

# WEST FELTON PARISH COUNCIL

**MINUTES of a meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 11 JUNE 2019 at 7:30pm in West Felton Methodist Church Hall.**

**CHAired BY:** Cllr Marian Hesketh

**CLERKED BY:** Rosemary Wood

**PARISH COUNCILLORS PRESENT:** Marian Hesketh, Pat Mabe, David Curtis, David Walker, Ed Nicholas, Roger Hampson, Dianne Barnes, Kay Kynaston, *MJH* Alison Ollier, Chris Jones, Carole Coles (from item 40.19(b))

**ALSO PRESENT:** Shropshire Councillor Steve Charmley, Members of the Public (Two)

<b>34.19</b>	<p><b>APOLOGIES FOR ABSENCE</b>          Apologies for absence received and <b>APPROVED:</b> Cllrs Kay Kynaston (social engagement), Carole Coles (absent until item 40.19(b)) (business appointment)          Apologies were also received from PCSO Stuart Carroll  <b>Absent:</b> None</p>
<b>35.19</b>	<p><b>DISCLOSABLE PECUNIARY INTERESTS AND ANY OTHER INTERESTS IN THE AGENDA ITEMS</b>  <b>a)</b> Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. <b>None received.</b>  <b>b)</b> To consider any applications for dispensation. <b>None received.</b>  <b>c)</b> Declaration of any other interests in the agenda items. <b>None received.</b></p>
<b>36.19</b>	<p><b>MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 14 MAY 2019</b>          It was <b>RESOLVED</b> to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.</p>
<b>37.19</b>	<p><b>PUBLIC PARTICIPATION SESSION</b> – <i>The Chairman advised that issues raised in this session may be recorded in public minutes and the members of the public gave their consent to this.</i>          The two members of the public spoke about the planning application at item 40.19(a)(iii), presenting points in opposition to the application.</p>
<b>38.19</b>	<p><b>REPORTS RECEIVED:</b>  <b>a) Police</b> – The Clerk read a report of last month’s 11 reported incidents, which included highway/driving incidents and antisocial behaviour.  <b>b) Shropshire Council</b> – Cllr Charmley advised that he had reported the problem of parked vehicles at the Queens Head junction of the old A5 obstructing visibility and thereby causing road safety problems. He also reported ongoing financial problems with Shropshire Council’s contractor Kier and advised that Shropshire Council are putting in place a backup plan.  <b>c) Other Reports</b> – Cllr Hesketh reported on the Planning &amp; CIL training course that she had attended, giving a summary of the main points.</p>
<b>39.19</b>	<p><b>FINANCE</b>  <b>a) Bank Reconciliation as at 24 May 2019</b> – It was <b>RESOLVED</b> to approve the Bank Reconciliation and the current bank statement was signed by two of the authorised signatories.  <b>b) Income received – NOTED:</b>          Shropshire Council Precept 2019/20 (£19,227)  <b>c) Outstanding Payments</b> – It was <b>RESOLVED</b> to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork to the cheques raised before authorising payment:  <b>(i)</b> Rosemary Wood, Clerk’s net pay May 2019 (£583.44) (Chq Nos 1573/4)  <b>(ii)</b> Graham Taylor, grounds maintenance 13 Feb 2019 to 12 May 2019 (£1,065) (incl VAT £177.50)</p>

