

WEST FELTON PARISH COUNCIL

MINUTES of a Meeting of WEST FELTON PARISH COUNCIL held on TUESDAY 11 NOVEMBER 2025 at 7:30pm in West Felton CE Primary School.

CHAired BY: Cllr John Thornhill

CLERKED BY: Rosemary Wood

PARISH COUNCILLORS PRESENT: John Thornhill, Marian Hesketh, Alastair Forbes, David Walker, Chris Jones, Ed Nicholas, Ozcan Ozagir, Neil Summers, David Curtis, Mike Green

ALSO PRESENT: Cllr David Walker as Shropshire County Councillor

81.25	APOLOGIES FOR ABSENCE Apologies for absence received: Cllr Pat Mabe (illness) Absent: none
82.25	INTERESTS IN AGENDA ITEMS a) Declaration of any matter to be discussed at the meeting relating to anything included in a Member's Register (Disclosable Pecuniary Interests and Other Registerable Interests). <i>Cllr Walker declared an interest in any matters of relevance to Shropshire Council, as he is a member of Shropshire Council.</i> b) Declaration of any Non-Registerable Interests in any matter to be discussed at the meeting. <i>Cllr Hesketh sought advice regarding item 90.25, as she is on the Village Hall committee and a Parish Council representative to the Village Hall. The Chairman advised her that she should stay in the meeting as usual.</i> c) Any applications for dispensation delivered to the Clerk prior to the meeting. None
83.25	MINUTES OF A MEETING OF THE PARISH COUNCIL HELD ON 14 OCTOBER 2025 It was RESOLVED to confirm the above minutes as a true record and the Chairman was instructed to sign them as such.
84.25	PUBLIC PARTICIPATION SESSION No members of the public present.
85.25	REPORTS RECEIVED a) Police – written report NOTED b) Shropshire Council – County Councillor David Walker had circulated a written report to members, which he expanded on, and answered members' questions. c) Clerk – written report considered and NOTED . The Clerk also circulated a note of thanks from Helen Hughes (head teacher) for the parish council's grant towards the Summer Slide reading project. d) Other Reports – the following reports were NOTED : <u>SALC AGM</u> - a report had been circulated from Cllr Curtis about the SALC AGM that he and Cllr Jones had attended. <u>Defibrillator training</u> – Cllr Ozagir reported that the training had gone well, with about 25 residents attending. <u>Deputy Lieutenant</u> – Cllr Thornhill reported that he had met with Gill Hamer, Deputy Lieutenant.
86.25	FINANCE a) Income received – the following was NOTED : Nationwide, interest 1-31 October 2025 (£86.63) b) Outstanding Payments - RESOLVED to pay the following invoices and two of the authorised signatories were instructed to check the supporting paperwork before authorising payment:

	<p>(i) Rosemary Wood, Clerk's net pay October 2025(£858.36)</p> <p>(ii) HMRC: income tax (£8.20), employer NICs (£69.60)(total: £77.80)</p> <p>(iii) H2O Clear, bus shelter x3 basic window cleaning (£45)</p> <p>c) Other payments – the following debits from Unity Trust account were NOTED:</p> <p>(i) Unity Bank, service charge October 2025 (£6)</p> <p>(ii) NEST, pension contribution direct debit 1-30 Sept: employer (£10.83), employee (£14.44)(total £25.27)</p> <p>d) Other income/invoices received after agenda sent out</p>
87.25	<p>PLANNING MATTERS</p> <p>a) Planning Applications notified by Shropshire Council – none</p> <p>b) Planning Decisions notified by Shropshire Council – none</p> <p>c) Planning correspondence or decisions received after agenda sent out – none</p>
88.25	<p>PARISH GROUNDS & ASSETS</p> <p>a) Grounds maintenance and safety reports – considered and NOTED</p> <p>b) Quotes for tree felling and grinding of stumps – quotes for felling of trees at burial ground and playing field (as recommended in 2025 tree safety survey) and grinding of stumps considered. RESOLVED to approve the quote from Seth Bradbury.</p>
89.25	<p>PARISH PROJECTS/ISSUES</p> <p>Neighbourhood Plan – progression of the project was further considered and it was agreed to hold a public meeting on a Saturday afternoon in January in the Village Hall.</p>
90.25	<p>PARISH COUNCIL MEETING VENUE</p> <p>Consideration was given to which of the school hall or village hall was the most suitable venue for Parish Council meetings. RESOLVED that the main room of the village hall was the most suitable venue. <i>As the vote was tied, the Chairman used his casting vote.</i></p> <p><i>Cllr Walker requested that his vote against the resolution be recorded.</i></p> <p><i>Cllr Thornhill requested that his vote in favour of the resolution and use of his casting vote in favour of the resolution be recorded.</i></p> <p><i>Cllr Forbes left the meeting after item 90.25, due to family caring responsibilities.</i></p>
91.25	<p>NEXT MEETING OF THE PARISH COUNCIL</p> <p>It was NOTED that the next meeting of the Parish Council will be held on Tuesday 9 December 2025 at 7:30pm in West Felton CE Primary School.</p>
92.25	<p>EXCLUSION OF PRESS AND PUBLIC</p> <p>RESOLVED that in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item to be considered involves the likely disclosure of confidential information.</p> <p>Planning Enforcement case – NOTED</p>

There being no further business, the Chairman closed the Meeting at 8:55pm.

Chairman's Signature *J Thornhill*

Dated *9 December 2025*