

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 10 December 2019 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr Marian Hesketh

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: Marian Hesketh, Roger Hampson, Ed Nicholas, Pat Mabe, Alison Ollier, Chris Jones, David Curtis, Carole Coles, David Walker

ALSO PRESENT: Shropshire Councillor Steve Charmley, PCSO Stuart Carroll, Members of the Public (50 approximately)

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| 114.19 | APOLOGIES FOR ABSENCE Apologies for absence received and APPROVED: Cllrs Dianne Barnes (holiday), Kay Kynaston (illness) Absent: None |
| 115.19 | DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None received. b) To consider any applications for dispensation. None received. c) Declaration of any other interests in the agenda items. None received. |
| <i>The Chairman used her discretion to move item 118.19(a) followed by item 117.19 to here.</i> | |
| 116.19 | MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 NOVEMBER 2019 It was RESOLVED to confirm the above minutes as a true record (subject to deleting Cllrs Dianne Barnes and Chris Jones from the list of Parish Councillors Present) and the Chairman was instructed to sign them as such. |
| 117.19 | PUBLIC PARTICIPATION SESSION <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the members of the public gave consent to this.</i> A number of Members of the Public spoke in opposition to planning application ref 19/04897/COU (item 120.19(a)(ii)). The Applicant also spoke and addressed questions from Members of the Public and Council Members. Members of the Public agreed that they would hold a meeting to be convened purely to address their concerns over the application. |
| 118.19 | REPORTS RECEIVED: a) Police – A written report of last month’s reported incidents was left for circulation. <i>PCSO Carroll left the meeting after delivering his report.</i> b) Shropshire Council – Cllr Steve Charmley reported that he had received further concerns from a resident about the state of the footpath at the back of the Wheatlands and he had passed these concerns on to the appropriate team. c) Clerk’s Report - NOTED d) Other Reports – None |
| 119.19 | FINANCE a) Bank Reconciliation as at 25 November 2019 – It was RESOLVED to approve the Bank Reconciliation and the current bank statement was signed by two of the authorised signatories. b) Income received – NOTED: |