	<p>(£84.62) (Chq No 1575)</p> <p><b>d) Other income/invoices received after agenda sent out:</b>  It was <b>NOTED</b> that the following <b>income</b> had been received:</p> <p><b>(i)</b> David Davies &amp; Sons, purchase of Exclusive Right of Burial (single plot 43) (£160) &amp; Interment fee (£55), (Andrew JC Edwards deceased) (total £215)</p> <p><b>(ii)</b> David Davies &amp; Sons, pre purchase of Exclusive Right of Burial (double plots 44,45,46) (£960)  It was <b>RESOLVED</b> to pay the following <b>invoice</b> and two of the authorised signatories were instructed to check the supporting paperwork to the cheque raised before authorising payment:</p> <p><b>(iii)</b> SALC, Planning &amp; CIL training 7 June 2019 (M Hesketh) (£27) (Chq No 1576)</p>
40.19	<p><b>PLANNING MATTERS</b></p> <p><b>a) Planning Applications notified by Shropshire Council:</b></p> <p><b>(i) Ref: 19/02249/TPO</b> (validated 20 May 2019)  <b>Address:</b> <u>Church of St Michael</u>, Woolston Road, West Felton  <b>Proposal:</b> To remove 1 branch overhanging garage on property at The Byre of 1No Lyme Tree protected by Shropshire Council (Land at and around Church of St Michael, Woolston Road, West Felton) TPO 2012  It was <b>RESOLVED</b> to submit a representation that the Parish Council has <b>no comment</b> to make on the application.</p> <p><b>(ii) Ref: 19/02227/VAR</b> (validated 17 May 2019)  <b>Address:</b> <u>West Felton C of E School</u>, Grimpo Road, West Felton SY11 4JR  <b>Proposal:</b> Variation of Condition No 1 attached to planning permission 09/70159/FUL dated 18 May 2009 to allow for the retention of the demountable accommodation for a further temporary period of ten years.  It was <b>RESOLVED</b> to submit a representation that the Parish Council has <b>no comment</b> to make on the application.</p> <p><b>(iii) Ref: 19/01834/OUT</b> (validated 30 May 2019)  <b>Address:</b> <u>Land Rear of Felton Farmhouse</u>, The Avenue, West Felton SY11 4LE  <b>Proposal:</b> Outline application for the erection of 10No bungalows including 1No affordable to include access and layout.  It was <b>RESOLVED</b> to submit a representation that the Parish Council <b>objects</b> to the application on the following grounds:</p> <ol style="list-style-type: none"> <li>(1) SAMDev – the site falls within open countryside and outside of the criteria for development.</li> <li>(2) Highway Safety – concern over access from the Avenue, due to poor visibility particularly near the bend.</li> <li>(3) Proximity to A5 – impact on lifetime of properties if the A5 is widened and impact of noise/pollution from the A5.</li> <li>(4) Environmental Appraisal – conducted in August 2016 and only valid for two years for planning purposes.</li> </ol> <p><b>b) Planning Decisions NOTED:</b></p> <p><b>(i) Ref: 19/01116/TPO</b>  <b>Address:</b> <u>Wellingtonia, 6 Dovaston Court</u>, West Felton  <b>Proposed Tree Work:</b> Maintenance work (see Schedule) and reduction of stressed limbs by 15% of 1no Wellingtonia and 4no Yews protected by the Shropshire Council (Land at 5 to 7 Dovaston Court, West Felton) TPO 2012 (Ref SC/00086/12)  <b>Decision:</b> Grant Permission</p> <p><b>(ii) Ref: 19/01499/LBC</b>  <b>Address:</b> <u>Former Stable Block, Tedsmore Estate Stables</u>, Tedsmore, West Felton, Oswestry SY11 4HD  <b>Proposal:</b> Conversion of disused stable block to 4No residential units affecting a Grade II Listed Building  <b>Decision:</b> Grant Permission</p> <p><b>c) Planning Enforcement case</b> (received: 30 May 2019) – <b>NOTED:</b>  <b>Ref:</b> 19/06595/ENF  <b>Address:</b> <u>Land South of Moorside Cottages, Woolston</u>, West Felton SY10 8HX  <b>Issue:</b> Alleged breach of Planning Control in relation to change of use of land including siting of a residential caravan.</p>

