

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 10 September 2019 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr Marian Hesketh

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: Marian Hesketh, David Walker, Roger Hampson, Ed Nicholas, Chris Jones, Pat Mabe

ALSO PRESENT: Shropshire Councillor Steve Charmley, PCSO Stuart Carroll, Members of the Public (three)

75.19	<p>APOLOGIES FOR ABSENCE</p> <p>Apologies for absence received and APPROVED: Cllrs David Curtis (holiday), Carole Coles (holiday), Alison Ollier (work commitments), Kay Kynaston (through Cllr Mabe) (illness)</p> <p>Absent: Cllr Dianne Barnes (apologies given after meeting, as unable to do so prior to the meeting due to unforeseen circumstances)</p>
76.19	<p>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS</p> <p>a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None received.</p> <p>b) To consider any applications for dispensation. None received.</p> <p>c) Declaration of any other interests in the agenda items. Cllr Walker - item 81.19(a)(i).</p>
77.19	<p>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 AUGUST 2019</p> <p>It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.</p>
78.19	<p>PUBLIC PARTICIPATION SESSION - <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the members of the public gave consent to this.</i></p> <p>Members of the public spoke about a public right of way next to Pradoe View which has been unkempt and inaccessible for many years, blocked by weeds, concrete posts, broken fencing and other items.</p>
79.19	<p>REPORTS RECEIVED:</p> <p>a) Police – PCSO Stuart Carroll gave a report of last month's reported incidents, which included residential burglaries. He also promoted Smartwater and responded to a Member's report of possible drug use in the village.</p> <p><i>PCSO Carroll left after giving his report.</i></p> <p>b) Shropshire Council – Cllr Steve Charmley reported that the Highways department is now taking shape following the restructure and the financial difficulties of the highways contractor, Kier, have settled down. He also reported that a meeting had taken place between representatives of Shropshire Council and the agents for the landowners in connection with the West Felton Primary School expansion project and noted that the Education Department is keen to move the project forward. At The Cross development, he reported that the planned commercial units had been shelved as they were priced out of the market and he will speak to the Planning Team about the planned footpath through this land.</p> <p>c) Other Reports:</p> <p>(i) Smartwater - Cllr Walker reported that he and a representative from West Mercia police had finished upgrading the Smartwater signage and it is all now logged so that West Mercia police can maintain it.</p> <p>(ii) Rural Crime Prevention evening – Cllr Hesketh reported that she had travelled to the meeting on 23 August but when she arrived it appeared to have been cancelled.</p>

80.19	<p>FINANCE</p> <p>a) Bank Reconciliation as at 23 August 2019 – It was RESOLVED to approve the Bank Reconciliation and the current bank statement was signed by two of the authorised signatories.</p> <p>b) Income received – None</p> <p>c) Outstanding Payments – It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:</p> <p>(i) Rosemary Wood, Clerk’s net pay August 2019 (£583.44) (Chq Nos 1587/88)</p> <p>(ii) Graham Taylor, supply and install seat at Tedsmore junction bus shelter (£415.20) (incl VAT £69.20) (Chq No 1586)</p> <p>(iii) Kathryn Tamsin Jacson (JN Richards), commercial rent Tedsmore playing field 29 Sept 2019 to 24 March 2020 (£34) (Chq No 1589)</p> <p>d) Other income/invoices received after agenda sent out – None</p>
81.19	<p>PLANNING MATTERS</p> <p>a) The following Planning Applications notified by Shropshire Council were considered:</p> <p>(i) Ref: 19/03398/FUL (validated 19 August 2019) Address: <u>Cupids Ramble</u>, West Felton, Oswestry SY11 4LA Proposal: Part conversion of existing building into holiday let It was RESOLVED to submit a representation supporting the application. <i>Cllr Walker abstained from the vote.</i></p> <p>(ii) Ref: 19/03786/FUL (validated 2 September 2019) Address: <u>Ivy Farm, Grimpo Road</u>, West Felton SY11 4JP Proposal: Formation of roof over existing slurry store and associated works It was RESOLVED to submit a representation supporting the application.</p> <p>b) The following Planning Decisions were NOTED:</p> <p>(i) Ref: 19/02966/TPO (validated 4 July 2019) Address: <u>The Arboretum, 1 Dovaston Court</u>, West Felton, Oswestry SY11 4EQ Proposal: Remove dead branches and thin out remaining from 3no Yew protected by the Shropshire Council (Land at 1 & 2 Dovaston Court, West Felton) TPO 2012 (Ref: SC/00085/12) Decision: Grant Permission</p> <p>(ii) Ref: 19/02865/FUL (validated 11 July 2019) Address: <u>Abbotsmoor Farm, Haughton</u>, West Felton, Oswestry SY11 4HF Proposal: Erection of an extension to an agricultural building to provide ground source heat pumps, heat exchange and fans associated with crop drying and all associated works. Decision: Grant Permission</p> <p>c) The following Application notified by The Planning Inspectorate was NOTED: <u>Application by SP Manweb</u> for an Order granting Development Consent for the Reinforcement to the North Shropshire Electricity Distribution Network (deadline for comments: 18 September 2019)</p> <p>d) Planning Correspondence and any Planning Applications and Decisions received after agenda was sent out - None</p>
82.19	<p>HIGHWAYS – the following were considered and NOTED:</p> <p>a) Road closure (as reported at August Council meeting) Highways England are to carry out resurfacing and other works from 25 September to 12 October on the A5 between Queens Head and Mile End and Mile End and Five Crosses, to include night closures (20:00 to 6:00, Mon to Fri) (including three nights from Queens Head to Mile End) and a diversion through Whittington from Queens Head to Gledrid.</p> <p>b) Other highway issues – None</p>
83.19	<p>PARISH GROUNDS & ASSETS</p> <p>a) Burial Ground Maintenance – The monthly report from the contractor was NOTED.</p> <p>b) Playing Field Maintenance – The monthly report from the contractor was NOTED.</p> <p>c) Queens Head LED Streetlighting – The Clerk reported that Scottish Power are due to connect the lights to the mains electricity on 19 and 20 September.</p> <p>d) Bench at Grimpo Common – It was reported that residents have bought a bench for the Council for £199 incl VAT and it was RESOLVED to reimburse them. It was also RESOLVED to approve a quote</p>

