

# WEST FELTON PARISH COUNCIL

**MINUTES of a MEETING OF WEST FELTON PARISH COUNCIL held on TUESDAY 11 MARCH 2025 at 7:30pm in West Felton CE Primary School.**

**CHAired BY:** Cllr John Thornhill

**CLERKED BY:** Rosemary Wood

**PARISH COUNCILLORS PRESENT:** John Thornhill, Marian Hesketh, Alastair Forbes, Ozcan Ozagir, David Curtis, David Walker, Pat Mabe, Chris Jones, Ed Nicholas

**ALSO PRESENT:** none

135.24	<b>APOLOGIES FOR ABSENCE</b> Apologies for absence received: none Absent: none Apologies also received from the police The Parish Clerk reported that the Chairman had received a letter of written resignation on 9 March from Kerry Grove.
136.24	<b>INTERESTS IN AGENDA ITEMS</b> a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). <b>None</b> b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. <b>None</b> c) Any applications for dispensation delivered to the Clerk prior to the meeting. <b>None</b>
137.24	<b>MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 11 FEBRUARY 2025</b> It was <b>RESOLVED</b> to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
138.24	<b>PUBLIC PARTICIPATION SESSION</b> No members of the public present.
139.24	<b>REPORTS RECEIVED</b> a) <b>Police</b> – written report <b>NOTED</b> . b) <b>Shropshire Council</b> – County Councillor Steve Charmley not present and no report received. c) <b>Clerk</b> – written report considered and <b>NOTED</b> . d) <b>Other Reports:</b> none
140.24	<b>FINANCE</b> a) <b>Income received - NOTED:</b> Nationwide, interest 1-28 February 2025 (£93.59) b) <b>Outstanding Payments</b> - It was <b>RESOLVED</b> to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment: (i) Rosemary Wood, Clerk's net pay for February 2025 (£825.45) (ii) HMRC: income tax (£14.20), employer NICs (£11.27)(total: £25.47) (iii) SALC, Chairmanship Skills, Sept 2024 (Cllrs Thornhill & Ozagir) (£170) (iv) Information Solutions Ltd, Community hub hosting 2025/26 (£258.55)(incl VAT £43.09) (v) Balfours A/c Miss KT Jacson, playing field rent 25/3/25 to 28/9/25 (£100) c) <b>Unity Bank Service Charge</b> – <b>NOTED</b> that a service charge of £6 was deducted from the account for February 2025. d) <b>Other income/invoices received after agenda sent out:</b> (i) <b>Income</b> - the following income was <b>NOTED:</b> Scottish Power, wayleave (£14.26) (ii) <b>Invoices</b> - It was <b>RESOLVED</b> to pay the following invoices and two of the authorised signatories

	<p>were instructed to check the supporting paperwork before authorising payment:  Graham Taylor Grounds Maintenance, cut up and remove fallen yew tree at burial ground (£1,506) (incl VAT £251)  Graham Taylor Grounds Maintenance, reinstate burial ground fence and repair field hedge (caused by tree damage) (£1,028.40) (incl VAT £171.40)</p>
<b>141.24</b>	<p><b>PLANNING MATTERS</b></p> <p><b>a) Planning Applications notified by Shropshire Council</b> – the following were considered:</p> <p>(i) <b>Ref:</b> 25/00684/VAR (validated 21 February 2025)  <b>Address:</b> <u>The Laurels Barn</u>, Grimpo, West Felton, Oswestry  <b>Proposal:</b> Removal of condition no 8 attached to planning permission reference 06/14461/FUL dated 04/08/2006  <b>RESOLVED</b> to submit a representation that the Parish Council has no objection to the application.</p> <p>(ii) <b>Ref:</b> 25/00648/LBC (validated 28 Feb 2025)  <b>Address:</b> <u>Pradoe Barn</u>, Haughton, West Felton, Oswestry  <b>Proposal:</b> Installation of 4no. flush fitting conservation steel rooflights, alterations to an existing window opening to form a door  <b>RESOLVED</b> to submit a representation that the Parish Council has no objection to the application.</p> <p>(iii) <b>Ref:</b> 25/00647/FUL (validated 28 Feb 2025)  <b>Address:</b> <u>Pradoe Barn</u>, Haughton, West Felton, Oswestry  <b>Proposal:</b> Installation of 4no. flush fitting conservation steel rooflights, alterations to an existing window opening to form a door  <b>RESOLVED</b> to submit a representation that the Parish Council has no objection to the application.</p> <p><b>b) Planning Decisions notified by Shropshire Council</b> – none</p> <p><b>c) Planning correspondence or decisions received after agenda sent out</b> – none</p>
<b>142.24</b>	<p><b>CONSULTATIONS</b></p> <p><b>Green GEN Cymru Vyrnwy Frankton project</b> – the second consultation was considered and members <b>RESOLVED</b> to authorise Cllr Curtis to draft a submission for approval by members.</p>
<b>143.24</b>	<p><b>PARISH GROUNDS &amp; ASSETS</b></p> <p><b>a) Grounds safety report</b> – considered and <b>NOTED</b></p> <p><b>b) Shropshire Council Joint Energy Scheme</b> – <b>RESOLVED</b> to join the scheme, with a current price of £1,263.41 plus vat per annum (subject to review in April 2025) for the supply of electricity for streetlighting.</p> <p><b>c) Insurance pre-renewal questionnaire</b> – considered and <b>RESOLVED</b> to approve.</p>
<b>144.24</b>	<p><b>PARISH PROJECTS/ISSUES</b></p> <p><b>a) Neighbourhood Plan</b> – <b>RESOLVED</b> to proceed with a Neighbourhood Plan, and to move forward with an appeal for involvement from residents.</p> <p><b>b) Community Engagement working group</b> – <b>RESOLVED</b> to nominate Cllrs Ozagir, Thornhill and Curtis to form a working group, to be joined by two residents.</p> <p><b>c) Conservation Area signage</b> – a sign location for the western end of the village was considered. The Clerk was asked to request a site meeting with Shropshire Council to discuss the matter further.</p> <p><b>d) Asset of Community Value ('ACV')</b> – <b>NOTED</b> that the deadline for review of the decision to list the Punch Bowl as an ACV has been extended to 17 March 2025.</p>
<b>145.24</b>	<p><b>POLICIES &amp; PROCEDURES</b></p> <p>The following were reviewed:</p> <p><b>a) Register of Assets</b> – <b>RESOLVED</b> to approve amendments.</p> <p><b>b) Risk Management Scheme</b> – <b>RESOLVED</b> that no amendments required.</p>
<b>146.24</b>	<p><b>NEXT MEETING</b></p> <p>It was <b>NOTED</b> that the next meeting of the Parish Council will be held on Tuesday 8 April 2025 at</p>

	7:30pm in West Felton CE Primary School.
<b>147.24</b>	<p><b>EXCLUSION OF PRESS AND PUBLIC</b></p> <p><b>RESOLVED</b> that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information:</p> <p>Possible purchase of a piece of land was discussed.</p>

There being no further business, the Chairman closed the Meeting at 9:05pm.

Chairman's Signature *J Thornhill*

Dated *8 April 2025*