	d) <b>Planning Correspondence</b> - None
<i>The two Members of the Public and Cllr Charmley left the meeting after item 40.19(a)(iii).</i>	
41.19	<p><b>HIGHWAYS</b> – The following road closures were considered and <b>NOTED</b>:</p> <p>a) <b>Road:</b> <u>Rednal Junction to Haughton Farm</u>  <b>Start Date:</b> 17 June 2019; <b>End Date:</b> 21 June 2019  <b>Purpose:</b> For installation of ducting for Fibre delivery  <b>Works Promoter:</b> BT  <b>Enforcement Pattern:</b> All the time  <b>Diversion Route:</b> <a href="https://roadworks.org?tm=113777469">https://roadworks.org?tm=113777469</a></p> <p>b) <b>Road:</b> <u>Junction to Tedsmore, West Felton</u>  <b>Start Date:</b> 29 July 2019; <b>End Date:</b> 29 July 2019  <b>Purpose:</b> Defect CLO – Remedial Rein by CLO Job in Carriageway (Hot Rolled Asphalt-55/10)  <b>Works Promoter:</b> Severn Trent Water  <b>Enforcement Pattern:</b> 24 hrs  <b>Diversion Route:</b> <a href="https://roadworks.org?tm=113815040">https://roadworks.org?tm=113815040</a></p>
42.19	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p>a) <b>Burial Ground Maintenance</b> – The monthly report from the contractor was <b>NOTED</b>. The Clerk reported that she had been advised that it was rabbits rather than badgers that were disrupting the ground.</p> <p>b) <b>Playing Field Maintenance</b> – The monthly report from the contractor was considered and it was <b>NOTED</b> that there is a significant problem with mole hills. It was <b>RESOLVED</b> that the Clerk should arrange for a mole catcher to intervene.</p> <p>c) <b>Grounds Maintenance Contract</b> – The contract was reviewed and it was <b>RESOLVED</b> to offer to extend the contract for a further period from 13 August 2019 to 31 March 2022.</p> <p>d) <b>Queens Head Streetlighting</b> – no report.</p> <p>e) <b>Bench at Grimpo Common</b> – It was <b>RESOLVED</b> that the Clerk should make enquiries as to the ownership of the land, with a view to obtaining any necessary permission to install a bench.</p> <p>f) <b>Bus Shelter seating</b> – The Clerk reported that she has started obtaining quotes which she hopes to present to the Council at the July Council meeting.</p>
43.19	<p><b>PARISH MATTERS</b></p> <p>a) <b>Housing Needs Survey/Parish Plan</b> – Cllrs Curtis and Walker reported on a meeting that they had attended with Tim Shrosbree of Shropshire Council concerning the results of the West Felton Housing Needs Survey, due to be published. Arrangements were made for the Parish Plan working group (Cllrs Hesketh, Walker, Curtis, Mabe, Barnes and Jones) to meet.</p> <p>b) <b>VE Day Celebrations</b> – It was agreed that this should be promoted in the community, with the Chairman to include it in her report for the village magazine and Cllr Curtis to raise it with the Royal British Legion.</p>
44.19	<p><b>POLICIES &amp; PROCEDURES</b></p> <p>The following policies were reviewed and it was <b>RESOLVED</b> that no amendments were needed:</p> <p>a) <b>Privacy Notices (basic &amp; detailed)</b></p> <p>b) <b>Privacy Policy</b></p> <p>c) <b>Personal Data Management Policy &amp; Log</b></p>
45.19	<p><b>CLERK'S REPORT AND COMMUNICATIONS</b></p> <p>a) <b>SALC Training</b> – The following training was considered and no requests were made to attend:</p> <p>(i) <b>Neighbourhood Planning</b>, 10am to 3pm on Wednesday 26 June at the Lord Hill Hotel, Shrewsbury</p> <p>(ii) <b>Fundamentals for Councillors</b>, 5pm to 7:30pm on Tuesday 2 July at Shirehall</p> <p>(iii) <b>Chairmanship Skills</b>, 11am to 5pm on Wednesday 3 July at Dawley Town Hall</p> <p>b) <b>Police &amp; Crime Commissioner's Town and Parish Council Survey</b> – The Survey was completed and the Clerk was asked to submit it.</p> <p>c) <b>Other</b> – The Clerk reported that the police will be visiting the parish over the next two weeks to</p>

	check and maintain the Smartwater signage.
<b>46.19</b>	<b>NEXT MEETING</b> It was <b>NOTED</b> that the next meeting of the Parish Council is to be held on Tuesday 9 July 2019 at 7:30pm in West Felton Methodist Church Hall.

There being no further business, the Chairman closed the Meeting at 9:25pm.

Chairman's Signature *M J Hesketh*

Dated *9 July 2019*