

# WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 10 OCTOBER 2023 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr David Walker

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: David Walker, Ed Nicholas, John Thornhill, Chris Jones, Pat Mabe, Kerry Grove, Ozcan Ozagir, Carole Coles, Marian Hesketh

ALSO PRESENT: PCSO Stuart Carroll

67.23	<b>APOLOGIES FOR ABSENCE</b> Apologies for absence received: Cllrs David Curtis (holiday/business), John Houghton (family caring responsibilities) Apologies also received from County Councillor Steve Charmley
68.23	<b>INTERESTS IN AGENDA ITEMS</b> a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). <b>None</b> b) To consider any applications for dispensation delivered to the Clerk prior to the meeting. <b>None</b> c) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. <b>None</b>
69.23	<b>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 SEPTEMBER 2023</b> It was <b>RESOLVED</b> to confirm the above minutes as a true record (subject to replacing the words '1-30 Sept' with '1-31 Aug 2023' in item 60.23(a)) and the Chairman was instructed to sign them as such.
70.23	<b>PUBLIC PARTICIPATION SESSION</b> No members of the public present
71.23	<b>REPORTS RECEIVED</b> a) <b>Police</b> – PCSO Carroll gave a report of incidents over the last month, including criminal damage to a stained glass window at the Methodist Chapel and a road traffic collision on The Avenue. He also advised that PC Roy Alderwick had left and would be replaced for the time being by PC Karl Bryant. <i>PCSO Carroll left the meeting after giving his report.</i> b) <b>Shropshire Council</b> – nothing to report from Cllr Charmley c) <b>Clerk</b> – written report <b>NOTED</b> d) <b>Other Reports</b> – none
72.23	<b>FINANCE</b> a) <b>Income received - NOTED:</b> Nationwide, interest 1-30 Sept (£213.09) b) <b>Outstanding Payments</b> - It was <b>RESOLVED</b> to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment: (i) Rosemary Wood, Clerk's net pay September 2023 (£738.92) (ii) Rosemary Wood, Clerk's quarterly payment July-Sept 2023, mileage (£23.22), home work allowance (£41.04) (total £64.26) c) <b>Bank fees – NOTED:</b> Unity Trust Bank, service charge June-Aug 2023 (£18) d) <b>Other income/invoices received after agenda sent out</b> - It was <b>RESOLVED</b> to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment:

	<ul style="list-style-type: none"> <li>(i) Graham Taylor, grounds maintenance contract 1 July to 30 Sept 2023 (£1,065) (incl VAT £177.50)</li> <li>(ii) Mr A Dawson, mole control at burial ground (£80)</li> </ul> <p>e) <b>Quarterly finances</b> (at 30 September 2023) – considered and <b>RESOLVED</b> to approve the following:</p> <ul style="list-style-type: none"> <li>(i) Receipts and Payments</li> <li>(ii) Budget Report</li> <li>(iii) Bank Reconciliation</li> <li>(iv) Reserves Statement</li> </ul>
<b>73.23</b>	<p><b>PLANNING MATTERS</b></p> <ul style="list-style-type: none"> <li>a) <b>Planning Applications notified by Shropshire Council</b> – none</li> <li>b) <b>Planning Decisions notified by Shropshire Council</b> – none</li> <li>c) <b>Planning correspondence or decisions received after agenda sent out</b> – none</li> </ul>
<b>74.23</b>	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <ul style="list-style-type: none"> <li>a) <b>Grounds safety and maintenance reports</b> – considered and <b>NOTED</b></li> <li>b) <b>Tree felling</b> – three quotes to fell an ash and oak tree at the playing field (as recommended in the tree survey report) were considered. <b>RESOLVED</b> to proceed with quote from Seth Bradbury to fell trees and leave timber, subject to confirmation of an apparent error in the VAT calculation and that costs including VAT would be £540.</li> <li>c) <b>Single point swing rubber safety matting</b> – <b>RESOLVED</b> to proceed with quote from Graham Taylor of £138 plus VAT to dig out broken matting and reinstall.</li> </ul>
<b>75.23</b>	<p><b>PARISH PROJECTS</b></p> <ul style="list-style-type: none"> <li>a) <b>National Lottery Awards for All</b> – <b>RESOLVED</b> to approve a grant application for £10,000 to part fund accessible roundabout, picnic table and access path.</li> <li>b) <b>War Memorial presentation binder</b> – <b>RESOLVED</b> to purchase one binder at a cost of £20.</li> <li>c) <b>TPO tree identification</b> – <b>NOTED</b> that quotes not yet available for consideration.</li> </ul>
<b>76.23</b>	<p><b>NEXT MEETING</b></p> <p>It was <b>NOTED</b> that the next meeting of the Parish Council will be held on Tuesday 14 November 2023 at 7:30pm in West Felton Methodist Church Hall.</p>

There being no further business, the Chairman closed the Meeting at 8.05pm.

Chairman's Signature *D Walker*

Dated *14 November 2023*