

# WEST FELTON PARISH COUNCIL

MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 11 JULY 2023 at 7:30pm in West Felton Methodist Church Hall.

CHAired BY: Cllr David Walker

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: David Walker, Marian Hesketh, Ed Nicholas, John Thornhill, Chris Jones, Pat Mabe, David Curtis, Carole Coles

43.23	<b>APOLOGIES FOR ABSENCE</b> Apologies for absence received: Cllrs Kerry Grove (holiday), John Houghton (work commitments), Ozcan Ozagir (work commitments)
44.23	<b>INTERESTS IN AGENDA ITEMS</b> a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). <b>Cllr Curtis declared in interest in item 53.23 due to being a school governor and the parish council's representative at the school.</b> b) To consider any applications for dispensation delivered to the Clerk prior to the meeting. <b>None</b> c) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. <b>None</b>
45.23	<b>MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 JUNE 2023</b> It was <b>RESOLVED</b> to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
46.23	<b>PUBLIC PARTICIPATION SESSION</b> No members of the public present
47.23	<b>CIL TASK &amp; FINISH GROUP</b> <b>RESOLVED</b> to appoint the following councillors to continue on the CIL Task & Finish Group: Cllrs Hesketh, Mabe, Grove, Thornhill and Houghton
48.23	<b>REPORTS RECEIVED</b> a) <b>Police</b> – written report <b>NOTED</b> b) <b>Shropshire Council</b> – not present and no report c) <b>Clerk</b> – written report <b>NOTED</b> d) <b>Other Reports</b> – Cllr Walker reported that he had been contacted by Cllr David Spicer, Chairman of Ruyton XI Towns Parish Council, who wanted to liaise over possible minor amendments to the parish boundaries.
<i>Cllr Coles arrived after item 48.23(a) and confirmed that she had no interests to declare with respect to item 44.23.</i>	
49.23	<b>FINANCE</b> a) <b>Income received – NOTED:</b> Shropshire Council, Alma Close s106 monies (£10,050) b) <b>Outstanding Payments</b> – It was <b>RESOLVED</b> to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment: (i) Rosemary Wood, Clerk's net pay June 2023 (£738.92) (ii) Rosemary Wood, Clerk's quarterly payment April -June 2023, mileage £51.84, IT £59.99, Home Work Allowance £41.04 (total £152.87) (incl VAT £10)

	<p>(iii) H2O Clear, bus shelter exterior clean x3 (£150) and window cleaning x3 (£45) (total £195)</p> <p>(iv) Balfours Client Call A/c Miss KT Jacson, playing field rent 25/3/2023 – 28/9/2023 (£100)</p> <p>(v) Wel Medical Ltd, SP1 Semi-Auto AED defibrillator and external lockable cabinet (£1,482) (incl VAT £247), to be paid from CIL Neighbourhood Fund monies</p> <p>c) <b>West Felton CE Primary School building project – RESOLVED</b> to approve release of £50,000 CIL Neighbourhood Fund monies to Shropshire Council as previously agreed in principle (minute ref 82.20(b)) and further <b>RESOLVED</b> to delegate power to the Clerk to transfer up to £75,000 from the Nationwide account to the Unity account to ensure sufficient funds remain in the Unity account to cover budgeted payments for the year.</p> <p>d) <b>Bank fees – NOTED:</b> Unity Trust Bank, service charge 5/3/23 – 3/6/23 (£18)</p> <p>e) <b>Other income/invoices received after agenda sent out:</b></p> <p>(i) The following income was <b>NOTED:</b> Nationwide, interest June 2023 (£188.63)</p> <p>(ii) It was <b>RESOLVED</b> to pay the following invoice and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment: Graham Taylor, grounds maintenance contract 1 Apr to 30 Jun 2023 (£1,065) (incl VAT £177.50)</p> <p>f) <b>Quarterly finances (at 30 June 2023) – RESOLVED</b> to approve the following:</p> <p>(i) Receipts and Payments</p> <p>(ii) Budget Report</p> <p>(iii) Bank Reconciliation</p> <p>(iv) Reserves Statement</p>
50.23	<p><b>PLANNING MATTERS</b></p> <p>a) <b>Planning Applications notified by Shropshire Council</b> – the following were considered:</p> <p>(i) <b>Ref:</b> 23/02300/VAR (validated 12 June 2023) <b>Address:</b> <u>Felton Farmhouse</u>, The Avenue, West Felton <b>Proposal:</b> Variation of condition 2 attached to planning permission 20/02092/FUL dated 5 January 2021 <b>RESOLVED</b> to submit a comment supporting the application</p> <p>(ii) <b>Ref:</b> 23/02342/LBC (validated 1 June 2023) <b>Address:</b> <u>South of Lodge Farm</u>, West Felton <b>Proposal:</b> Conversion of traditional rural building to holiday accommodation and all associated works <b>RESOLVED</b> to submit a comment supporting the application</p> <p>(iii) <b>Ref:</b> 23/02614/FUL (validated 19 June 2023) <b>Address:</b> <u>West Felton C of E School</u>, Grimpo Road, West Felton <b>Proposal:</b> New extension to main entrance way and fence line alterations <b>RESOLVED</b> to submit a comment supporting the application</p> <p>b) <b>Planning Decisions notified by Shropshire Council</b> – none at time of issuing agenda</p> <p>c) <b>Planning correspondence or decisions received after agenda sent out</b> – the following decision was <b>NOTED:</b> <b>Ref:</b> 23/01514/FUL (validated 6 April 2023) <b>Address:</b> <u>Lodge Farm, Fox Lane</u>, West Felton <b>Proposal:</b> Conversion of a traditional rural building to holiday accommodation and all associated works <b>Decision:</b> Grant Permission</p>
51.23	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p>a) <b>Grounds safety and maintenance reports</b> – considered and <b>NOTED</b></p> <p>b) <b>Tree survey</b> – <b>NOTED</b> that awaiting receipt of the survey</p> <p>c) <b>Inclusive play equipment and picnic bench</b> – three quotes were considered. It was <b>RESOLVED</b> to request photos of the equipment and plans of how it would look on the playing field.</p>
52.23	<p><b>PARISH PROJECTS</b></p> <p>a) <b>Traffic management</b> – recommendations from a meeting of the CIL Task &amp; Finish Group on 7 June 2023 were considered. It was <b>RESOLVED</b> that the group should further consider the proposals for</p>

	Woolston Road and that Shropshire Council highways should be asked to look at all the other proposals. b) <b>Street lighting – RESOLVED</b> to obtain quotes for supply, installation and connection of an LED streetlight on The Avenue.
<b>53.23</b>	<b>GRANT</b> <b>West Felton CE Primary School Summer Learning and Play Initiative – RESOLVED</b> to award a grant of £250
<b>54.23</b>	<b>NEXT MEETING</b> It was <b>NOTED</b> that the next meeting of the Parish Council will be held on Tuesday 12 September 2023 at 7:30pm in West Felton Methodist Church Hall.

There being no further business, the Chairman closed the Meeting at 9:05pm.

Chairman's Signature *D Walker*

Dated *10 October 2023*