</u>, The Cross, West Felton, Oswestry SY11 4EH Proposal: Erection of two storey extension to rear elevation (extension to shop floor at ground floor and extension to residential use at first floor) Decision: Grant Permission</p> <p>c) Planning correspondence or decisions received after agenda sent out – the following decision notified by Shropshire Council was NOTED: Ref: 21/04406/FUL (validated 10 September 2021) Address: <u>Top Farm, Henbarns</u>, Haughton, West Felton SY11 4HE Proposal: Erection of a replacement dwelling with detached double garage following demolition of the existing farmhouse Decision: Grant Permission</p>
92.21	<p>HIGHWAYS</p> <p>The following road closure was NOTED: <u>Gamester’s Lane, West Felton</u>; Start Date: 6 Dec 2021; End Date: 12 Dec 2021; Purpose: Site 335 surface dressing prep works to include patching, type-1, road marks; Works Promoter: Kier on behalf of Shropshire Council; Enforcement Pattern: closure Mon to Sun 9:30 – 16:00; Diversion route: https://one.network/?tm=123710202</p>
93.21	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds Maintenance and safety reports – NOTED</p> <p>b) Printer Scanner – It was RESOLVED to approve purchase of a Brother MFC-J5330DW Colour Inkjet Printer to replace the Clerk’s faulty printer.</p>
94.21	<p>PARISH PROJECTS</p> <p><i>Standing Orders were suspended for this item to allow a conservation expert to speak and answer Members’ questions without being time limited.</i></p> <p>a) Conservation Area – Questionnaire responses from residents were considered and in light of that it was RESOLVED to approve a bundle of papers (with any minor amendments) for submission to Shropshire Council with a request that Shropshire Council designate a Conservation Area in West Felton.</p> <p>a) School competition prizes – It was RESOLVED to approve purchase (using the power under s137 Local Government Act 1972) of book tokens to the value of £30 to be given to West Felton CE Primary School to use as prizes to present to children who won the drawing competition displayed at the Conservation Area exhibition.</p>
95.21	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council will be held on Tuesday 14 December 2021 at 7:30pm in West Felton Methodist Church Hall.</p>

There being no further business, the Chairman closed the Meeting at 9pm.

Chairman’s Signature *D Walker*

Dated *14 December 2021*