

WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 11 January 2022 at 7:30pm in West Felton Methodist Chapel.

CHAired BY: Cllr David Walker

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: David Walker, David Curtis, Pat Mabe, John Thornhill, John Houghton, Marian Hesketh, Kerry Grove, Carole Coles

ALSO PRESENT: County Councillor Steve Charmley

<i>The Chairman opened the meeting by remarking on the sad and sudden death of Cllr Sarah Bayliss. A minutes's silence in memory of Cllr Bayliss was then observed.</i>	
107.21	APOLOGIES FOR ABSENCE Apologies for absence received and APPROVED: Cllrs Edward Nicholas and Chris Jones (work commitments)
108.21	DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None received. b) To consider any applications for dispensation. None received. c) Declaration of any other interests in the agenda items. None received.
109.21	MINUTES OF DECEMBER 2021 PARISH COUNCIL MEETING It was RESOLVED to confirm the minutes of the meeting of the parish council held on 14 December 2021 as a true record (subject to deleting '2021' in item 106.21 and replacing it with '2022') and the Chairman was instructed to sign them as such.
110.21	PUBLIC PARTICIPATION SESSION No Members of the Public present.
111.21	REPORTS RECEIVED AND NOTED: a) Police – no report received b) Shropshire Council – Cllr Charmely reported on a relatively quiet Christmas period. He had had correspondence over the planning application at 6 and 7 Woolston Road and advised that this was likely to be withdrawn and resubmitted as the planning officer considered that there was insufficient detail. There was no progress regarding arrangements for maintenance responsibility for the strip of land alongside Tedsmore Road and Cllr Charmley was asked to chase this up with Shropshire Council. c) Clerk's Report – written report and verbal updates NOTED d) Other Reports - None
112.21	FINANCE a) Income received – none b) Outstanding Payments - It was RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment: (i) Rosemary Wood, Clerk's net pay December 2021 (£636.48) (Chq No 1740) (ii) Rosemary Wood, Clerk's quarterly payment Oct to Dec 2021 (mileage £51.93, office consumables £11.42, home working allowance £41.04) (total £104.39) (Chq No 1741) c) Other income/invoices received after agenda sent out:

	<p>(i) It was RESOLVED to pay te following invoice and two of the authorised signatories were instructed to check the supporting paperwork to the cheque raised before authorising payment: H20, bus shelter basic clean x3 11 Jan (£35) (Chq No 1743).</p> <p>(ii) The Clerk reported that she had stopped cheque number 1738 as the payee had informed her that it had not arrived. It was RESOLVED to reissue the cheque (Chq No 1742).</p> <p>(iii) Overpayment to Clerk – It was NOTED that an overpayment of £47.88 had been made to the Clerk for home working allowance payments made April 2021, July 2021 and October 2021 arising from failure to pro rata payments with Hordley Parish Council and it was further NOTED that the Clerk had transferred £47.88 from her personal bank account into the council’s NatWest current account.</p> <p>(iv) Quarterly finances (as at 31 December 2021) – the following were considered and it was RESOLVED to approve:</p> <p>(i) Receipts and Payments</p> <p>(ii) Budget Report</p> <p>(iii) Bank Reconciliation</p> <p>(iv) Reserves Statement</p>
113.21	<p>PLANNING MATTERS</p> <p>a) Planning Applications – the following planning application notified by Shropshire Council was considered:</p> <p>Ref: 21/05748/FUL (validated 9 December 2021)</p> <p>Address: <u>Rednal Garage</u>, Building 5, Rednal Industrial Estate Site A, Rednal, West Felton</p> <p>Proposal: Erection of replacement commercial workshop building (B2, B8, E and Sui Generis use)</p> <p>It was RESOLVED to submit a representation supporting the application as the site needs bringing up to date with proper modern facilities.</p> <p>b) Planning Application for information – the following application notified by Shropshire Council for information only was NOTED:</p> <p>Ref: 21/05775/VRA106 (validated 16 December 2021)</p> <p>Address: <u>Alma House</u>, The Cross, West Felton, Oswestry</p> <p>Proposal: Variation of a planning obligation attached to OS/01/11849/OUT</p> <p>c) Planning Decisions – the following decision notified by Shropshire Council was NOTED:</p> <p>Ref: 21/05199/FUL (validated 8 November 2021)</p> <p>Address: <u>Breidden</u>, 46 Woolston Road, West Felton, Oswestry SY11 4LB</p> <p>Proposal: Erection of two storey extension with single storey element following partial demolition of garage and associated internal alterations</p> <p>Decision: Refuse</p> <p>d) Planning correspondence or decisions received after agenda sent out – None</p>
114.21	<p>HIGHWAYS</p> <p>The following road closure (as reported at December parish council meeting) was NOTED:</p> <p><u>Grimpo Road end to railway bridge, West Felton</u>; Start Date: 20 Jan 2022; End Date: 21 Jan 2022; Purpose: road closure - boundary box install and tap main for logg; Works Promoter: Severn Trent Water; Enforcement Pattern: all the time; Diversion route: https://one.network/?tm=124277331</p>
115.21	<p>PARISH GROUNDS & ASSETS</p> <p>Grounds Maintenance and safety reports – safety report considered and NOTED</p>
116.21	<p>PARISH COUNCIL GRANTS 2022/23</p> <p>Applications received from the following two organisations were considered:</p> <p>a) West Felton Methodist Chapel - It was RESOLVED to award a grant of £500 to assist in funding new floor covering, lighting and heating.</p> <p>b) West Felton WI – It was RESOLVED to award a grant of £100 towards the purchase of a tree and a further £100 towards the purchase of a plaque to commemorate 100 years of the WI, the granting of both awards being conditional upon agreement as to an appropriate location for the tree.</p>
117.21	<p>BUDGET AND PRECEPT 2022/23</p>

	The draft budget as presented by the Clerk was considered and it was RESOLVED to approve and publish the agreed budget. It was also RESOLVED to set the precept for 2022/23 at £16,795, being a decrease on the precept raised for 2021/22 in order to control the council's general reserves, an approach supported by the council's internal auditor.
118.21	NEXT MEETING It was NOTED that the next meeting of the Parish Council will be held on Tuesday 8 February 2022 at 7:30pm at West Felton Methodist Chapel.
<i>Cllr Charmley left the meeting after item 118.21.</i>	
119.21	EXCLUSION OF PRESS AND PUBLIC RESOLVED that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information: Clerk's Annual Appraisal – Cllrs Walker and Nicholas reported that they had conducted the Clerk's appraisal and recommended that the Clerk's salary be increased by one salary point from 1 April 2022. RESOLVED to approve. <i>The Clerk left the room during this item.</i>

There being no further business, the Chairman closed the Meeting at 8:45pm.

Chairman's Signature *D Walker*

Dated *8 February 2022*