

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 10 JANUARY 2023 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr David Walker

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: David Walker, Kerry Grove, Marian Hesketh, Pat Mabe, David Curtis, John Thornhill, Ed Nicholas, Ozcan Ozagir, Chris Jones

ALSO PRESENT: none

86.22	<p>APOLOGIES FOR ABSENCE Apologies for absence received: Cllr John Houghton (family caring responsibilities), Carole Coles (illness) Apologies also received from County Councillor Steve Charmley Absent: none</p>
87.22	<p>INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). None b) To consider any applications for dispensation delivered to the Clerk prior to the meeting. None c) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. None</p>
88.22	<p>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 DECEMBER 2022 It was RESOLVED to confirm the above minutes as a true record (subject to amending item 78.22 by adding Cllr Curtis to the list of councillors judging the Christmas card competition) and the Chairman was instructed to sign them as such.</p>
89.22	<p>PUBLIC PARTICIPATION SESSION No members of the public present</p>
90.22	<p>REPORTS RECEIVED a) Police – written report NOTED b) Shropshire Council – no report c) Clerk – written report NOTED d) Other Reports: Cllr Curtis reported that he had been advised that a maintenance fund of £600 had been allocated for the village hall defibrillator at the time of its installation, and that this could be transferred to the parish council for the same purpose when the council takes on responsibility for the defibrillator.</p>
91.22	<p>FINANCE a) Income received – none b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment: (i) Rosemary Wood, Clerk's net pay December 2022 (£712.40), back pay increase 1 Apr 2022 to 30 Nov 2022 (£416) (total £1,128.40) less employee NICs (£9.65) (net payment £1,118.75) (ii) HMRC, employee NICs (£9.65) plus employer NICs (£51.11) (total £60.76) (iii) Rosemary Wood, Clerk's quarterly payment Oct to Dec 2022 (mileage £39.33, office consumables £5.44, home working allowance £41.04) (total £85.81) c) Other income/invoices received after agenda sent out – It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment:</p>

	<p>(i) Carole Ryan-Ridout, conservation area research expenses (archive map purchase £20, printing paper £5, printer inks £15) (total £40)</p> <p>(ii) Graham Taylor, quarterly grounds maintenance 1 Oct to 31 Dec 2022 (£1,065) (incl VAT £177.50)</p> <p>d) Quarterly finances (as at 31 December 2022) – RESOLVED to approve the following:</p> <p>(i) Receipts and Payments</p> <p>(ii) Budget Report</p> <p>(iii) Bank Reconciliation</p> <p>(iv) Reserves Statement</p>
92.22	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council – the following was considered: Ref: 22/05528/FUL (validated 9 December 2022) Address: <u>1 Bishops Close</u>, West Felton, Oswestry SY11 4LY Proposal: Erection of first floor extension above existing garage/utility RESOLVED to submit a comment supporting the application</p> <p>b) Planning Decisions notified by Shropshire Council – the following was NOTED: Ref: 22/04688/FUL (validated 14 October 2022) Address: <u>Breidden, 46 Woolston Road</u>, West Felton, Oswestry SY11 4LB Proposal: Erection of two storey extension with single storey element following partial demolition of garage and associated internal alterations (revised scheme) Decision: Refuse</p> <p>c) Planning correspondence or decisions received after agenda sent out – Cllr Curtis reported two decisions that he had viewed on Shropshire Council’s planning portal and wanted Members to note: (1) Felton Farmhouse (22/05165/AMP), application for non-material amendment which had been refused; and (2) The Threshing Barn (22/05432/DIS), discharge of conditions in the original planning application.</p>
93.22	<p>HIGHWAYS</p> <p>The following road closure was NOTED: <u>Grimpo Road, West Felton</u>: Start Date: 27 March 2023; End Date: 28 March 2023; Purpose: Road closure short comm pipe renew; Works Promoter: Severn Trent Water; Enforcement Pattern: all the time; Diversion route: https://one.network/?tm=132282812</p>
94.22	<p>PARISH GROUNDS & ASSETS</p> <p>Grounds maintenance safety report – considered and NOTED</p>
95.22	<p>PARISH PROJECTS</p> <p>CIL Monies – recommendations from the Task and Finish Group were considered and items agreed for the 2023/24 budget.</p>
96.22	<p>PARISH COUNCIL GRANTS 2023/24</p> <p>It was NOTED that one grant application had been received, from West Felton CE Primary School. This was considered and RESOLVED to award the requested grant.</p>
97.22	<p>BUDGET AND PRECEPT 2023/24</p> <p>The draft budget as presented by the Clerk was considered and it was RESOLVED to approve and publish the agreed budget. It was also RESOLVED to set the precept for 2023/24 at £17,261, being a 0% increase on the Band D council tax portion relating to the Parish Council as compared to 2022/23.</p>
98.22	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council will be held on Tuesday 14 February 2023 at 7:30pm in West Felton Methodist Church Hall.</p>

There being no further business, the Chairman closed the Meeting at 9pm.

Chairman’s Signature *D Walker*

Dated 14 February 2023