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| | <p>(i) David Davies & Sons, Paul A Griffiths deceased: Burial Plot (£160), interment fee (£55) (total £215)</p> <p>(ii) David Davies & Sons, Denis C Edwards deceased: interment fee (£165)</p> <p>c) Outstanding Payments – It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:</p> <p>(i) Rosemary Wood, Clerk’s net pay November 2019 (£583.44) (Chq Nos 1602/3)</p> <p>(ii) Highline Electrical Ltd, supply and installation of streetlight columns (x3) & lanterns (x2 LEDs) at Queens Head and connection of x2 LEDs (£6,588.14) (incl VAT £1,098.02) (Chq No 1604)</p> <p>(iii) Scottish Power, electricity 31/3/2018 to 31/7/2018 (£347.76) (incl VAT £16.56) (Chq No 1583)</p> <p>(iv) Scottish Power, electricity 31/7/2018 to 31/3/2019 (£784.98) (incl VAT £37.38) (Chq No 1584)</p> <p>d) Other income/invoices received after agenda sent out – It was RESOLVED to pay the following invoice and two of the authorised signatories were instructed to check the supporting paperwork to the cheque raised before authorising payment: SALC, CiLCA Session 2 (£50.50) (Chq No 1605)</p> |
| 120.19 | <p>PLANNING MATTERS</p> <p>a) The following Planning Applications notified by Shropshire Council were considered:</p> <p>(i) Ref: 19/04830/FUL (validated 31 October 2019) (consultation period extended until 13 December 2019) Address: <u>Little Sutton, Rednal</u>, West Felton, Oswestry Shropshire SY11 4HX Proposal: Extension to agricultural building used for the housing of stock and agricultural storage It was RESOLVED to submit a representation that the Parish Council supports the application.</p> <p>(ii) Ref: 19/04897/COU (validated 27 November 2019) Address: <u>The Court Nursing Home</u>, Threadneedle Street, West Felton SY11 4LE Proposal: Change of use from nursing and residential care home (C2) to bed and breakfast (C1) a House in Multiple Occupation (HMO) to provide 14 units (sui generis use) and residential living accommodation for personal use (C3) It was RESOLVED to submit a representation that the Parish Council strongly objects to the application and authority was delegated to the Clerk to make a submission expanding on the following grounds of objection: (1) Parking, highway safety and traffic (2) Previous planning decisions (refs 19/03398/FUL and 18/04738/FUL) (3) Planning policy – out of scale and character for its location; sustainability of location for B&B and HMO accommodation (due to complex needs of potential residents requiring specific infrastructure that is not available in the location).</p> <p>(iii) Ref: 19/05181/FUL (validated 26 November 2019) Address: <u>Adlant</u>, West Felton, Oswestry, Shropshire SY11 4EH Proposal: Removal of existing roof and formation of first floor accommodation to make fully two storey and erection of double detached garage It was RESOLVED to submit a representation that the Parish Council supports the application.</p> <p>b) The following Planning Decisions were NOTED: Ref: 19/03398/FUL (validated: 19/08/2019) Address: <u>Cupids Ramble</u>, West Felton, Oswestry, Shropshire, SY11 4LA Proposal: Part conversion of existing building into holiday let Decision: Refuse</p> <p>c) Planning correspondence or decisions received after agenda sent out – None</p> |
| 121.19 | <p>HIGHWAYS – the following was NOTED (as reported at previous Council meeting): Road Closure: <u>Cefn-y-Wern junction to Haughton Farm, West Felton</u> Start Date: 11 December 2019; End Date: 13 December 2019 Purpose: Road Closure - Med 4.6-6.5m Full Ex 25mm MDPE New Clean Water Connection Lay 2 x service pipe from 3” AC main located in nearside c/way to connection point in nearside verge Length of excavation approx. C/Way 2.5m, verge 3m, total 5.5m Job in Carriageway (10mm Bitmac Tarmac) Works Promoter: Severn Trent Water Enforcement Pattern: 24 hrs</p> |

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| | Diversion route: https://one.network/?tm=115003962 |
| 122.19 | <p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds Maintenance – monthly report NOTED</p> <p>b) Play equipment – six month inspection preliminary report NOTED</p> <p>c) Queens Head solar light – unable to consider as further information/quotes still awaited</p> <p>d) War Memorial – After considering guidance from the War Memorials Trust and views of the Royal British Legion, it was RESOLVED not to proceed with seeking advice about repairs nor to accept an offer to fund the cleaning of the War Memorial. The Clerk was asked to express the Council’s gratitude for the very generous offer from the Carnival Committee (item 105.19).</p> |
| 123.19 | <p>POLICIES & PROCEDURES</p> <p>a) Complaints Policy – RESOLVED to renew unamended</p> <p>b) Publication Scheme – RESOLVED to adopt</p> <p>c) Burial fees – RESOLVED to set a fee of £80 for the transfer of the Exclusive Right of Burial by means of a Deed of Assignment/Deed of Assent</p> <p>d) Play equipment – two quotes were considered for fortnightly and monthly inspections of the play equipment and it was RESOLVED to ask Graham Taylor Grounds Maintenance to carry out monthly inspections at a cost of £15 plus vat per month.</p> |
| 124.19 | <p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council is to be held on Tuesday 14 January 2020 at 7:30pm in West Felton Methodist Church Hall.</p> |
| 125.19 | <p>EXCLUSION OF PRESS AND PUBLIC</p> <p>RESOLVED that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information.</p> <p>Clerk’s Annual Appraisal – deferred until January 2020</p> |

There being no further business, the Chairman closed the Meeting at 9:20pm.

Chairman’s Signature

M J Hesketh

Dated 14 January 2020