	<p>of £238.32 (incl VAT) from Graham Taylor Grounds Maintenance to install the bench.</p> <p>e) Bus Shelter seating – It was RESOLVED to approve a quote from Graham Taylor Grounds Maintenance to fabricate and install a seat into the bus shelter outside the Punch Bowl at a cost of £415.20 (incl VAT).</p> <p>f) Bus Shelter cleaning – Two quotes were considered and it was RESOLVED to proceed with a quote from H2O Clear for £130 to deep clean the three shelters, followed by three complimentary follow up cleans.</p>
84.19	<p>PARISH MATTERS</p> <p>a) Parish Plan update – Cllr Mabe reported that the Working Group had met on 9 September and started to prepare the revisions, which will then be distributed to Members for consideration.</p> <p>b) Footpath from Pradoe View to Wheatlands and beyond – Cllr Charmley advised that he would raise this issue with the appropriate team at Shropshire Council and it was RESOLVED that the Clerk write to the landowner with respect to the parts of the path passing through farmland.</p>
85.19	<p>POLICIES & PROCEDURES</p> <p>The following Burial Ground matters were considered:</p> <p>a) Pre Purchase of plots – It was RESOLVED to amend the rules for pre purchase of plots, as per the highlights on the Burial Fees list at Appendix A.</p> <p>b) Fees – It was RESOLVED to amend the fees, as per the highlights on the Burial Fees list at Appendix A.</p>
86.19	<p>CONSULTATIONS & SURVEYS</p> <p>The following was considered and NOTED:</p> <p>BT Payphone Removal Consultation (forthcoming)</p>
87.19	<p>CLERK'S REPORT AND COMMUNICATIONS</p> <p>a) SALC Training – It was RESOLVED to approve the following requests to attend training:</p> <ul style="list-style-type: none"> (i) Budget Setting, 5:30–7:30pm, 24 September at Shirehall (ii) Be a better Councillor, 10am-4pm, 26 September in Telford (iii) Fundamentals for Councillors, 5-7:30pm, 3 October at Shirehall (iv) CILCA Session 1, 9:30am–2:30pm, 4 October at Shirehall (Clerk already booked to attend) (v) Website Regulations, New Web Accessibility Guidelines (WCAG 2.1), 2-4pm on 30 October at Shirehall (Cllr Walker already booked to attend) <p>b) Network Attached Storage and backup device – It was RESOLVED to approve the proposed purchase at a cost of £264.32 (incl VAT), to be transferred from some of the provision in the budget for the Parish Plan.</p> <p>c) Other – the following were NOTED:</p> <ul style="list-style-type: none"> (i) SALC Oswestry Area Committee meeting, 7pm, Thursday 12 September, Knockin Assembly Rooms (the Clerk was asked to convey apologies from Cllr Mabe) (ii) West Felton CE Primary School expansion project – The CIL Technical Check form is still being processed by Cllr Curtis and may take some time to complete as it is very detailed. (iii) Shropshire Playing Pitch and Outdoor Sport Strategy–Parish/Town Council Survey – Clerk to complete
88.19	<p>NEXT MEETING</p> <p>It was NOTED that the next meeting of the Parish Council is to be held on Tuesday 8 October 2019 at 7:30pm in West Felton Methodist Church Hall.</p>

There being no further business, the Chairman closed the Meeting at 10pm.

Chairman's Signature *M J Hesketh*

Dated *8 October 2019*